



TENDER FOR:

The design, supply, and installation of playground equipment for the refurbishment of the children's play space at:

Dorrington Children's Recreation & Play Park
Land to the rear of 14-16 Church Road
Dorrington
Shrewsbury
Shropshire
SY5 7JL

TENDER DEADLINE:

12:00-noon on Friday 16th June 2023

TENDER ADDRESS:

Parish Clerk
Condovery Parish Council
c/o Dorrington Village Hall
Dorrington
Shrewsbury
Shropshire
SY5 7LD

Your response to this invitation to tender must be received up to the closing time on the date and in the place shown above.

Your tender shall be submitted in a sealed envelope or package, marked with the tenderers name for the attention of the Parish Clerk, and the invitation to tender title:

Design, Supply, and Installation of Playground Equipment at: Dorrington Children's Recreation & Play Park

Tenderers are prohibited from contacting Parish Councillors or staff to encourage or gain support for their tender outside the prescribed process.



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Introduction & Project Design Brief

Dorrington village sits within the Condover Parish Ward and is the hub for the other villages within the Parish, including Condover, Stapleton, and Ryton. Located to the west of Dorrington village centre, Church Road, Recreation and Play Park provides residents and visitors with a MUGA, sports pitches, open space for exercise and leisure, combined with various pieces of play and exercise equipment within the play park itself.

The purpose of this project which we aim to recommend approval of, seeks to improve the children's play area within Dorrington Children's Recreation & Play Park, as a key area for social engagement in the village. We have identified from villagers through conversations held at the site throughout 2021 and 2022, and a residents feedback survey via social media, that there is a need for suitable picnic tables at the site, to assist bringing the community together, and a need for improved facilities for children to enjoy. The project will ensure that local residents and their children of all physical & mental abilities are able to fully utilise the Recreation Area and Play Park following the completion of the works, by incorporating inclusive pieces of equipment within the facility. This is a key strategic objective for this Parish Council.

The surfacing is showing signs of wear and is in need of remedial works to create a safer, single level surface, beneficial to all users and accessible to wheelchair users/pushchairs.

Much of the existing equipment is in a poor state and needs partial refurbishment or removal and replacement for two items. One item, multiuse climber has failed a RoSPA audit in 2021. This tender document is related to the equipment which needs removing and replacing, and refurbishment of all other items. The scope of this project is to remove and dispose of some current play equipment (including surfaces) as required, including Springer, and the large multiuse Climber. We are looking to supply and install new play equipment comprising of Inclusive Roundabout, and a new much larger multiuse Climber, along with three separate Picnic tables. Other equipment on site requires remedial work to be carried out, (Rope Basket Swing, Slide, Swing sets x 2 & Rocking See-Saw) along with the requisite surfacing.

The current play area caters to under 12s, with most users being between pre-school age, and age 8. Our objective is to create a play space that will offer young people access to as wide a range of play opportunities as possible and fill the current gaps in provision. The space should be visually appealing, exciting, challenging and stimulating. We seek to provide inclusive play equipment that can be used by all children, whatever their ability, accessible for all. We encourage the use of equipment that promotes a healthy and active lifestyle for children in the Parish.

All works should comply to the British and European Standard for playground equipment and surfacing BS EN 1176, and current RoSPA guidelines. The contractor will be responsible for organising an independent post-installation inspection and rectifying any issues identified at their own cost.

Whilst we are keen to install equipment that is sympathetic to the play areas' rural setting, any wooden pieces must be resilient with protective capping at the base to protect the equipment. The play area is the only facility in Dorrington and as such is heavily used, hence the equipment must be robust and vandal-proof. The existing wooden fencing will be

retained, along with the waste receptacle, although these can be relocated within the play area, if necessary.

Bidders are expected to create a design that demonstrates the best value for money within the agreed budget range of £40,000 - £50,000 (Ex VAT) for the project. This amount is indicative from initial quotes. All pricings should be exclusive of VAT and in GBP (£). Pricing should be valid for a minimum of 90 days from the due date of the response. Prices will be fixed for the duration of the contract and must include the costs associated with disposal of waste products generated during the duration of the project until the scope is complete. If the contractor can provide any discounts adding value for this project, please demonstrate this within the tender.

Bidders can submit a maximum of two different options to allow for design variations. Within those options that are submitted, we require 'indicative' quotes, with a forecasted cost window for the entire project.

