

REQUEST FOR QUOTATION – CLARIFICATIONS
25/1/19

**LOT 1- CONSULTANCY SERVICES FOR THE UPDATE OF THE COUNCILS WASTE
STRATEGY REPORT**

**LOT 2 – CONSULTANCY SERVICES FOR THE DEVELOPMENT OF THE COUNCILS WASTE
COLLECTIONS AND CLEANSING SERVICES SPECIFICATION**

Clarification 1 21/1/19	On Table 3 on page 6 of the ITT, key milestones are shown for the analysis of engagement responses, write engagement report, and produce EIA. Please can the Council confirm that in this instance EIA is referring to the Equalities Impact Assessment?	We do not need a repeated SEA and yes EIA is equalities impact assessment.
Clarification 2	Deadline Extension Request	The closing date for submissions has been extended to 5pm Tuesday 29 January
Clarification 3	For Lot 2, would it be correct to assume that the documents required to developed are limited to the Specification, its relevant appendices/schedules and Performance Management Framework including relevant Key Performance Indicators and defaults? Presumably, all other procurement and legal contract documents (e.g. terms and conditions, TUPE etc.) will be developed by either the Council or a separately appointed external legal advisor?	Yes
Clarification 4	Are there any page limits to the method statement?	There are none stated
Clarification 5	Lot 2. The Specification for the consultant requires the consultant to prepare the Spec and the Performance Framework. It also states that the Spec should include 'a series of schedules with associated information'. Please could you clarify what this requirement refers to?	The schedules are associated documents mainly containing detailed information such as round schedules, assets etc.. They could also contain information such as payment mechanism. The key things is that these can be changed

		independently outside the main specification.
--	--	---