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**Market Engagement Information**

**Financial Management System**

Cherwell District Council is approaching the end of the current financial management system contract and is looking to explore financial systems currently on the market in order to validate requirements identified and to inform procurement options.

The Council is requiring an established finance system which meets the needs of users across the business and requires little, or no, customisation. The system must cater for the Authority but will also need to accommodate requirements for current and any future organisations which are created by the Authority and/or its partners.

The Council IT strategy is cloud first; however, on premise solutions will also be considered.

The new system is required to be in place and fully operational no later than 1 April 2021.

Prior to formal procurement, we would like to seek input in the form of overview sessions from suppliers of suitable financial systems:

1. Inform potential bidders regarding our plans and timeline to implement new systems in this area
2. Understand the current market place
3. Identify different levels of innovation
4. Validate the requirements identified by the Council

The system overview should also include or provide details of:

* The product and modules provided by the supplier for
  + General Ledger
  + Commitment Accounting
  + Accounts Payable / Procurement
  + Accounts Receivable / Debtors
  + Budgetary Accounting / Management
  + Budget Preparation / Planning
  + Asset Module
  + Cash Management and Treasury Management
  + Business Process Automation / Workflow
  + Reporting
  + Loan Management
  + Project Ledger
* A demonstration of key features, including:
  + High level user ‘home page’ or ‘dashboard’
  + Ease of navigation
  + Standard reports
  + Overall user experience
  + Your unique selling points
* Relevant experience in local government – particularly in a multi-tenanted environment, where Councils are forming / re-forming partnerships
* Implementation timeframes, how training is delivered, exit strategy

The Council would like to engage with suppliers with a proven track record of delivering systems within local government. On 25th and 26th July 2019 the Council will hold open days for suppliers meeting our criteria to attend. Responses to this invitation should be received no later than 12thJuly 2019 with details of at least one local government reference or case study. This day of engagement will provide an opportunity for all parties to explore these proposals further. If you are interested in attending the Council site to provide a financial services system overview, then please complete the notice of interest below and return via email to:

ProcurementEnquiries@Cherwellandsouthnorthants.gov.uk.

Notice of Interest to Attend Open Day

**Please return by 12 July 2019**

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| --- | --- |
| Name of Supplier |  |
| Software Product Name(s) and Version |  |
| No of representatives wishing to attend |  |
| Supplier Contact Details |  |
| Original Product Launch Date (Year) |  |
| Preferred date for attendance (please specify preferred option) | 25 June 2019  26 June 2019  Either 25 June 2019 or 26 June 2019 |
| Local Government Customers |  |
| Local Government Reference Contact Details |  |
| How can your product help the Council achieve its objectives (250 Words) |  |