

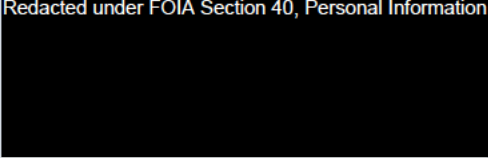
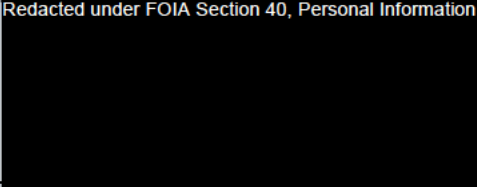
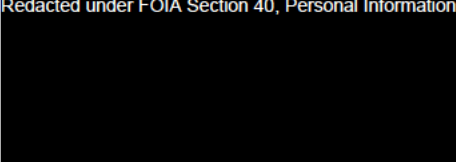
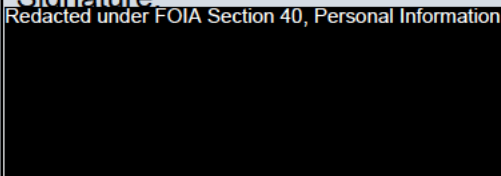


Standard Contract for Goods and/or Services - Order Form

1. Purchase Order Number	1070038580 and 10070038611	
2. Customer	Natural England Sterling House Dix's Field Exeter EX1 1QA	
3. Contractor(s)	APEM Limited Riverview A17 Embankment Business Park Vale Road Heaton Mersey Stockport SK4 3GN Company registration number 02530851	
4. Defra Group Members	The following Defra Group members will receive the benefit of the Deliverables: N/A	
5. The Agreement	This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date. Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions. The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order): a) this Order; b) the terms and conditions at Appendix 1; and c) the remaining Appendices (if any) in equal order of precedence.	
6. Deliverables	Applicable Deliverables	Goods Only: ☐ Services Only: ☒ Good and Services: ☐
	Goods	None
	Services	Habitat Feature Assessment of East Dartmoor SSSI as set out in the specification and the Contractors commercial tender response at Appendix 2 .
7. Start Date	26/02/2024	
8. Expiry Date	31/05/2024	

9. Charges	The Charges for the Goods and/or Services shall be as set out in Appendix 3 – Charges . The Charges are fixed for the duration of the Agreement.							
10. Payment	Payments will be made in pounds by BACS transfer using the details provided by the supplier on submission of a compliant invoice.							
11. Contractor's Liability Cap (Clause 13.2.1)	A sum equal to £5,000,000.							
12. Customer's Authorised Representative(s)	For general liaison your contact will continue to be: Redacted under FOIA Section 40, Personal Information [Redacted]							
13. Contractor's Authorised Representative	For general liaison your contact will continue to be: Redacted under FOIA Section 40, Personal Information [Redacted]							
14. Optional Intellectual Property Rights ("IPR") Clauses	The Customer has chosen Option B, in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions. See clause 8 of the terms and conditions for further details.							
15. Progress Meetings and Progress Reports	See clause 9 of the terms and conditions for further details.							
16. Address for notices	Customer: Natural England Sterling House Dix's Field Exeter EX1 1QA Redacted under FOIA Section 40, Personal Information [Redacted]	Contractor: APEM Limited Riverview A17 Embankment Business Park Vale Road Heaton Mersey Stockport SK4 3GN Redacted under FOIA Section 40, Personal Information [Redacted]						
	See clause 20 of the terms and conditions for further details.							
17. Key Personnel of the Contractor	<table> <tr> <th>Key Personnel Role:</th><th>Key Personnel</th><th>Contact Details:</th></tr> <tr> <td colspan="3">Redacted under FOIA Section 40, Personal Information [Redacted]</td></tr> </table> See clause 6 of the terms and conditions for further details.		Key Personnel Role:	Key Personnel	Contact Details:	Redacted under FOIA Section 40, Personal Information [Redacted]		
Key Personnel Role:	Key Personnel	Contact Details:						
Redacted under FOIA Section 40, Personal Information [Redacted]								
18. Procedures and Policies	For the purposes of the Agreement: The Customer's security / data security requirements are as described in the specification.							

	• The Customer's additional sustainability requirements are as described in the specification. • The Customer's equality and diversity policy/requirements are as described in the specification.
19. Special Terms	N/A
20. Additional Insurance	N/A
21. Further Data Protection Provisions	The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below: Yes: ☐ No: ☒ Natural England anticipates that only incidental personal data (e.g. business email addresses) will be shared with and/or processed by the supplier. Further Data Protection Provisions of the terms and conditions are therefore not required. Appendix 4 of this Order Form is therefore not required.

Signed for and on behalf of the Customer	Signed for and on behalf of the Contractor
Name: Redacted under FOIA Section 40, Personal Information 	Name: Redacted under FOIA Section 40, Personal Information 
Date: 23/02/2024	Date: 12/03/2024
Signature: Redacted under FOIA Section 40, Personal Information 	Signature: Redacted under FOIA Section 40, Personal Information 

Appendix 1: Terms and Conditions

The Customer's Standard Good & Services Terms and Conditions which can be located on the [Natural England Website](#) and which are called 'Standard Goods & Services Terms and Conditions'

Appendix 2: Contractors Tender Response

Commercial Response

Please complete Table 1, below, to show a breakdown of your cost per product or unit of time (i.e. 'rates') and the number of products or days / hours for each task, and total cost for each task required to deliver this requirement. You may insert additional task lines if required.

Please state the total overall cost for this requirement. Prices should exclude VAT.

Table 1: Commercial Response (to be completed by Supplier)

Descriptions of Tasks and / or Products	Cost per Hour	No of Hours	Total Cost per Task
Redacted under FOIA Section 43, Commercial Information			
Total Overall Cost			£18,420.68

Appendix 3: Charges

Redacted under FOIA Section 43, Commercial Information

	Total to be invoiced:			9210.415	9210.415	18420.83
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Appendix 4: Processing Personal Data

Contract:	Habitat Feature Assessment of East Dartmoor SSSI
Date:	26/02/2024
Description of authorised processing	Details
Identity of Controller and Processor for each category of Personal Data	N/A
Subject matter of the processing	N/A
Duration of the processing	N/A
Nature and purposes of the processing	N/A
Type of Personal Data	N/A
Categories of Data Subject	N/A
Plan for return and destruction of the data once the processing is complete UNLESS requirement under law to preserve that type of data	N/A
Locations at which the Contractor and/or its subcontractors process Personal Data under this Agreement	N/A
Protective Measures that the Contractor and, where applicable, its subcontractors have implemented to protect Personal Data processed under this Agreement against a breach of security (insofar as that breach of security relates to data) or a Personal Data Breach	N/A