

# Short Contract

A contract between ... HM LAND REGISTRY .....

... TRAFALGAR HOUSE, 1 BEDFORD PARK .....

... CROYDON CR0 2AQ .....

and .....

.....

.....

for ... 3 PASSENGER LIFT INSTALLATIONS .....

... AT HM LAND REGISTRY, TRAFALGAR .....

... HOUSE .....

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Notes about this contract are printed in boxes like this one.  
They are not part of the contract.

conditions of contract

contract data

# Contract Data

conditions of contract data

The Employer is

Name HM LAND REGISTRY  
 Address TRAFALGAR HOUSE, 1 BEDFORD PARK, CRO 2AQ  
 Telephone 07577 995587 Fax .....  
 E-mail address james.sutton@landregistry.gov.uk

The works are 3 PASSENGER LIFT INSTALLATIONS

The site is TRAFALGAR HOUSE

The starting date is .....

The completion date is 31<sup>ST</sup> MARCH 2019

The period for reply is 1 (ONE) weeks.

The defects date is 52 (FIFTY TWO) weeks after Completion.

The defect correction period is 1 (ONE) weeks.

The delay damages are WEEK 1 = 2% WEEK 2 = 3% WEEK 3 = 4% per day.

The assessment day is the 20<sup>TH</sup> of each month.

The retention is 5 (FIVE) %.

Does the United Kingdom Housing Grants, Construction and Regeneration Act (1996) apply?

~~Yes~~ / No (delete as appropriate)

The Adjudicator is

Name .....

Address .....

Telephone ..... Fax .....

E-mail address .....

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The interest rate on late payment is ..... 3 ..... % per complete week of delay.

Insert a rate only if a rate less than 0.5% per week of delay has been agreed.

The Contractor is not liable to the Employer for loss of or damage to the Employer's property in excess of £10,000,000 (TEN MILLION) for any one event.

The Employer provides this insurance

Only enter details here if the Employer is to provide insurance.

The minimum amount of cover for the third insurance stated in the Insurance Table is £10,000,000 (TEN MILLION).

The minimum amount of cover for the fourth insurance stated in the Insurance Table is £15,000,000 (FIFTEEN MILLION).

The Adjudicator nominating body is ROYAL INSTITUTE OF CHARTERED SURVEYORS

The tribunal is ARBITRATION

If the tribunal is arbitration, the arbitration procedure is ROYAL INSTITUTE OF CHARTERED SURVEYORS DISPUTE RESOLUTION SERVICE

The conditions of contract are the NEC3 Engineering and Construction Short Contract April 2013 and the following additional conditions

Only enter details here if additional conditions are required.

contract data  
conditions of contract

# Contract Data

## The Contractor's Offer

The Contractor is

Name .....

Address .....

Telephone ..... Fax .....

E-mail address .....

The percentage for overheads and profit added to the Defined Cost for people is ..... %.

The percentage for overheads and profit added to other Defined Cost is ..... %.

The Contractor offers to Provide the Works in accordance with the *conditions of contract* for an amount to be determined in accordance with the *conditions of contract*.

The offered total of the Prices is .....

Enter the total of the Prices from the Price List.

Signed on behalf of the Contractor

Name .....

Position .....

Signature ..... Date .....

## The Employer's Acceptance

The Employer accepts the Contractor's Offer to Provide the Works

Signed on behalf of the Employer

Name .....

Position .....

Signature ..... Date .....



# Contract Data

## Works Information

The Works Information should be a complete and precise statement of the *Employer's* requirements. If it is incomplete or imprecise there is a risk that the *Contractor* will interpret it differently from the *Employer's* intention. Information provided by the *Contractor* should be listed in the Works Information only if the *Employer* is satisfied that it is required, is part of a complete statement of the *Employer's* requirements and is consistent with the other parts of the Works Information.

### 1 Description of the works

Give a detailed description of what the *Contractor* is required to do and of any work the *Contractor* is to design.

REFER TO TENDER SPECIFICATION N11184

### 2 Drawings

List the drawings that apply to this contract.

Drawing number	Revision	Title
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....



# Contract Data

## Works Information

### 5 Requirements for the programme

State whether a programme is required and, if it is, state what form it is to be in, what information is to be shown on it, when it is to be submitted and when it is to be updated.

State what the use of the works is intended to be at their Completion as defined in clause 11.2(1).

REFER TO TENDER SPECIFICATION N11184

### 6 Services and other things provided by the Employer

Describe what the Employer will provide, such as services (including water and electricity) and "free issue" Plant and Materials and equipment.

Item

Date by which it will be provided

REFER TO TENDER SPECIFICATION N11184

conditions of contract  
contract data

# Contract Data

## Site Information

Give information about the *site* such as the **ground conditions** and any other information which is likely to affect the **Contractor's work** such as **limitations on access** and the **position of adjacent structures**.

REFER TO TENDER SPECIFICATION N11164

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