# **Order Form**

CALL-OFF REFERENCE: AGEMCSU/TRANS/22/1228

THE BUYER: NHS Arden and Greater East Midlands

Commissioning Support Unit

BUYER ADDRESS Cardinal Square, 10 Nottingham Road, Derby,

DE1 3QT

THE SUPPLIER: European Electronique Limited

SUPPLIER ADDRESS: Forward House, Oakfield's Industrial Estate,

Eynsham, Oxfordshire, OX29 4TT

REGISTRATION NUMBER: 704440

DUNS NUMBER: 293084041

SID4GOV ID:

# APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 31/3/22.

It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

CALL-OFF LOT(S):

Lot 2 Hardware & Associated Services

# **CALL-OFF INCORPORATED TERMS**

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2. Joint Schedule 1(Definitions and Interpretation) RM6068
- 3. The following Schedules in equal order of precedence:

Framework Ref: RM6068 Project Version: v0.1 Model Version: v3.2

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- Joint Schedules for RM6068
  - Joint Schedule 2 (Variation Form)
  - Joint Schedule 4 (Commercially Sensitive Information)
  - Joint Schedule 6 (Key Subcontractors)
  - Joint Schedule 10 (Rectification Plan)
- Call-Off Schedules for Insert Call-Off reference number]
  - [Call-Off Schedule 5 (Pricing Details)
  - [Call-Off Schedule 6 (ICT Services)
  - [Call-Off Schedule 7 (Key Supplier Staff)
  - [Call-Off Schedule 8 (Business Continuity & Disaster Recovery)
    Part [A/B]
  - o [Call-Off Schedule 9 (Security) Part [A/B/C]
  - [Call-Off Schedule 14 (Service Levels)

CCS Core Terms (version 3.0.6)

- 4. Joint Schedule 5 (Corporate Social Responsibility) RM6068
- 5. [Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.]
- 6. Annexes A to E Call-Off Schedule 6 (ICT Services)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

#### **CALL-OFF SPECIAL TERMS**

The following Special Terms are incorporated into this Call-Off Contract: None

CALL-OFF START DATE: 01/04/2022

CALL-OFF EXPIRY DATE: 31/03/2024

CALL-OFF INITIAL PERIOD: 2 Years

CALL-OFF OPTIONAL EXTENSION None

**PERIOD** 

# **CALL-OFF DELIVERABLES**

Please see attached list of sites with hardware requirements.

This is for renewal support from 1<sup>st</sup> April 2022 for a period of 2 years for Cisco Device Support 4 Hour Fix 24/7

The attached document lists all hardware requirements for: Ilkeston Community Hospital Scarsdale Hospital Cross O'Cliff, Lincoln Essex

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Bidders must be able to deliver all of the above lines. Bidders who cannot deliver all lines will be excluded from consideration.

Please note that the AGEM CSU reserves the right to add additional devices during the life of this contract.

#### LOCATION FOR DELIVERY

Various locations as described above in the deliverables

#### DATES FOR DELIVERY OF THE DELIVERABLES

Option A: Contract dates are from 1st April 2022 to 31st March 2024

#### **TESTING OF DELIVERABLES**

None

#### WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 2 years.

#### MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £32,272.12 Estimated Charges in the first 12 months of the Contract.

# **CALL-OFF CHARGES**

Option A: Charges for the Deliverables



The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

REIMBURSABLE EXPENSES

None

PAYMENT METHOD BACS

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**BUYER'S INVOICE ADDRESS:** 

NHS Arden and GEM CSU

**ODE Payables M405** 

**Shared Business Service** 

Phoenix House

Topcliffe Lane

Wakefield

WF3 1WF

Invoices: sbs.apinvoicing@nhs.net

#### BUYER'S AUTHORISED REPRESENTATIVE

Ben Skivington

**Network Manager** 

Email address]ben.skivington@nhs.net

# **BUYER'S ENVIRONMENTAL POLICY**

https://www.ardengemcsu.nhs.uk/

# **BUYER'S SECURITY POLICY**

https://www.ardengemcsu.nhs.uk/

#### SUPPLIER'S AUTHORISED REPRESENTATIVE

Steve Mason

Framework Manager

frameworks@euroele.com

Forward House, Oakfield's Industrial Estate, Eynsham, Oxon, OX29 4TT

#### SUPPLIER'S CONTRACT MANAGER

Steve Mason

Framework Manager]

frameworks@euroele.com

Forward House, Oakfield's Industrial Estate, Eynsham, Oxon, OX29 4TT

# PROGRESS REPORT FREQUENCY

On the first Working Day of each calendar month

# PROGRESS MEETING FREQUENCY

Quarterly on the first Working Day of each quarter

# **KEY STAFF**



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KEY SUBCONTRACTOR(S)

Cisilion

COMMERCIALLY SENSITIVE INFORMATION

Inventory List, pricing and contract details

**SERVICE CREDITS** 

Not applicable

ADDITIONAL INSURANCES

Not applicable

**GUARANTEE** 

Not applicable

SOCIAL VALUE COMMITMENT

N/A

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:	Steve Mason	Name:	Ben Skivington
Role:	Framework Manager	Role:	Network Manager
Date:	23/06/2022	Date:	27/06/2022