Condover Parish Council proposes that it will retain 5% of the total contract value, subject to the receipt of a certificate of full compliance to the latest standards from their own independent appointed assessors, for a period of three months.

1. General Requirements

- 1.1** Condover Parish Council is seeking a qualified and reputable play company to design, supply and install equipment for the refurbishment of the children's play area at **Dorington Children's Recreation & Play Park** on the provisions as set out in this document.
- 1.2** The location of the site is **land to the rear of: 14-16 Church Road, Dorington, Shrewsbury, Shropshire, SY5 7JL**
- 1.3** The aim is to decide on a preferred supplier and to place an order in July 2023.
- 1.4** This project requires the supply and installation of new children's play equipment including play area surfacing. The existing items of outdoor gym equipment, including the surfacing, are to be retained, and refurbished. The principal focus of the new play equipment is inclusivity and providing play items for the Toddlers to 14-year-old age group.

2. Tenders

- 2.1** This document must be treated as private and confidential. You must not disclose the fact that you are submitting a tender nor release details of the tender document other than on an 'In Confidence' basis to those who have a legitimate need to know or to whom they need to consult for the purposes of preparing the tender.
- 2.2** The Contractor is required to submit a fixed tendered price for the works detailed within this document and in accordance with the Schedule of Works, Specifications and Brief.

- 2.3** The tendered price and accompanying design for the works must be returned and submitted in a sealed envelope or package, marked with the tenderers name for the attention of the Parish Clerk and the invitation to tender title:

Design, Supply, and Installation of Playground Equipment at: Dorrington Children's Recreation & Play Park

Condover Parish Council
c/o Dorrington Village Hall
Dorrington
Shrewsbury
Shropshire
SY5 7LD

By no later than **12:00-noon on 15th June 2023.**

- 2.4** Prices shall be irrevocable, and valid for a minimum period of 90 days after the closing time stated above, whether another tendered price has been accepted.
- 2.5** The Parish Council has in its sole discretion, the unfettered right to:
- Accept any tender;
 - Reject any tender;
 - Reject all tenders;
 - Accept a tender which is not the lowest price
 - Accept a tender that deviates from the requirements, specifications or the conditions specified in this document;
 - Reject a tender even if it is the only tender received by The Parish Council;
 - Accept all or any part of a tender; and
 - Split the requirements between one or more bidders.
- 2.6** If a tender is accepted and any required permissions are refused, the Parish Council reserves the right to cancel the contract.
- 2.7** The Parish Council will acknowledge receipt of all accepted tenders within 14 days of the closing date.
- 2.8** The Parish Council does not bind itself to accept the lowest price or any tender, and it reserves the right to accept or decline any tender without explanation. The company shall not have any claim for expenses incurred in the preparation of this tender.

3. Terms of Engagement



- 3.1** The acceptance of a tendered price by the Parish Council shall form the basis of a binding contract which shall be governed by English Law.
- 3.2** This document, together with the drawing(s), specifications, and any correspondence made to clarify the Contractor's tendered price and play area layout design shall form the contract documentation. The successful Contractor will enter into a contract by way of a JCT Minor Works Contract issued by Condover Parish Council.
- 3.3** The 'Council's Representative' shall mean The Parish Clerk or other appropriate person appointed from time to time by the Parish Council and notified in writing to the Contractor. All tender documents relating to this tender shall be sent to the Parish Clerk using the details set out in paragraph 2.3.
- 3.4** All queries or correspondence relating to this document and the scheme of works should be directed to:

Condover Parish Council
email: **condoverpc@gmail.com**
tel: **07516 445872**

4. Description of the Works and Notes for Pricing

4.1 The Works

- 4.1.1** The works comprise of the installation of new children's play equipment at land known as **Dorrington Children's Recreation & Play Park**.
- 4.1.2** This project requires the supply and installation of new children's play equipment including play area surfacing, seating, and litter bins only. All other equipment benches and tables are to be removed and disposed of by The Contractor.
- 4.1.3** The principle focus of the new play equipment is inclusivity and providing play items for the toddler to 14-year-old age group.

4.2 Budget

- 4.2.1** The maximum budget for the complete scheme is £41,500 exVAT, but tenders may be submitted under this sum.

