

**Framework Schedule 6 (Order Form Template and Call-Off Schedules)** Crown  
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# Framework Schedule 6 (Order Form Template and Call-Off Schedules)

## Order Form

CALL-OFF REFERENCE: CS22108

THE BUYER: Groceries Code Adjudicator

BUYER ADDRESS 7<sup>th</sup> Floor, The Cabot, 25 Cabot Square, London, E14 4QZ

THE SUPPLIER: HH Associates Limited (HH Global)

SUPPLIER ADDRESS: Grove House, Guildford Road, Fetcham, Leatherhead, KT22 9DF

REGISTRATION NUMBER: 02671533

DUNS NUMBER: 770639193

SID4GOV ID: Not known

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 21<sup>st</sup> March 2022 date of issue.

It's issued under the Framework Contract with the reference number **RM6170** for the provision of Print Management Services.

CALL-OFF LOT(S):  
Lot 1

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Copyright 2018**CALL-OFF INCORPORATED TERMS**

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) **RM6170**
3. The following Schedules in equal order of precedence:
  - **Joint Schedules for RM6170**
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 6 (Key Subcontractor)
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
    - Joint Schedule 13 (Continuous Improvement)
    - Joint Schedule 14 (Benchmarking)
  - **Call-Off Schedules for RM6170**
    - Call-Off Schedule 1 (Transparency Reports)
    - Call-Off Schedule 2 (Staff Transfer)
    - Call-Off Schedule 5 (Pricing Detail)
    - Call-Off Schedule 7 (Key Supplier Staff)
    - Call-Off Schedule 10 (Exit Management)
    - Call-Off Schedule 14 (Service Levels)
    - Call-Off Schedule 20 (Call-Off Specification)
4. CCS Core Terms (version 3.0.8)
5. Joint Schedule 5 (Corporate Social Responsibility) **RM6170**

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**CALL-OFF SPECIAL TERMS**

None

CALL-OFF START DATE: 1<sup>st</sup> April 2022

CALL-OFF EXPIRY DATE: 28<sup>th</sup> February 2025

CALL-OFF INITIAL PERIOD: 2 Years, 10 Months

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See details in Call-Off Schedule 20 (Call-Off Specification)]

**MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £10,000.00 excluding VAT

Year 2 - £10,000.00 excluding VAT.

Year 3 - £10,000.00 excluding VAT.

**CALL-OFF CHARGES**

See details in Call-Off Schedule 5 (Pricing Details)

**REIMBURSABLE EXPENSES**

None

**PAYMENT METHOD**

BACS

**BUYER'S INVOICE ADDRESS:**

Groceries Code Adjudicator  
7<sup>th</sup> Floor, The Cabot,  
25 Cabot Square,  
London, E14 4QZ

**BUYER'S AUTHORISED REPRESENTATIVE**

[REDACTED]  
[REDACTED]  
[REDACTED]

Groceries Code Adjudicator  
7<sup>th</sup> Floor, The Cabot,  
25 Cabot Square,  
London, E14 4QZ

**BUYER'S ENVIRONMENTAL POLICY**

N/A

**BUYER'S SECURITY POLICY**

N/A

**SUPPLIER'S AUTHORISED REPRESENTATIVE**

[REDACTED]

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[REDACTED]  
**SUPPLIER'S CONTRACT ANAGER**  
[REDACTED]  
[REDACTED]

**PROGRESS REPORT FREQUENCY**

On the first Working Day of each calendar month

**PROGRESS MEETING FREQUENCY**

Quarterly on the first Working Day of each quarter

**KEY STAFF**

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**KEY SUBCONTRACTOR(S)**

Service Graphics  
Part of Paragon Group Limited  
T/A Service Graphics  
Pailion Trading Estate  
Sunderland  
Tyne & Wear SR4  
6ST

Registration number 0551336

**COMMERCIALLY SENSITIVE INFORMATION**

See Joint Schedule 11(Personal Data) and Joint Schedule 4 (Commercially Sensitive Information)

**SERVICE CREDITS**

Not applicable

**ADDITIONAL INSURANCES**

Not applicable

**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

Not applicable

Framework Ref: RM6170 Print Management Services  
Project Version: v1.0  
Model Version: v3.6

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:	April 8, 2022   4:57:15 PM BST	Date:	12 April 2022