

Jaguar Land Rover Ltd

Via Email: @jaguarlandrover.com

Commercial Relationship Manager for

Roads, Places Environment & **Future Mobility** Department for Transport **Group Commercial Directorate Great Minster House** 38 Horseferry Road, Westminster, London SW1P 4DR

Web Site: www.dft.gov.uk

Our Ref: TRSS10180

Date 04/03/2021

## **OFFICIAL**

Dear

## Contract Number TRSS10180 Procurement of cars from Jaguar Land Rover Ltd

- 1. On behalf of the Secretary of State for Transport I am authorised to accept the call off contract for the above contract title at the price/rates quoted, for 10 vehicles as per below order form.
- 2. The documents listed below form a binding contract between you and this Department.
  - Call off order form (i)



JLR Order Form 28022022.pdf

(ii) Quotation



- 3. The contract will be commencing on 04 March 2022, ending on 30<sup>th</sup> September 2022
- 4. The firm price for the contract will be £516,517.50 excluding VAT this amount is not to be exceeded without the Department's prior permission in writing.
- 5. You will be issued with an official Purchase Order Number. This replaces any existing payment arrangements you may have made. Invoices must quote the correct Purchase Order Number and should be submitted as directed **in the Purchase Order to:**

Accounts Payable,
DfT Shared Service Centre,
5 Sandringham Park,

Swansea Vale, Swansea SA7 0EA.

Or via email to @sharedservicesarvato.co.uk

Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

6. Please acknowledge receipt of this letter by countersigning and returning to the Commercial Relationship Manager. You may contact the Contract Manager, to discuss any matters relating to the commencement of the Contract.

Yours sincerely

Commercial Relationship Manager for Roads Places Environment & Future Mobility

By authority of the Secretary of State for Transport

Signed:	
Name:	
Date:04/03/22	