4.3 Site Description & Access

- 4.3.1** Dorrington Children's Recreation & Play Park is an area of open public space located on land at the rear of 14-16 Church Road, Dorrington, which has residential property overlooking the site, from the South and an open recreation / football field to the North & West, meanwhile to the East, there is Dorrington Primary School
- 4.3.2** The site is used for informal recreation and public enjoyment. The field to the North and West is used for Sunday League Football during the football season. There is an existing partly fenced children's play area on the site
- 4.3.3** Interested Contractors are advised to visit the site in order to familiarise themselves with the site, the existing layout, and the surrounding environment.
- 4.3.4** The Parish Council's representative is available to meet interested Contractors during the tender period given sufficient notice, as set out in paragraph 5.1.
- 4.3.5** Although the site is located at the rear of 14-16 Church Road, Dorrington, Contractor's access shall be via the gate located on the South side of Dorrington Village Hall.
- 4.3.6** The Contract Area shall be agreed with the Contractor at the prestart meeting. All areas for storage and welfare will be determined at the prestart meeting. There is sufficient space within the Recreation Play Park Area to erect a secure storage area during the scheme of works. No storage, waste or other materials is to be kept on the adjacent playing field or its verges.

4.4 Drawings

The following drawings are included within the Appendices to this document:

- 1. Site plan
- 2. Photos of site and existing play area.

4.5 Working Hours

Working hours shall be strictly limited to **08:30 – 17:30** Monday to Friday.
No weekend working is permitted without advance written approval by the Parish Council.

4.6 Labour, Plant, Materials

- 4.6.1** The Contractor will provide all labour, materials, fuel, water, carriage, plant, tools, and machinery to execute the works.

- 4.6.2** It is the responsibility of the tenderer to guarantee that all its sub-Contractors will comply with all the requirements and terms and conditions set out herein.

4.7 Disposal of Waste & Litter

- 4.7.1** The Contractor must ensure that all waste materials and litter produced whilst these works are ongoing are transported from site using waste carriers with a current Waste Carriers License.
- 4.7.2** The provision of skips is permitted yet these must be located within a secure fenced compound located within the Recreation Play Park Area only.
- 4.7.3** The combustion / burning of litter waste or vegetation anywhere on the site is strictly prohibited.

4.8. Health, Safety and Welfare

- 4.8.1** The successful Contractor shall at all times comply with the requirements of the Health and Safety at Work Act 1974 and all associated Acts, Regulations and Approved Codes of Practice.
- 4.8.2** The successful Contractor must submit to the Parish Council copies of all insurances and site-specific risk assessments and method statements ahead of any works commencing on site.
- 4.8.3** The Parish Council is unable to offer any welfare facilities at this site. The Contractor will need to allow for the provision of any facilities required for the works. There is ample space to accommodate a welfare and secure storage area where all materials, plant and facilities can be contained.
- 4.8.4** The Contractor's site must be fenced off throughout the duration of the works with 2m high Heras fencing for the protection of the public. For the duration of the works, appropriate signage shall be erected by The Contractor to inform the public of the works or hazards.

4.9. Existing Services Across the Site

- 4.9.1** It shall be the responsibility of the Contractor to make enquiries with utility companies in respect of the development site. Contractors should note the presence of utilities that may be in the vicinity of the working area.
- 4.9.2** The Parish Council does not have access to any utility layouts.
- 4.9.3** Contractors should ensure that they acquire their own FULL drawing of these utilities for the site if applicable.
- 4.9.4** Contractors should arrange for a trained and competent individual in the use of site surveys for underground apparatus using a Cable Avoidance Tool

(CAT), to complete a utilities survey of the site. A copy of the survey should be provided to and retained by the Parish Council.

4.10. Timetable and Monitoring

4.10.1 The successful Contractor will supply a construction timetable for the Parish Council to agree before the contract is awarded, and as such the timetable set out in the Programme of Works section should be used as a guide only and allow a contingency for inclement weather.

4.10.2 The Parish Council will require a summarised daily report providing accurate details of progression against the scheme of works and provide information in instances where the Contractor fails to meet any of the agreed Service Levels.

4.10.3 The Contractor may be required to attend review meetings with the Parish Council's supervising officer, at their discretion to discuss performance.

