

**CAG Consultants
8 Blackstock Mews
London
N4 2BT**

21st April 2021

Dear **REDACTED**

Contract Title: Evaluation of the Reformed Renewable Heat Incentive Scheme

Contract Reference: TRN 1223/10/2016 (our internal reference CS21157)

Contract Variation Reference: 003

Please find the attached contract variation reference; 003 with effect from 21st April 2021.

Please ensure that you review and satisfy yourselves with its content and the contractual implications of this variation before signing and returning to **REDACTED** and professionalservices@uksbs.co.uk for our records.

Yours Faithfully,

REDACTED

Category Specialist – Core Services Procurement
UK Shared Business Services Ltd

VARIATION TO CONTRACT FORM

CONTRACT TITLE: ... Evaluation of the reformed Renewable Heat incentive Scheme.

FOR THE PROVISION OF: an evaluation of the reformed renewable heat incentive scheme

CONTRACT REF: TRN 1223/10/2016 VARIATION No: 3 DATE: 21st April 2021

BETWEEN:

1. **The Secretary of State for Business, Energy and Industrial Strategy**, 3 Whitehall Place, London, SW1A 2AW, acting as part of the Crown (**The Authority**).
2. **CAG Consultants**, a company incorporated and registered in England and Wales with company number OC374324 whose registered office is at 8 Blackstock Mews, London N4 2BT (**the Contractor**).

Collectively known as the “**Parties**”

The Contract is varied as follows and shall take effect on 21st April 2021:

Description of services:

The Parties agree the following changes to contract for Evaluation of the Reformed Renewable Heat Incentive Scheme:

1) Supply of Services and Price

The contract shall be extended to accommodate additional work agreed between the two parties due to the changes in Government policy which extends the RHI Scheme applications until March 2022, and as outlined below:

This contract variation will allow for additional deliverables to be produced, covering the RHI extension period. These deliverables include:

- **Applicant data monitoring** – an additional round of applicant surveys for domestic applicants only.
- **Sustainable Markets Assessment** – an additional full round of assessment covering the domestic market
- **Cost-effectiveness Assessment** – updated cost-effectiveness analysis for both domestic and non-domestic RHI schemes during the extension period.
- **Synthesis reporting** – additional cost of splitting the domestic and non-domestic reports into separate outputs. As the domestic RHI scheme will now close in March 2022, it will not be possible to include it in one combined synthesis report with the non-domestic scheme (originally scheduled for December 2021). A non-domestic

synthesis report will now be produced in January 2022, and will be followed by a domestic synthesis report.

- **Project management fees** - to cover fieldwork during the contract extension and these additional deliverables. This includes biweekly calls with BEIS team.
- 2) Commencement and Continuation

The contract shall be extended for an additional 18 month period until 31st January 2023

The cost of this work will be an additional £161,077.34 excluding VAT

Original contract price: £993,136.00 excluding VAT

Original contract length: 54 months (31st January 2017 until 31st July 2021)

V2 Extension price: £995,471.00 excluding VAT

V2 Extension length: 54 months (no change to initial term, 31st January 2017 until 31st July 2021)

V3 Extension price:

The contract shall be increased by an additional £161,077.34 excluding VAT.

The new total contract value shall not exceed £1,156,548.34 excluding VAT

V3 Extension length: The contract shall be extended by an additional 18 months. The new contract length shall be 72 months (31st January 2017 to 31st January 2023)

Words and expressions in this variation shall have the meanings given to them in the Contract.

The Contract, including any previous variations, shall remain effective and unaltered except as amended by this variation.

SIGNED:


For and on behalf of CAG Consultants
(The Contractor)

Signed

Name

Position

Date

...  **REDACTED**
... **REDACTED**
Partner, CAG Consultants
27 April 2021

For and on behalf of The Secretary of State for
Business, Energy and Industrial Strategy
(The Authority)

Signed

REDACTED

Name

REDACTED

Position

Deputy Director, RHI and Future Funding , BEIS

Date

29/4/2021