Caitlin Pollard

Commercial Category Manager DVSA

The Axis Building

Upper Parliament Street Nottingham

NG1 6LP

[Commercialenquiries@dvsa.gov.uk](mailto:Commercialenquiries@dvsa.gov.uk) Contract Agreement Number: K280021897 26 September 2022

# BJSS Limited

1st Floor, Coronet House Queen Street

LS1 2TW

Dear Gareth,

# K280021897 – TARS Support and Development

On behalf of the Secretary of State for Transport, I accept your ITT dated 23 September 2022 for the above-mentioned Contract. This letter and the document listed below form a binding contract between you and this Department.

1. Statement of Requirements
2. Pricing Schedule
3. DfT Standard Terms & Conditions of Contract
4. Form of Tender
5. Service Level Agreement
6. Social Value SLAs

The operative period of the Contract will be from 01.10.2022, expiring on 30.09.2023.

\*The pricing schedule shows a breakdown of costs however the Approved Maximum Cost for the Contract is £3,105,000 exclusive of Value Added Tax. There is no commitment from DVSA on value or volume. The Buyer may extend the Contract for a period of up to 12 months by giving not less than 10 Working Days’ notice in writing to the Supplier prior to the Expiry Date. The terms and conditions of the Contract shall apply throughout any such extended period.

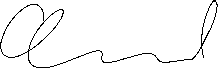
Suppliers must be in possession of a written purchase order (PO), before commencing any work under this contract. The Purchase Order Number for this contract will be provided to you shortly. You must quote the aforementioned PO number on all invoices, and these must be submitted directly to:

[SSa.invoice@sharedservicesarvato.co.uk](mailto:SSa.invoice@sharedservicesarvato.co.uk)

Invoices received without the correct PO number will be returned to you and will delay receipt of payment.

Please acknowledge receipt of this letter and contact the Contract Manager, Peter White, via email at [peter.white@dvsa.gov.uk](mailto:peter.white@dvsa.gov.uk) to discuss arrangements for commencement of the Contract.

Yours sincerely



Caitlin Pollard

Commercial Category Manager

by authority of the Secretary of State for Transport



Signed and authorised on behalf of BJSS Ltd by:

Name:Mark Robison

Title: Director

Date:

29/9/2022 | 13:35:25 BST