4.11. Environment and Reinstatement

4.11.1 The Parish Council is committed to environmental improvement through environmental protection and sustainable development into its decision-making processes in respect of both the execution of its core functions and responsibilities, and the management of day-to-day operations. Contractors should:

- Throughout the life of the agreement, provide information on new or improved environmentally preferable goods when they become commercially available and, promote their use under the agreement.
- Reduce the amount of packaging and recycle packaging as appropriate.
- Remove all packaging and dispose of all waste of in an environmentally friendly manner.

4.11.2 The Contractor must make reasonable effort to protect the surfaces when transporting plant and equipment to and from the play area site. All existing grassed areas (including areas used by the Contractor for access, vehicle movements and storage) shall be reinstated to the satisfaction of the Parish Council upon completion of the works. Reinstatement shall be taken to include the placing of grade 1 topsoil and grass seed as required.

4.11.3 The Contractor must ensure that no vehicles are driven within the area lined for football matches when passing with equipment or plant.

Vehicles and plant are to be moved along the tarmacked footpath with minimal encroachment onto the grassed verge of the football field. Any damage must be reinstated as described in paragraph 4.11.2 above.

5. Programming of the Works

- 5.1** Site viewing meetings can be arranged with interested Contractors and representative of the Parish Council during normal business hours (09:00 to 17:30) between 5th May 2023 and 2nd June 2023.
- 5.2** Questions or clarifications shall be submitted to the Parish Council by 09:30 2nd June 2023, in order for them to be clarified / responded to, before the submission deadline stated in paragraph 2.3 above.
- 5.3** Tendered prices with accompanying designs shall be received by the Parish Council no later than 12 noon 2nd June 2023.
- 5.4** LATE SUBMISSIONS WILL NOT BE ACCEPTED.
- 5.5** The Parish Council will inform the successful contractor by 7th July 2023.
- 5.6** A prestart meeting shall be scheduled between the Parish Council and the Contractor. At this meeting a pre works photo survey will be undertaken prior to commencement of works.
- 5.7** The Works are scheduled to be started as soon as possible after contract award.
- 5.8** The Works are to be completed by a date to be determined by mutual agreement.

6. Payment for the Works

Payment shall be by measure and value and paid on presentation of invoices.

7. Insurances Required

- 7.1** The Contractor shall provide insurance for the Works.
- 7.2** The Contractor shall provide Public and Councils liability insurance (persons and property) up to the value of £10,000,000 for any single incident and for an unlimited number of incidents.
- 7.3** The Contractor shall provide evidence of the insurances with the tender documents and again before undertaking any works on site.

8. Safeguarding

- 8.1** The Contractor warrants that at all times for the purposes of this Contract it has no reason to believe that any person who is, or will be employed or

engaged by the Contractor in the provision of the Service is barred from the activity in accordance with the provisions of the Safeguarding Vulnerable Groups Act 2006, and any regulations made thereunder, as amended from time to time.

- 8.2** The Contractor shall for the purposes of this Contract have in place its own Safeguarding Policy.

9. Standards of Materials, Workmanship and Accreditation

- 9.1** All materials and workmanship shall conform to relevant British and European standards.
- 9.2** All proprietary play equipment and surfacing shall comply fully with BSEN1176, BSEN1177 and any other relevant play industry safety standards.
- 9.3** An independent Post Installation Inspection report will be commissioned and paid for by the Parish Council and this will form the basis of any initial defects list which the Contractor shall take action to correct prior to the removal of the Heras Fencing.
- 9.4** The Contractor will be able to respond to the findings of the Post Installation Inspection Report, and any objections to the findings shall be submitted to the Parish Council within 48 hours of the report being received.
- 9.5** We require all Tenderers to be members of the API (Association of Play Industries).

10. Evaluation and Scoring

- 10.1** Tenders will be evaluated to determine the most economically advantageous bid using the following criteria and weighting.

Criteria	Weighting
Price	20%
Quality	80%

10.2 Price (20%)

Contractors are asked to submit a pricing schedule which contains a full and thorough detailed breakdown, for each element of the work as set out in the Schedule of Works section, along with a total tendered price. Price will carry 20% of the scoring based on ranking them from the lowest to the highest. The lowest price tender will score the full 20%, with all other tenders being ranked by price, and scoring one percentage point less as appropriate. In the

event of identical pricing, between two tenders, then the Parish Council will use the Quality Score as the overriding factor to decide between proposed contractors.

