



South Tees Site Company

Teesside Management Offices, Redcar, TS10 5QW

Date:

Present:

Health & Safety:

Accidents:

Safety/Environmental incidents:

Near misses:

Commercial review:

Contract spend YTD

	Jan	Feb	March	April
Actual				
Budget				

Overtime:

Ad hoc spend:

Orders:

Invoices:

Annual financial health check due:

Operational review:

KPI's:

Operational issues:

Damage:

Barriers/enablers:

Risk items:

Cost reduction:

Innovation:

Contract improvement:

Scope:

Extra services:

Contract compliance:

Complaints/non-conformance:

HR:

Absenteeism:

Training & Development:

Badging:

Action review: