

Statement of Requirement (SoR)

Purpose

This document is for new Extra-Mural (EMR) Contracts. Use the [Request for Contract Action \(RCA\) Guidance for EMR](#) page on WikiD when filling out this SoR and a supporting RCA. Please seek assistance if desired from [Commercial](#) or your Divisional Procurement Representative.

This document is supplier facing and the RCA is an internal document. Please delete non-essential grey text before issuing externally/ to suppliers.

Reference Number	RQ0000010166
Version Number	1.1
Date	13/05/2022

1.	Requirement
1.1	Title
	Futures Platform (Future Shaper package)
1.2	Summary

	<p>From Futures Platform's website:</p> <p>Explore interconnections between trends, visualise alternative futures and collaborate with your team using Futures Platform's interactive foresight radars. With the radars, you can:</p> <p>Access ready-made, futurist-created radar templates on 40+ topics, such as Politics & Policies, Public Governance, Population, Energy, Climate Change and Urbanisation.</p> <p>Explore regional dynamics and understand the key developments emerging from different parts of the world through our location-specific radars on Europe & the Middle East, North & South Americas, Asia-Pacific, Australia and China.</p> <p>Modify the ready-made radars to fit your needs or create your own radar views from scratch.</p> <p>Use the built-in voting, rating and commenting tools to collect insights from your team and prioritise the most relevant trends for your organisation's future</p>
1.3	Background
	<p>The Discovery project aims to deliver software to augment technology watching and horizon scanning so the Defence S&T Futures Programme can industrialise to perform these tasks at scale, and effectively share information and knowledge.</p> <p>It should act as a 'record' or knowledge management function, collating emerging technology and market intelligence data from multiple sources and supporting the conduct of analytics in order to develop our understanding and insight. In order to do this, project aims to utilise Data Science to automatically ingest, process and collate the information feeds required to understand the shifting S&T landscape.</p> <p>We are procuring this licence on behalf of both Dstl and MOD, both of whom will make use of the subscription.</p>
1.4	Requirements

	<ul style="list-style-type: none"> - A service providing a customisable radar/trend alert platform and all services detailed in the Future Shaper subscription plan: <ul style="list-style-type: none"> - 10 foresight radars - Dedicated foresight specialist - Collaboration features - Export to PPT - Academy (3 seats) - 1 shared link - Futurist consultation - 12 month subscription - User manual and related supporting literature required from the start of the contract.
1.5	Options or follow on work <i>(if none, write 'Not applicable')</i>
	Dstl will possibly require ongoing consultation and fine-tuning of the service to meet our needs.

1.6	Deliverables & Intellectual Property Rights (IPR)						
Ref.	Title	Due by	Format	TRL *	Expected classification (subject to change)	What information is required in the deliverable	IPR DEFCON/ Condition (Commercial to enter later)
	Futures Platform subscription	Start of contract	Licences (25)	n/a	Redacted under FOIA Section 24 - National Security	25 user licences.	

*Technology Readiness Level required

Level 8 required.

1.7	Standard Deliverable Acceptance Criteria
	That the delivered system meets and addresses the stated requirements; that the system provides the required results in a technically sound manner.
1.8	Specific Deliverable Acceptance Criteria
	That the terms and features provided in the proposal are fully implemented from the start of the contract.

2.	Quality Control and Assurance
2.1	Quality Control and Quality Assurance processes and standards that must be met by the contractor
	<input checked="" type="checkbox"/> ISO9001 (Quality Management Systems) <input type="checkbox"/> ISO14001 (Environment Management Systems) <input type="checkbox"/> ISO12207 (Systems and software engineering — software life cycle) <input type="checkbox"/> TickITPlus (Integrated approach to software and IT development) <input type="checkbox"/> Other: (Please specify below)
2.2	Safety, Environmental, Social, Ethical, Regulatory or Legislative aspects of the requirement
	None.

3.	Security	
3.1	Highest security classification	
	Of the work	Redacted under FOIA Section 24 - National Security
	Of the Deliverables/ Output	Redacted under FOIA Section 24 - National Security
3.2	Security Aspects Letter (SAL)	
	<p>Redacted under FOIA Section 24 - National Security</p> <p>If yes, please see SAL reference- <i>Enter iCAS requisition number once obtained</i></p>	
3.3	Cyber Risk Level	
	Redacted under FOIA Section 26 - Defence	
3.4	Cyber Risk Assessment (RA) Reference	
	<p>Redacted under FOIA Section 26 - Defence</p> <p>If stated, this must be completed by the contractor before a contract can be awarded. In accordance with the Supplier Cyber Protection Risk Assessment (RA) Workflow please complete the Cyber Risk Assessment available at https://www.gov.uk/guidance/supplier-cyber-protection-service</p>	

4.	Government Furnished Assets (GFA)
GFA to be Issued - No	

5.	Proposal Evaluation criteria
5.1	Technical Evaluation Criteria
	None required.

5.2	Commercial Evaluation Criteria
	<p>When placing any contract the Authority is required to satisfy itself that the agreed price represents Value for Money (VFM). In single source contracting you must provide to the Authority sufficient information in support of your price proposal and during subsequent price negotiation, to enable the Authority to fulfil its obligation to assure VFM. The Authority approaches all contract pricing on the basis of the NAPNOC principle (No Acceptable Price, No Contract). The Authority reserves the right to not enter into any contract that is unacceptably priced or unaffordable.</p>