

**TAP: Burning the Heathen Books  
Interpretation and Fit Out Clarifications**



**Last Updated: 28/02/2024**

Date	Query	Response
16/02/24	Can you please provide a scale or dimensions for the plans and sections of Gallery 3?	Please see doc "GA_Drawings" on Contracts Finder.
16/02/24	Is there any information on the supporting objects for display?	Objects will be discussed at the launch presentation and further information will be provided thereafter.
16/02/24	At what stage of development is the Interpretation Plan for this exhibition?	There is no existing Interpretation Plan.
16/02/24	<p>Re Delivery Model - Re Page 12 Design</p> <p>a. Is it TAP's intention to appoint the Design Team and the Contractor under the same contract, i.e. the Contractor being subcontracted to the Design Team who will therefore take overall responsibility for delivery of the contract. Or will they be appointed under separate contracts? This will affect how the fees for the delivery stage are structured.</p> <p>b. Under what form/forms of contact will the appointment be made?</p>	<p>Yes - due to timescales we are seeking a design team to partner with a contractor for the delivery of this.</p> <p>The appointment will be via a Deed of Appointment.</p>
16/02/24	<p>Re Scope -</p> <p>a. Will the Design Team be responsible for Cost Planning in the development stage and Cost Management of the delivery stage?</p> <p>b. What is the scope of the Quantity Surveyor?</p>	<p>a) No, this is appointed separately.</p> <p>b) Quantity Surveyor is not included within this scope.</p>
16/02/24	<p>Re Form of Tender -</p> <p>a. Section 1.0 Fee - includes a line for Fit-out Contractor fees for Design and Delivery stages. As there is not yet a developed design to be costed, what are these figures to be based on?</p> <p>b. Section 2.0 Day Rates - includes two tables with separate totals for Contractor Staff Category Day Rates. What are bidders required to include in the second table?</p> <p>c. Section 2.0 Day Rates - Why are there totals for the day Rates? How will these totals be applied?</p>	<p>a) Please refer to page 11 of the ITT, under Heading 15 Budget.</p> <p>b) The second table is provided for any additional categories that you believe should be included for the works, that are not listed in the above table.</p> <p>c) Please provide singular day rates in the day rate box, Total column can be left blank.</p>

Date	Query	Response
16/02/24	<p>Request for Further Information -</p> <p>a. Please provide services drawings for Gallery 3, so that we can make an assessment of the level of services design that will be required for calculating the fee</p> <p>b. Please provide a scale or dimensions for the plans and sections of Gallery 3.</p> <p>c. Is there any information on the supporting objects for display?</p> <p>d. At what stage of development is the Interpretation Plan for this exhibition?</p>	<p>a) Please see doc "GA_Drawings"</p> <p>b) Please see doc "GA_Drawings"</p> <p>c) Objects will be discussed at the launch presentation and further information will be provided thereafter.</p> <p>d) There is no existing Interpretation Plan</p>
21/02/24	<p>12.0 Flexibility and Future On-going use</p> <p>How flexible should the 'kit of parts' be? Are you looking for networks to be fully modular or to have some degree of flexibility that can enable parts to be swapped in and out?</p>	<p>To be discussed with the designer and contractor to take their advice, but we anticipate potentially fully modular to allow to be removed entirely and stored away if something else goes into the Gallery space on a temporary basis.</p>
21/02/24	<p>Gallery power: can you confirm if there is power in the floor, and if so is there a grid of floor points?</p>	<p>There is both power and data in the floor, and can be run to any of the square tiles of the raised floor except those where air handling is present.</p>
21/02/24	<p>Tapestry installation: can you confirm if the Client team are installing the tapestry or will you expect some assistance in whole or part from the Contractor?</p>	<p>The client team will install the object with specialist conservation support. It is envisaged the tapestry will be hung off Velcro from a supporting baton. The client will procure/commission this separately outside the main contract, in dialogue/coordinating with the design team.</p>
21/02/24	<p>Completion date: please confirm the project completion date / hand over to client?</p>	<p>Programme suggests light focusing is the last item dated 01/07/24 with photography and press on 02/07/24 - im assuming from this handover date is 01/07/24.</p>
21/02/24	<p>Project launch zoom: some of our team are unable to make this session due to other commitments. Is it possible that the zoom launch can be recorded and shared afterwards?</p>	<p>Please find recorded zoom link on page 3 of the ITT.</p>
21/02/24	<p>Do I need to submit an EOI anywhere?</p>	<p>Yes, copies of relevant insurance will need to be provided - please refer to page 4 for required submission documents.</p>
23/02/24	<p>Yesterday you mentioned objects other than the tapestry (« the New Testament » and two medals). Do you intend to present these objects at this summer's exhibition?</p>	<p>It is not currently envisaged that additional objects will be presented within the exhibition.</p>
23/02/24	<p>Do you have a specific opening date in June?</p>	<p>Opening Date is 04/07/24 - please refer to Annex B (master programme) in the ITT.</p>

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23/02/24	Are you covering travelling expenses apart from design fee?	Please Refer to Annex A (Form of tender) 3.0 Expenses and Disbursements.
23/02/24	<p>. For the tender response, are we correct that the following is a complete representation of what is to be provided as part of the submission?</p> <p>A- A response to each of the four Criteria,  1 A3 page mood board of interpretive ideas 30%  2 Approach to collaboration with The Auckland Project and identification of any potential barriers/challenges 30%  3 Anticipated programme for work 10%  4 Fee proposal and breakdown, including any additional expenses 30% over and above your core fee.</p> <p>B - Completed form of Tender  C - Copies of relevant insurance</p>	Yes
23/02/24	Can you confirm if there is a word count or page limit for Criteria 2?	No word count limitation on Criteria 2.
23/02/24	Are tenderers required to provide details and/or CVs of subcontractor teams (eg AV Hardware, Software, Lighting Design)?	Sub-Contractors are to be named within Form of Tender submission as well as within criteria 2 'Approach to collaboration with The Auckland Project and identification of any potential barriers/challenges' response.
23/02/24	<p>Are tenderers required to provide details of relevant past project experience?</p> <p>If so, please advise which part of the submission this should be included in, and if there are any guidelines on the qty and timeframe of projects given? Also are there any limitations on word count or page count?</p> <p>If not - can we supply a section on this as additional supporting information?</p>	<p>Relevant Past project experience could be provided under Criteria 2 '- Approach to collaboration with The Auckland Project and identification of any potential barriers/challenges' response.</p> <p>If you wish to provide past project experience, please provide examples of projects with a similar complexity, timeframe and budget.</p> <p>There are no limitations on word count. You may provide a section on this in additional supporting information should you wish.</p>
26/02/24	<p>At the briefing session on the 22<sup>nd</sup> there was a mention of scale drawings that would be issued after the session. We have not as yet seen these, can you tell us when they will be available and also when you anticipate issuing answers to the first batch of questions raised?</p>	<p>Please refer to document "GA_Drawings" which can be found on the Contracts Finder advertisement.</p> <p>Please refer to the Clarifications document on the Contracts Finder advertisement for answers to previously raised questions.</p>
26/02/24	Is there a portal we need to be registered on?	No, submissions and queries should be sent to <a href="mailto:administration@focus-consultants.com">administration@focus-consultants.com</a>

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26/02/24	As part of our tender submission have we to provide an outline itemised cost schedule detailing build cost based on our space design?	No - we are not expecting that level of detail at this stage.