STRICTLY PRIVATE AND CONFIDENTIAL CONTRACT AWARD NOTICE



NHS Leadership Academy
No. 3 The Embankment,
Sovereign Street,
Leeds, LS1 4BJ



FAO:

10 August 2022

Contract Award Notice - Specification Reference NHSLA.EOE.374

Thank you for your application, received 18 July 2022, for the provision of Norfolk and Waveney Integrated Care System: Integrated Care Board Development.

- 1. We are pleased to confirm that your application has been successful, and you have been awarded a contract for: Norfolk and Waveney Integrated Care System: Integrated Care Board Development.
- 2. The award criteria for this contract were detailed in the Specification document originally shared via email on 5 July 2022, with further clarification shared on 13 July 2022.
- 3. For your application, the qualitative element was scored at 62/80 and the pricing scored at 20/20. The overall score you obtained against the award criteria for your bid was 82 out of 100.
- 4. The contract is awarded based on the costings and day rates submitted in your response, up to a total contract price of £45,275.00 (excluding VAT), covering

 Please see *Appendix A Contract Detail* for a full breakdown. Travel and accommodation expenses are payable under this specification, with a maximum provision for this given within the total contract price.
- 5. The contract period for this specification is 15 August 2022 to 31 March 2023.
- 6. The contract will come into existence once the Academy receives your email confirming acceptance and availability to proceed with the work detailed within specification NHSLA.EOE.374 and your associated bidder response. Please forward this to Faculty@leadershipacademy.nhs.uk by return.
- 7. Once in receipt of your confirmed acceptance, the Academy will allocate this work to your Faculty Framework Contract and associated terms (NHS/SoEPS/18.412) and connect you with the commissioning team to enable the work to progress.

A purchase order, to inform your usual invoicing process, will be requested by the commissioning team and notified to you. Once in place, the PO confirms the conclusion of the contractual process.

Thank you for your interest in the Academy and we look forward to working with you on this contract.

Yours sincerely,

Faculty Resource Team, NHS Leadership Academy Leadership and Lifelong Learning



AGREEMENT
Signed for and on behalf of NHS England:
Signed for and on behalf of Azzur Ltd:
By signing, you are indicating your agreement of the detail laid out within the Contract Award Notice and Appendix A (Contract Detail); and confirming your availability to proceed with the work awarded under
specification NHSLA.EOE.374 Norfolk and Waveney Integrated Care System: Integrated Care Board Development.

APPENDIX A: CONTRACT DETAIL

Azzur Ltd NHSLA.EOE.374

Contract Terms: Faculty Framework NHS/SoEPS/18.412

Contract Date: 15 August 2022 to 31 March 2023

1. Summary Information

Provision of the design and delivery of a programme of ICB Board Development for Norfolk and Waveney (N&W) ICS, aligned to the NHS Leadership Academy Integrated Care Board (ICB) - Integrated Care Partnership Board Development Framework. Each Integrated Care System maturity development journey is different; therefore, this work will include co-design with Norfolk and Waveney ICS, including the ICS Chief Executive Office and other system leaders, to apply and adapt the Leadership Academy ICB-ICP Board Development Framework to meet the specific needs of N&W ICB development. Dependent upon co-design outcomes, deliverables will include some or all of:



The work will take place in close partnership with the East of England Leadership and Lifelong Learning Team, and N&W ICS key stakeholders, within the following principles:



2. Contract Pricing Detail

Deliverables and the total contract price are outlined below. However, it is noted that the diagnostic phase may present unidentified challenges and may therefore require a recalibration of the design and delivery elements. In this instance, Azzur Ltd will work within the set parameters of the total contract award price to ensure the board development work is completed effectively and within budget.

ITEM	DAYS	RATE	TOTAL
TOTAL			£45,275.00

Additional Notes:

- 1. All costings exclude VAT at the prevailing rate, where applicable
- 2. Expenses are payable under this specification, with max capacity included under Item 10, as per the total bid costings.
- 3. Where recalibration of the delivery elements is required, this should be completed within the set parameters of the Total Contract Price of £45,275.00 (excluding VAT), working in close collaboration with the East of England Leadership and Lifelong Learning Team, and the Key contact at N&W ICS to approve the final design / structure.