



# Foreign, Commonwealth & Development Office

## FRAMEWORK AGREEMENT

### Section 1 – Form of Agreement

#### FRAMEWORK AGREEMENT FOR:

**Global Evaluation and Monitoring Framework Agreement 2 (GEMFA 2)**

**FRAMEWORK AGREEMENT NUMBER: ecm\_7717**  
**Lot 1 - Global High Value Contracts**

This **FRAMEWORK AGREEMENT** (the **Agreement**) dated 01 September 2025 is made

**BETWEEN:** The Secretary of State for Foreign, Commonwealth and Development Affairs at the Foreign Commonwealth and Development Office, Abercrombie House, Eaglesham Road, East Kilbride, Glasgow G75 8EA ("FCDO")

**AND:** ITAD Limited (trading as Itad)  
 whose registered office is situated at  
 International House Queens Road, Brighton BN1 3XE (the "Supplier")

together the "Parties")

#### WHEREAS:

- A. FCDO may require the Supplier to supply the services outlined in Section 3 hereof, as more particularly defined in the Terms of Reference of Call down Contracts which may be placed from time to time (the "**Services**") pursuant to the Agreement; and
- B. The Supplier has agreed to provide the Services on the terms and conditions set out in this Agreement and the related Call down Contract.

IT IS HEREBY AGREED as follows:

#### 1. Documents

This Agreement comprises the following documents:

|                       |                                                                              |
|-----------------------|------------------------------------------------------------------------------|
| Section 1             | Form of Agreement                                                            |
| Section 2             | General Conditions                                                           |
| Section 3             | Terms of Reference (GDPR Annex 2)                                            |
| Section 4             | Special Conditions                                                           |
| Section 4 Appendix A1 | Sample Call down Contract                                                    |
| Section 4 Appendix A2 | Sample Call down Contract Annex A                                            |
| Section 4 Appendix A3 | Sample Call down Contract Annex B                                            |
| Section 4 Appendix A4 | Sample Call down Contract Commercial Cost Template                           |
| Section 4 Appendix A5 | Sample Call down Contract Cost Eligibility Guidance for Commercial Contracts |
| Section 5             | Fee Rates and Expenses Schedule                                              |



## Foreign, Commonwealth & Development Office

This Agreement constitutes the entire agreement between the Parties in respect of the Suppliers obligations and supersedes all previous communications between the Parties, other than as expressly provided for in Section 4.

### 2. Agreement Signature

If the Original Form of Contract is not returned to the Contract Officer duly completed (including the applicable ECM Number at the top of Section 1), and signed and dated on behalf of the Supplier within **15 working days** of the date of signature on behalf of FCDO, FCDO will be entitled, at its sole discretion, to declare this Agreement void.

**No payment will be made to the Supplier under any Call down Contract until this Form of Agreement and the relevant Call down Contract, are signed on behalf of the Supplier, and returned to the Contract Officer.**

### 3. Commencement and Duration of Agreement

The Agreement shall commence on 01 September 2025 (the “start date”) and shall expire on 31 August 2028 (the “end date”) unless this Agreement is terminated earlier in accordance with its Terms and Conditions.

### 4. Time of the Essence

Time shall be of the essence as regards performance by the Supplier of its obligations under this Agreement and each Call down Contract in existence from time to time.

### 5. Use of Agreement

Other Contracting Authorities (e.g. UK Government Departments and any other donors of development funding) can make use of the arrangements under this Agreement.

### 6. Eligibility for GEMFA 2 Special Contracts

The Supplier is eligible to submit a tender for:

| Special Contract Type:                       | Eligibility: |
|----------------------------------------------|--------------|
| Portfolio MEL (PMEL)                         | Yes          |
| Emergency MEL (EMEL)                         | Yes          |
| Independent Commission for Aid Impact (ICAI) | Yes          |



# Foreign, Commonwealth & Development Office

Signed by an authorised signatory  
for and on behalf of

The Secretary of State for Foreign,  
Commonwealth and Development  
Affairs

Name:

Position:

Signature:

Date:

Signed by an authorised signatory  
for and on behalf of the Supplier:

**ITAD Limited (trading as Itad)**

Name:

Position:

Signature:

Date: