**Framework Schedule 6 (Order Form Template and Call-Off Schedules)**

**Order Form**

CALL-OFF REFERENCE: **Project\_5025**

THE BUYER: **The Secretary of State for Education whose acting as part of the Crown (“the Department”, “The Customer”)**

BUYER ADDRESS **Sanctuary Buildings, Great Smith Street, London, SW1P 3BT**

THE SUPPLIER: **Insight Direct (UK) LTD**

SUPPLIER ADDRESS: **Technology Building, Insight Campus, Terry Street, Sheffield S9 2BU**

REGISTRATION NUMBER: **2579852**

DUNS NUMBER: **769387739**

SID4GOV ID: **208171**

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 26th November 2020.

It is issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

CALL-OFF LOT:

* Lot 2 Hardware & Associated Services

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6068
3. The following Schedules in equal order of precedence:

* Joint Schedules for RM6068
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 4 (Commercially Sensitive Information)
  + Joint Schedule 10 (Rectification Plan)
  + Joint Schedule 11 (Processing Data)

1. CCS Core Terms (version 3.0.6)
2. Joint Schedule 5 (Corporate Social Responsibility) RM6068

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

N/A

CALL-OFF START DATE: 26/11/2020

CALL-OFF EXPIRY DATE: 31/07/2021

CALL-OFF INITIAL PERIOD: 8 months

CALL-OFF OPTIONAL EXTENSION 12 months

PERIOD

CALL-OFF DELIVERABLES

The Authority requires 5,000 MiFi (4G wireless) routers that meet the following specification:

* Fully unlocked (not locked down to a single Network Provider) and unflashed devices that will produce a WiFi network when used with a SIM card. The router should be “flashable”. The router should be able to support more than 5 connected devices
* WiFi 5 enabled, LTE category 4 devices which will enable speeds that allow for video streaming and upload.
* The devices should accept standard sized SIM cards.
* The devices require a charging cable and a standard UK plug compatible with the device for charging. The devices should be able to work from battery power when they are not attached to mains power
* The device should come with standard manufacturer warranty.
* The devices are to be delivered a maximum of 5 working days after this order form has been signed, to one UK location.

**OPTIONAL PURCHASE**

A standard UK plug compatible (i.e. USB-A to UK Mains, 5V, 1amp minimum) for charging to be provided as a separate costed item as an optional purchase under this contract.

LOCATION FOR DELIVERY:

REDACTED

DATES FOR DELIVERY OF THE DELIVERABLES

All devices to be delivered within five (5) working days after this contract order signature.

TESTING OF DELIVERABLES

None

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 90 days.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is

CALL-OFF CHARGES

**£130,850.00**

Unit cost - REDACTED

Charges include delivery cost to specified location.

Optional plug costs given range from REDACTED Delivery costs not included for plugs.

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

BACs – via PO

BUYER’S INVOICE ADDRESS:

REDACTED

BUYER’S AUTHORISED REPRESENTATIVE

REDACTED

BUYER’S ENVIRONMENTAL POLICY

Not applicable

BUYER’S SECURITY POLICY

Not applicable

SUPPLIER’S AUTHORISED REPRESENTATIVE

**REDACTED**

SUPPLIER’S CONTRACT MANAGER

**REDACTED**

PROGRESS REPORT FREQUENCY

Not applicable

PROGRESS MEETING FREQUENCY

Not Applicable

KEY STAFF

Not applicable

KEY SUBCONTRACTOR(S)

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

|  |  |  |  |
| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: |  | Signature: |  |
| Name: |  | Name: |  |
| Role: |  | Role: |  |
| Date: |  | Date: |  |