

**INVITATION TO TENDER NOTICE**

Tender ref: HWPC/GMC/24a

The Council invites tenders for the Grounds Maintenance Contract for our various sites in our Parish in Heathfield, Punnetts Town, Broad Oak, Waldron, Cross-in-Hand and Cade Street.

The contract will commence on 1st June 2024 and will be for a period of 5 years with the possibility of extending this for a further 2 years.

Tender documents are available, on request, from the Parish Clerk and on the Parish Council’s website ([www.hwpc.org.uk](http://www.hwpc.org.uk)).

Completed tenders, together with associated documents, must be received **in writing** by **11a.m.** on **Monday 5th February 2024.** Tenders received after this time and date will not be considered. The envelope must be sealed and clearly labelled with the words: “**Confidential. Grounds Maintenance Contract Tender”**.

If you would like further information, please contact the Clerk on 01435 865700 or by email at [**clerk@hwpc.org.uk**](mailto:clerk@hwpc.org.uk)

Completed tenders should be addressed to Helen Johnson, the Parish Clerk, at the address below.

**Tenders are to be posted and cannot be handed over in person.**

Tenders will be selected on the basis of relevant depth and length of experience, quality of previous work, references and policies in place (to included environmental policy, health and safety policy and waste carriers’ licence).

**Helen Johnson, Parish Clerk,**

**Heathfield and Waldron Parish Council,**

73 High Street, Heathfield, East Sussex TN21 0AN