

# NORTH HERTFORDSHIRE DISTRICT COUNCIL

Council Offices, Gernon Road, Letchworth Garden City, Hertfordshire, SG6 3JF

Telephone: (01462) 474000

Text Phone: (01462) 474800

DX 31317, Letchworth



Team Telemarketing Ltd  
1B Stratford Court  
Cranmore Blvd  
Solihull  
B90 4QT

Our Ref: NH ARG 001

Contact Officer: Louise Symes  
Direct Line: 01462 474359  
Email: [louise.symes@north-herts.gov.uk](mailto:louise.symes@north-herts.gov.uk)

By Email:  
[tenders@teamtelemarketing.co.uk](mailto:tenders@teamtelemarketing.co.uk)

Date: 12 November 2021

Dear Sirs,

## Re: North Hertfordshire Council Local Business Survey

Thank you for submitting a bid in respect of the above contract. We have now completed our evaluation process and are pleased to advise you of our intention to award you the contract, subject to the Authority's reserved rights as declared in the Quotation Documents. The table below shows the individual scores given based on quality and price in respect of your submission.

The reason for the Authority's decision is that Team Telemarketing quotation meets all the Authority's requirements. Its overall score provides the Authority with the best value.

AWARD CRITERIA	YOUR SCORE
Quality	48
Price	24
<b>OVERALL SCORE</b>	<b>72</b>

A member of our legal team will be preparing the contract for the work and we will be in touch shortly to arrange contract signing. We will also require you to sign a Data sharing Agreement which we will forward to you within the next few days.

Once again, I would like to thank you on behalf of North Hertfordshire District Council for expressing your interest in the contract and for the time taken in the preparation of your quotation documents. North Hertfordshire District Council looks forward to continuing a successful working relationship with your organisation.

We would like to set up an inception meeting with you to discuss the project including GDPR data sharing requirements and the preparation of the survey. Please advise of your availability on the suggested dates and times:

- Tues 16 Nov – 2:00 – 3:00pm; or
- Wed 17 Nov – 9:00 to 10:00am

This would be a virtual meeting via Teams or Zoom. Please advise which date and form of meeting channel you would prefer so we can make the necessary arrangements.

Yours faithfully,

Louise Symes  
Strategic Infrastructure & Projects Manager