10.3 Quality (80%)

- 10.3.1** Quality will be evaluated from the information submitted by the Contractor and against the criteria set out in this section.
- 10.3.2** Contractors are encouraged to submit information that allows the Parish Council to clearly understand what is being proposed. Contractors are encouraged to present their proposals in a clear itemised manner with supporting visual plans. Contractors are required to present information outlining how they will approach the delivery of the project specifically for the **Dorrington Children's Recreation & Play Park** site and show how they plan to accommodate the Parish Councils timescales.
- 10.3.3** Each quality criteria will be awarded a score of 0-5 in accordance with the scoring scale set out below:

Score	Criteria
1	The response raises concerns about understanding of the project which will have a detrimental effect on the project outcome and contract performance.
2	The response suggests significant shortcomings of understanding or approach which is likely to impact on the project outcome and contract performance.
3	The response suggests shortcomings of understanding or approach which is likely to impact on the project outcome and contract performance.
4	The response raises no concerns about understanding or approach to the project outcome and contract performance.
5	Response is above expectations in terms of understanding or approach to the project outcome or contract performance. Response is significantly above expectations in terms of understanding or approach to the project outcome or contract performance.

10.3.4. The weighted scored quality criteria are as follows:

Quality Criteria	Weighting (80%)
Play Equipment, Play Value The Parish Council will evaluate the play value of each proposed item of play equipment including use of materials including the sustainability of materials, dimensions, age range, surfacing, play disciplines, challenge, and excitement.	30%
Inclusivity Inclusivity is a key focus for this project. The Parish Council will evaluate each item of play equipment on the basis of its inclusivity and appeal and use for a wide range of abilities and disabilities.	20%
Presentation The presentation score will be assessed against the visual plans and the play area layout plans submitted. Consideration will be given to how the new equipment is laid out, the connectivity within the play space and how the proposals respect the surrounding environment.	20%
Warranties and Guarantees The Parish Council will evaluate the warranties and guarantees on each individual item of play equipment, play area surfacing and materials used or component parts.	10%

10.3.5 Weighting criteria will be scored as per the following example:

- Presentation 15%
- Criteria score awarded = 3 out of a possible 5
- Score calculated $3/5 \times 15 = 9$ points awarded.

10.3.6 The quality criteria scores will be added to the price scores to determine a final score for each Contractor. The Parish Council may invite prospective Contractors to present their proposals to the Parish Council.

11. Specification and Brief

11.1. Play Equipment and Value

The Parish Council is seeking a play area, which incorporates challenge and excitement for the target age group, and as such the proposed list of play equipment items set out below is a broad indication of the Parish Councils and communities' vision. The list of play equipment items is intentionally generic by description, allowing Contractors to use their innovation and experience from within their own organisations and product ranges. The tenderer should also allow for appropriate seating and litter receptacles from the Parish Councils approved supplier. For information, Broxap Street Furniture are the current approved company for the supply and installation of street furniture (see 11.5 below for specifics).

The Parish Council is content with a wide range of materials to be used during the construction. However, the Parish Council would seek to see the use of sustainable &/or environmentally friendly products, which are durable in nature within the finished scheme.

Surfacing may be a combination of rubber wet pour or eco rubber bonded mulch. The provision of grass mat surfacing is not acceptable on what may be high wear areas. In all instances the surfacing must meet the relevant safety standards.

Colours shall be appropriate for the setting but also incorporate designs that will make the site attractive & appealing to users.

Contractors are encouraged to consider a range of play values and disciplines and make clear within the submission, the play value for each individual item of equipment. The playscape should incorporate the widest array of possible activities to stimulate both the physical and social growth of users. The list of play equipment items to be considered for inclusion will include:

ITEM

- | | |
|------------------------|-------------------|
| • Rope Basket Swing | • Swings x 2 |
| • Rope swing | • Rocking See-Saw |
| • Inclusive Roundabout | • Springer |
| • Slide | |

Contractors will also need to include a Weatherproof Play Area Information Sign (A0 size), along with Additional fencing as and where required in the same colour as existing; and tarmac paths with concrete pin kerbs for improved connectivity with Play Area Safety Surfacing

11.2 Inclusivity

Inclusivity is key focus of this project. Contractors are encouraged to give consideration to items of play equipment that are inclusive for all. Consideration of colours, materials, range of equipment, ease and assistance for access are key features the Parish Council is seeking to include. Connectivity within the play space is an essential feature, enabling people with impaired mobility or those in wheelchairs and with pushchairs to manoeuvre within the play space. The provision for connecting tarmac paths shall be included within the design. It is envisaged that the existing entrance from Fore Street will remain, but contractors are to consider how the site will interact with the new housing.

