

**CROWN COMMERCIAL SERVICE**  
**AND**  
**SUPPLIER**  
**WORKPLACE SERVICES CONTRACT**  
**(FM MARKETPLACE PHASE 2)**  
**REF: RM6089**

**JOINT SCHEDULE 10  
 RECTIFICATION PLAN**

Request for <b>[Revised]</b> Rectification Plan			
Details of the Default:	[Guidance: Explain the Default, with clear schedule and clause references as appropriate]		
Deadline for receiving the <b>[Revised]</b> Rectification Plan:	<b>[DATE, (minimum 10 days from request)]</b>		
Signed by <b>Buyer</b> :		Date:	
Supplier <b>[Revised]</b> Rectification Plan			
Cause of the Default			
Anticipated impact assessment:			
Actual effect of Default:	<b>[ ]</b>		
Steps to be taken to rectification:	<b>Steps</b>	<b>Timescale</b>	
	1.	<b>[date]</b>	
	2.	<b>[date]</b>	
	3.	<b>[date]</b>	
	4.	<b>[date]</b>	
	<b>[...]</b>	<b>[date]</b>	
Timescale for complete Rectification of Default	<input checked="" type="checkbox"/> Working Days		
Steps taken to prevent recurrence of Default	<b>Steps</b>	<b>Timescale</b>	
	1.	<b>[date]</b>	
	2.	<b>[date]</b>	
	3.	<b>[date]</b>	
	4.	<b>[date]</b>	
	<b>[...]</b>	<b>[date]</b>	
Signed by the Supplier:		Date:	
Buyer Review of Rectification Plan			
Outcome of review	<b>[Plan Accepted]</b> <b>[Plan Rejected] [Revised Plan Requested]</b>		
Reasons for Rejection (if applicable)	<b>[Authority must state why the plan is being rejected]</b> <b>[eg. timescales are too lengthy]</b>		
Signed by the Buyer		Date:	