

Commissioning Letter

Warwick Economics & Development Ltd

2 Snow Hill
Birmingham
United Kingdom
B4 6GA

Monday, 2nd March 2020

Dear Sir / Madam

**BIS Research and Evaluation Framework Agreement – Lot 2
Engineering Project Economics Analysis
CR20014**

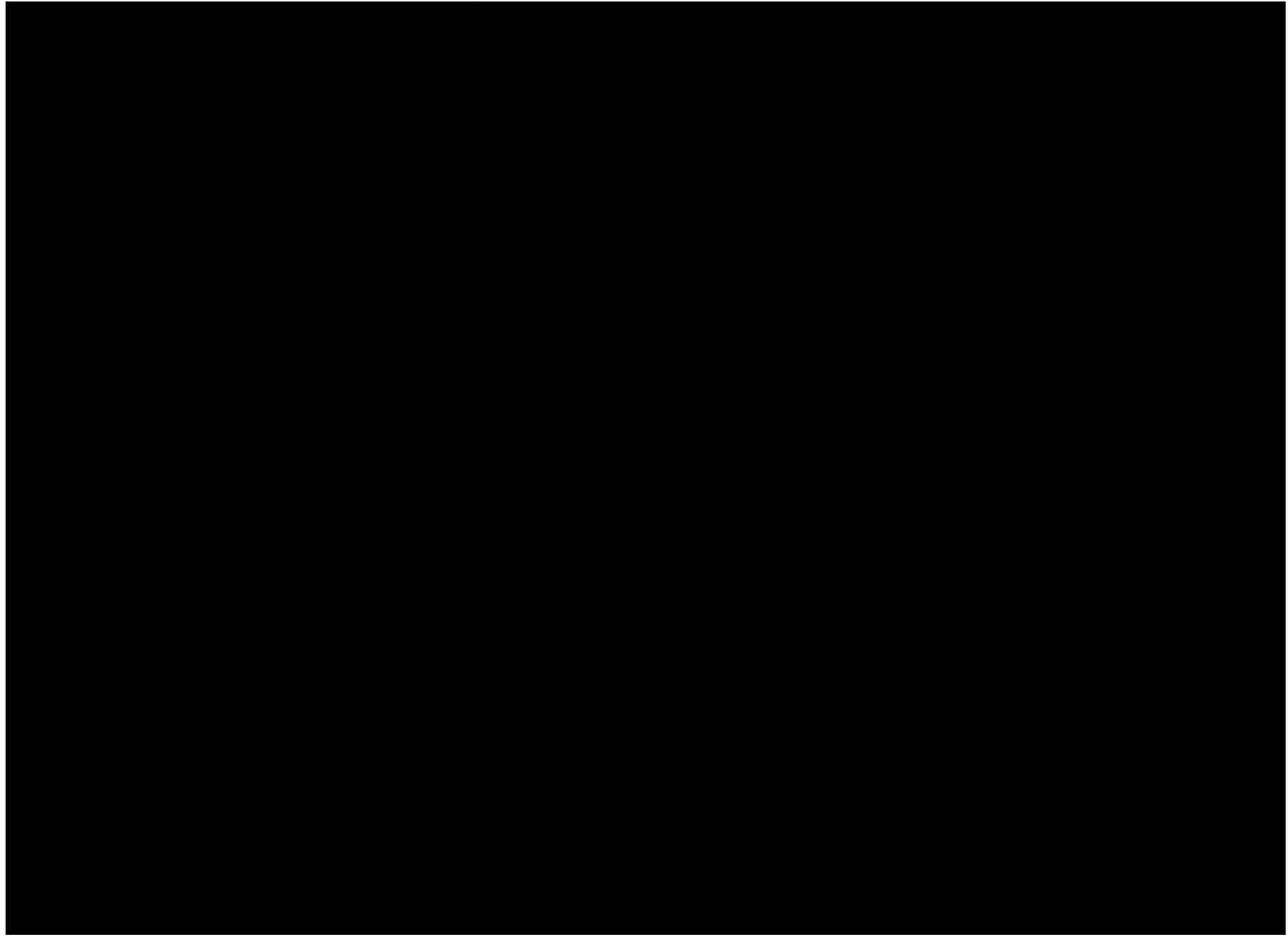
Thank you for your response to the Specification for the above commission by UK Research and Innovation (UKRI) (the Customer) through the BIS Research and Evaluation Framework dated 2 January 2016 between (1) Secretary of State for Business, Innovation and Skills; and (2) **Warwick Economics & Development Ltd** (the Framework Agreement).

Annexes: A. Engineering Project Economics Analysis
 B. Tender Response dated Wednesday, 29th January 2020

The Department for Business, Energy and Industrial Strategy (BEIS) accepts your Tender (Annex B), submitted in response to our Specification (Annex A).

The Call-Off Terms and Conditions for this Contract are those set out in Schedule 5 to the Framework.

The agreed total charges for this assignment are **£102,400.00** exclusive of VAT which should be added at the prevailing rate. The invoice schedule will be agreed at inception meeting.



All invoices should be sent to should be sent to [REDACTED] or Billingham (UKSBS, Queensway House, West Precinct, Billingham, TS232NF).

You are reminded that any Customer Intellectual Property Rights provided in order to perform the Services will remain the property of the Customer. The following deliverables have been agreed:

The Services Commencement Date is Tuesday, 3rd March 2020

The Completion date is Monday, 4th January 2021

The Contract may be terminated for convenience by giving 30 days' notice in accordance with clause 38 of the Call-off Terms and Conditions.

Your invoice(s) for this work must include the following information:
Commission number: CR20014

The Authorised Representative for this Commission will be [REDACTED] who can be contacted at [REDACTED].

Until the date of publication, findings from all Project outputs shall be treated as confidential. Findings shall not be released to the press or disseminated in any way or at any time prior to publication without approval of the Department.

OFFICIAL-SENSITIVE (COMMERCIAL)

This clause applies at all times prior to publication of the final report. Where the Contractor wishes to issue a Press Notice or other publicity material containing findings from the Project, notification of plans, including timing and drafts of planned releases shall be submitted by the Contractor to the Project Manager at least one week before the intended date of release and before any agreement is made with press or other external audiences, to allow the Department time to comment on factual accuracy. All Press Notices released by the Department or the Contractor shall state the full title of the research report, and include a hyperlink to the Department's research web pages, and any other web pages as relevant, to access the publication/s.

This clause applies at all times prior to publication of the final report and within one month from the date of publication. Where the Contractor wishes to present findings from the Project in the public domain, for example at conferences, seminars, or in journal articles, the Contractor shall notify the Project Manager before any agreement is made with external audiences, to allow the Department time to consider the request. The Contractor shall only present findings that will already be in the public domain at the time of presentation, unless otherwise agreed with the Department.

Congratulations on your success in being selected to undertake this Commission.

Yours sincerely



UK Shared Business Services Ltd

For and on behalf of UK Research and Innovation

OFFICIAL-SENSITIVE (COMMERCIAL)

BY SIGNING AND RETURNING THIS COMMISSIONING LETTER THE SERVICE PROVIDER AGREES to enter a legally binding contract with the Customer to provide to the Customer the Services specified in this Commissioning Letter and Annexes incorporating the rights and obligations in the Call-off Terms and Conditions set out in the Framework Agreement.

Signed on behalf of UK Research and Innovation (UKRI)

Name and Title	██████████ - Commercial Business Partner
Signature	██████████
Date	4 March 2020

Signed on behalf of Warwick Economics & Development Ltd

Name and Title	██████████ (Managing Director)
Signature	██████████
Date	4 March 2020