



Contract Notice: **IWFM Facilities Management Training**

Dear [REDACTED]

Invitation to Tender

1. You are invited to submit a proposal for Contract Title: **IWFM Facilities Management Training** to Defence Science Technology Laboratory (Dstl).
2. Dstl is looking to award a contract to a successful bidder [REDACTED]
3. You must submit your proposal electronically through the Defence Sourcing Portal (DSP) no later than **Date: 23rd November 2022 - 1200 Hrs.** Proposals received after this may be rejected by the Authority.
4. The anticipated date for the contract award decision is Date: [REDACTED], please note, that this is an indicative date and may change.

Yours Faithfully

[REDACTED]
[REDACTED]

Key Activities

The key dates for this procurement are currently anticipated to be as follows:

[illegible]

Notes to Suppliers

Clarification Questions

Suppliers may wish to seek clarification in relation to this request for quotation during the period specified above. All clarification questions must be sent via the Defence Sourcing Portals messaging function.

The Authority will endeavour to respond to all clarification questions asked and ensure that you have at least 7 working days to submit your quotation.

Cyber Security

Please can you confirm in your response if you currently hold Cyber Essentials or Cyber Essentials Plus. If you do, please can you forward a copy of your certificate along with your response. If you do not hold either of these please can you confirm that you will be willing to obtain this if you are awarded the contract. Information on this can be found at [GOV.uk](https://gov.uk).

Additional Note

1. Bid costs - Tender Expenses

You will bear all costs associated with preparing and submitting your Tender. The Authority will not be liable for the costs of any Tender, work or effort incurred by you participating in this tender process, including where the tender process is terminated or amended by the Authority. Where the Authority decides not to award a Contract or where you withdraw from the tender process, directly or indirectly as costs under any other Contract with the Authority.

2. Variant Bids

The Authority will not accept variant bids.

3 Bids

Suppliers must provide a priced and unpriced bid.