

DPS Schedule 6 (Order Form and Order Schedules) Crown
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Order Form

ORDER REFERENCE: BE23051 - Evaluating the Smart Meter Booking and Installation process

THE BUYER: Department for Energy Security and Net Zero (DESNZ)

BUYER ADDRESS 1 Victoria Street, London, SW1H 0ET

THE SUPPLIER: I.F.F Research Limited

SUPPLIER ADDRESS: Fifth Floor, St Magnus House, 3 lower Thames Street, London, EC3R 6HD

REGISTRATION NUMBER: 00849983

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated Friday 26th May 2023.

It's issued under the DPS Contract with the reference number BE23051 for the provision of Evaluating the Smart Meter Booking and Installation process.

DPS FILTER CATEGORY(IES):

Subject Area > Environment and Infrastructure
- Energy (renewables and fossil-based)

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ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6126
3. DPS Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for **RM6126**
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 5 (Corporate Social Responsibility)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Order Schedules for **BE23051**
 - Order Schedule 1 (Transparency Reports)
 - Order Schedule 2 (Staff Transfer)
 - Order Schedule 3 (Continuous Improvement)
 - Order Schedule 4 (Order Tender)
 - Order Schedule 5 (Pricing Details)
 - Order Schedule 7 (Key Supplier Staff)
 - Order Schedule 9 (Security)
 - Order Schedule 20 (Order Specification)
5. CCS Core Terms (DPS version) v1.0.3
6. Joint Schedule 5 (Corporate Social Responsibility) RM6126
7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

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ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:
None

ORDER START DATE: Wednesday 31st May 2023

ORDER EXPIRY DATE: Monday 30th September 2024

ORDER INITIAL PERIOD: 16 Months

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £249,892.65 Excluding VAT.

ORDER CHARGES

See details in Order Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

All invoices should be sent to [REDACTED] or The Department for Energy Security and Net Zero 1 Victoria Street, London, SW1H 0ET. A copy of the invoice should also be sent to the Project Manager, [REDACTED]

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

BUYER'S ENVIRONMENTAL POLICY

BEIS Environmental policy, version, January 2020, available online at:

<https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachmentdata/file/991859/beis-environment-policy.pdf>

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BUYER'S SECURITY POLICY

Security policy framework: protecting government assets, version, 24 May 2018,
available online at: [https://www.gov.uk/government/publications/security -
policyframework](https://www.gov.uk/government/publications/security-policyframework)

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

PROGRESS REPORT FREQUENCY

Weekly

PROGRESS MEETING FREQUENCY

Weekly

KEY STAFF

[REDACTED]
[REDACTED]

KEY SUBCONTRACTOR(S)

Not Applicable

E-AUCTIONS

Not Applicable

COMMERCIALLY SENSITIVE INFORMATION

As per DPS Joint Schedule 4 - Commercially Sensitive Information v1.0

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:	30/05/2023	Date:	31/05/2023