11.3 Presentation

The Parish Council requires the Contractors proposals to be set out on a scaled drawing showing the layout of each item of equipment, entrances and connecting paths. The layout plans should itemise each item of equipment on an accompanying 'key'. The Contractor may submit 3D visual drawings showing the play area layout on the site. The Contractor is permitted to extend the current fenced enclosure and is encouraged to visit the site to appreciate the space available.

The Contractor should show the layout of the new equipment and fencing in relation to the outdoor gym equipment which is remaining. The Contractor may extend the play space beyond the existing boundaries and should show within its price the cost for the removal, supply and installation of redundant equipment and fencing. Any new fencing should be galvanised bow topped type to match the style and colour of the existing.

11.4 Warranties and Guarantees

The Parish Council is seeking a play area, which is durable, vandal resistant where possible and provides quality and reliability going forward. The Contractor shall provide evidence of the warranties and guarantees for each item of equipment, the surfacing and the individual materials used within the play space. The Parish Council requests that the Contractor submits TWO references from projects installed for any English or Welsh, local authority within the last THREE years.

11.5 Other Information

Condover Parish Council approved products supplied by Broxap Street Furniture are as follows:

Benches:

<https://www.broxap.com/street-furniture/contemporary-street-furniture.html?p=8>



Picnic Tables:

<https://www.broxap.com/catalogsearch/result/?q=Picnic+Table>

Waste Bins:

<https://www.broxap.com/litter-bins.html?p=4>

<https://www.broxap.com/k-nine-post-mounted-dog-waste-bin.html>

11.6 Retention

The Parish Council will retain 5% of the contract value until a satisfactory post installation report from a suitably qualified independent assessor has been received.

12. Submission of Tender

The Contractor shall submit the following documents:

- I. Tender form with prices clearly shown and itemised
- II. Proposed play area layout plan, drawn to scale, itemised with a key
- III. 3D visual layout plan (optional)
- IV. Guarantees and Warranties
- V. Statement outlining how they will deliver the project
- VI. Project timeline shown via a Gannt/bar chart to meet the Parish Councils timescales.
- VII. Two references from projects installed for a local authority within the last 3 years.

13. Dorrington Children's Recreation & Play Park, Schedule of Works & Tender Form

We hereby provide our fixed price tender ex VAT to complete the works to extend the play area at Dorrington Children's Recreation & Play Park.

	Description	Unit	Quantity	Rate	Total
1	Insurance of the Works	Item	1		
2	Site Prelims including compound, welfare, and fencing	Item	1		
3	Groundwork's – site preparation, paths etc.	Item	1		



4	Supply and installation of Equipment	Item	1		
5	Fencing including removal, reuse, and provision of new	Item	1		
6	Removal of all spoil and debris & redundant equipment	Item	1		

Note - Post Installation Inspection Report to be commissioned and paid for by the Parish Council. (see 11.6)

Total

Failure to complete SECTION 13 fully, will delay any consideration of your tender.

Sign below once you are satisfied that you have completed the form correctly and you are able to provide the documents required.

I declare that the information given in this tender is true and accurate to the best of my knowledge and belief.

I declare that I have permission from any other partner(s) to sign the tender on their behalf

I understand that information given by me will be treated in confidence but may be submitted for checking against records held by other government departments, other agencies, local authorities, and the police, for the purposes of assessing my eligibility or for the purposes of the prevention or detection of crime.

I understand that I may be liable for prosecution if I have knowingly provided information which I know to be false or do not believe to be true.

I declare that I have not committed any serious infringement or fraud.

You required to declare any current involvement or interest with Condover Parish Council if it is considered by you to be in real or apparent conflict with the duties to be performed for this scheme of work.

Any involvement or interest declared would be carefully considered but would not automatically bar you from being further considered in the selection process.

Please declare your interest within your covering letter or email to the Parish Council.

Completed by:

BLOCK CAPITALS

Position:

Company:

Signature:

Date:

Appendix A1 – Site Plan



Appendix A2 – Site & Access Location Map



Appendix B – Current Site Photographs



Appendix B – Current Site Photographs

