



Standard Contract for Goods and/or Services - Order Form

1. Purchase Order Number	10070044689	
2. Customer	Natural England Mailhub – Worcester County Hall Spetchley Road, Worcester WR5 2NP	
3. Contractor(s)	KWT Consultancy Services Ltd Tyland Barn, Chatham Road, Sandling, Maidstone, Kent ME14 3BD	
4. Defra Group Members	The following Defra Group members will receive the benefit of the Deliverables: Natural England	
5. The Agreement	<p>This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date.</p> <p>Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.</p> <p>The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):</p> <ul style="list-style-type: none"> a) this Order; b) the terms and conditions at Appendix 1; and c) the remaining Appendices (if any) in equal order of precedence. 	
6. Deliverables	Applicable Deliverables	Goods Only: <input type="checkbox"/> Services Only: <input checked="" type="checkbox"/> Good and Services: <input type="checkbox"/>
	Goods	N/A
	Services	<p>See project description and contractor costs breakdown in Appendix 2.</p> <p>To be performed by Contractor in field and contractor's premises.</p> <p>Date(s) of Delivery: 28/03/2025 - 27/06/2025</p>
7. Start Date	24/02/2025	
8. Expiry Date	28/03/2025	

9. Charges	The Charges for the Goods and/or Services shall be as set out in Appendix 3 below. The Charges are fixed for the duration of the Agreement.																					
10. Payment	Payments will be made in pounds by BACS transfer using the details provided by the supplier on submission of a compliant invoice.																					
11. Contractor's Liability Cap (Clause 13.2.1)	A sum equal to £5,000,000																					
12. Customer's Authorised Representative(s)	For general liaison your contact will continue to be Redacted under FOIA Section 40 Personal Information																					
13. Contractor's Authorised Representative	For general liaison your contact will continue to be Redacted under FOIA Section 40 Personal Information																					
14. Optional Intellectual Property Rights ("IPR") Clauses	The Customer has chosen Option B in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions.																					
15. Progress Meetings and Progress Reports	<table><tr><th>Progress Meeting/Report</th><th>Responsible Party</th><th>Date of completion</th></tr><tr><td>Project inception meeting/ teleconference between contractor/sub-contractor and Natural England</td><td>Natural England, Contractor</td><td>W/C 3rd March 2025</td></tr><tr><td>Contractor agrees survey methodology and timetable with Natural England</td><td>Contractor</td><td>By mid-March 2025</td></tr><tr><td>Contractor submits brief survey completion report following first UAV surveys</td><td>Contractor</td><td>End of March 2025</td></tr><tr><td>Contractor submits brief survey completion report following Phase 1 ground-based surveys</td><td>Contractor</td><td>End of March 2025</td></tr><tr><td>Teleconference between Natural England and contractor to discuss progress and any issues arising</td><td>Natural England, Contractor</td><td>End of March 2025</td></tr><tr><td>Contractor submits brief survey completion report following Phase 2 surveys</td><td>Contractor</td><td>End of April 2025</td></tr></table>	Progress Meeting/Report	Responsible Party	Date of completion	Project inception meeting/ teleconference between contractor/sub-contractor and Natural England	Natural England, Contractor	W/C 3 rd March 2025	Contractor agrees survey methodology and timetable with Natural England	Contractor	By mid-March 2025	Contractor submits brief survey completion report following first UAV surveys	Contractor	End of March 2025	Contractor submits brief survey completion report following Phase 1 ground-based surveys	Contractor	End of March 2025	Teleconference between Natural England and contractor to discuss progress and any issues arising	Natural England, Contractor	End of March 2025	Contractor submits brief survey completion report following Phase 2 surveys	Contractor	End of April 2025
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	Contractor submits brief survey completion report following biotope mapping	Contractor	End of April 2025
	Contractor submits brief survey completion report following PSA/biotope analysis	Contractor	End of April 2025
	Teleconference between Natural England and contractor to discuss progress with analyses and any issues arising	Natural England and Contractor	End of April 2025
	Contractor submits draft final technical report to NE	Contractor	End of May 2025
	Natural England feedback on draft final technical report	Natural England	Mid June 2025
	Teleconference between Natural England and contractor to discuss feedback on draft final technical report	Natural England and contractor	Mid June 2025
	Contractor submits final technical report addressing Natural England comments on draft report to satisfaction on NE project officer	Contractor	27 th June 2025
	Submission of ArcGIS layers, other associated datasets and metadata to agreed standards.	Contractor	27 th June 2025
	Wash-up meeting	Natural England, BTO and Contractor	27 th June 2025
	Contract to be completed	Natural England and Contractor	27 th June 2025
16. Address for notices	<div>Customer:</div> <div>Contractor:</div> <div>Redacted under FOIA Section 40 Personal Information</div>		
17. Key Personnel of the Contractor	<div>Key Personnel Role:</div> <div>Key Personnel Name:</div> <div>Contact Details:</div> <div>Redacted under FOIA Section 40 Personal Information</div>		

	Redacted under FOIA Section 40 Personal Information
18. Procedures and Policies	For the purposes of the Agreement
19. Special Terms	N/A
20. Additional Insurance	Customer to include any additional express insurance requirements. Default of the Agreement is only for insurance to be in place in line with industry best practice
21. Further Data Protection Provisions	The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below: Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>

Signed for and on behalf of the Customer	Signed for and on behalf of the Contractor
Redacted under FOIA Section 40 Personal Information	

Appendix 1: Terms and Conditions

The Customer's Standard Good & Services Terms and Conditions which can be located on the [Natural England Website](#) and which are called 'Standard Goods & Services Terms and Conditions'

Appendix 2: Specification/Description

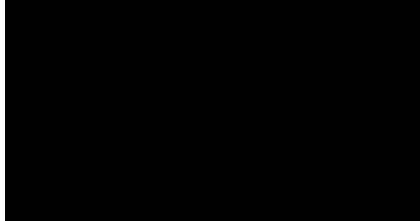
Project Spec:



LIT 63283 - Benfleet
surveys project spec_1

Tender response:

Redacted under FOIA Section 43 Commercial Information



Appendix 3: Charges

Product name and additional info	Quantity	Price	Sum
Year 1: FY2024/25			30,000.00
Redacted under FOIA Section 43 Commercial Information			

Appendix 4: Processing Personal Data

Contract:	[XXXX]
Date:	[XXXX]
Description of authorised processing	Details
Identity of Controller and Processor for each category of Personal Data	
Subject matter of the processing	
Duration of the processing	
Nature and purposes of the processing	
Type of Personal Data	
Categories of Data Subject	
Plan for return and destruction of the data once the processing is complete UNLESS requirement under law to preserve that type of data	
Locations at which the Contractor and/or its subcontractors process Personal Data under this Agreement	
Protective Measures that the Contractor and, where applicable, its subcontractors have implemented to protect Personal Data processed under this Agreement against a breach of security (insofar as that breach of security relates to data) or a Personal Data Breach	