





Standard Contract for Goods and/or Services - Order Form

1. Purchase Order Number	<i>To be confirmed</i>	
2. Customer	Natural England 4th floor, Eastleigh House Upper Market Street Eastleigh SO50 9YN	
3. Contractor(s)	Jigsaw Systems Limited trading as Jigsaw24, The Old Mill, High Church Street, Nottingham, NG7 7AJ, registration number 2682904.	
4. Defra Group Members	The following Defra Group members will receive the benefit of the Deliverables: Natural England	
5. The Agreement	<p>This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date.</p> <p>Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.</p> <p>The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):</p> <ul style="list-style-type: none"> a) this Order; b) the terms and conditions at Appendix 1; and c) the remaining Appendices (if any) in equal order of precedence. 	
6. Deliverables	Applicable Deliverables	Goods Only: <input checked="" type="checkbox"/> Services Only: <input type="checkbox"/> Good and Services: <input type="checkbox"/>
	Goods	<p>Description: As described in Appendix 2</p> <p>The Goods are to be Delivered in accordance with the following instructions:</p> <p>Delivery Name: Redacted under FOIA Section 43 Personal Information</p> <p>Delivery Address: Natural England 4th floor, Eastleigh House Upper Market Street Eastleigh SO50 9YN</p> <p>Date of Delivery:</p>

		Reference Deliverable Number Date of required Completion			
		V&L 1	Apple iPad Wi-Fi + Cellular 10 th generation tablet, 64GB	45	Within 4 weeks of contract start date.

			and Waterproof rugged case.		
		S1	Apple 11-inch iPad Pro WiFi + Cellular (5G) 4 th Generation tablet, 128 GB	15	By 14 th June 2024
		Packaging Instructions: <i>see section 188 of the Order and clause 16.2.9 of the terms and conditions.</i>			
		Warranty Period: J24 Device Cover 2 Year iPad			
	Services	None.			
7. Start Date	08/04/2024				
8. Expiry Date	01/09/2024				
9. Charges	The Charges for the Goods and/or Services shall be as set out in Appendix 3 – Charges. The Charges are fixed for the duration of the Agreement.				
10. Payment	Payments will be made in pounds by BACS transfer using the details provided by the supplier on submission of a compliant invoice.				
11. Contractor's Liability Cap (Clause 13.2.1)	A sum equal to £5,000,000				
12. Customer's Authorised Representative(s)	For general liaison your contact will continue to be Redacted under FOIA Section 43 Personal Information				

13. Contractor's Authorised Representative	<div>Redacted under FOIA Section 43 Personal Information</div> <div></div> <div></div> <div></div>						
14. Optional Intellectual Property Rights ("IPR") Clauses	The Customer has chosen Option B in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions.						
15. Progress Meetings and Progress Reports	Not applicable.						
16. Address for notices	<div>Customer: Contractor:</div> <div>Redacted under FOIA Section 43 Personal Information</div>						
17. Key Personnel of the Contractor	<table><tr><td>Key Personnel Role:</td><td>Key Personnel Name:</td><td>Contact Details:</td></tr><tr><td></td><td></td><td></td></tr></table>	Key Personnel Role:	Key Personnel Name:	Contact Details:			
Key Personnel Role:	Key Personnel Name:	Contact Details:					
18. Procedures and Policies	<p>For the purposes of the Agreement:</p> <p>The Customer's security / data security requirements are:</p> <div><div></div><div>Defra Group Acceptable Use Policy V7.0.pdf (Command Line)</div></div> <div><div></div><div>Defra Group Compliance and Assurance Policy v7.0.pdf (Command Line)</div></div> <p>The Customer's additional sustainability requirements are: <i>Contained in Appendix 2 – Specification</i></p>						
19. Special Terms	None.						

20. Additional Insurance	None.
21. Further Data Protection Provisions	The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below: Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>

Signed for and on behalf of the Customer	Signed for and on behalf of the Contractor
Name:	Name:

Redacted under FOIA Section 43 Personal Information

Signature:	Signature:
------------	------------

Redacted under FOIA Section 43 Personal Information

Appendix 1: Terms and Conditions

The Customer's Standard Good & Services Terms and Conditions which can be located on the [Natural England Website](#) and which are called 'Standard Goods & Services Terms and Conditions'

Appendix 2: Specification/Description

Contract for the supply of iPads for England Ecosystem Survey

For Vegetation & Landscape (V&L) surveys:

- 45 x Apple iPad Wi-Fi + Cellular 10th generation tablet, 64GB • 45 x Waterproof rugged case (slim fit)
- For Soils (S) Surveys:
- 15 x Apple 11-inch iPad Pro Wi-Fi + Cellular (5G) 4th generation tablet, 128 GB
- 15 x Waterproof rugged case (slim fit)

Timescales

The 45 x V&L iPads are required within 4 weeks of contract start date although our preference would be as soon as reasonably practicable.

The 15 x Soils iPads are required by 14th June 2024.

Sustainability

Natural England protects and improves the environment and is committed to reducing the sustainability impacts of its activities directly and through its supply chains. We expect the Contractor to share this commitment and adopt a sound, proactive sustainable approach in keeping with the 25 yr environmental plan/our commitments compliant with all applicable legislation. This includes understanding and reducing direct and indirect sustainability impacts and realising opportunities, including but not restricted to; resilience to climate change, reducing greenhouse gas emissions, water use and quality, biosecurity, resource efficiency and waste, reducing the risk of pollution, biodiversity, modern slavery and equality, diversity & inclusion, negative community impacts.

As a delivery partner, the successful contractor is expected to pursue sustainability in their operations, thereby ensuring the Contracting Authority is not contracting with a supplier whose operational outputs run contrary to the

Contracting Authority's objectives. The successful contractor will need to approach the project with a focus on the entire life cycle of the project.

Suppliers Tender response

Redacted under FOIA Section 43 Commercial Information



Redacted under FOIA Section 43 Commercial Information



Appendix 3: Charges

SKU	Item Description	Quantity	Price Per Unit	Total
-----	------------------	----------	----------------	-------

Redacted under FOIA Section 43 Commercial Information

Contract Value £49,266.61

*Optional requirement to be agreed through a contract variation if required.

Appendix 4: Processing Personal Data

Contract:	[XXXX]
Date:	[XXXX]
Description of authorised processing	Details

Identity of Controller and Processor for each category of Personal Data	
Subject matter of the processing	
Duration of the processing	
Nature and purposes of the processing	
Type of Personal Data	
Categories of Data Subject	
Plan for return and destruction of the data once the processing is complete UNLESS requirement under law to preserve that type of data	
Locations at which the Contractor and/or its subcontractors process Personal Data under this Agreement	
Protective Measures that the Contractor and, where applicable, its subcontractors have implemented to protect Personal Data processed under this Agreement against a breach of security (insofar as that breach of security relates to data) or a Personal Data Breach	