

**SO14893 – Building Regulations Concession Contract
Appendix D – Supplementary Agreement (21 January 2019)**

Supplementary Agreement

All the Terms and Conditions set out in Appendix A and B of the Building Regulations Concession Contract (SO14893) shall apply to this Supplementary Agreement.

Scope of Works

To re-draw all the diagrams in ADB volumes 1 and 2 (approximately **REDACTED** diagrams) and prepare new diagrams, as required by the Customer, so that they are more technical, architectural in their presentation.

The project is intended to follow the following process:

- Prepare a set of 'design guidelines' for typical examples of the diagrams (6 drawings)
- Prepare a draft issue for comment of all of the diagrams
- Incorporate comments and any additional comments expected from Building Regulations Advisory Committee (BRAC) for final issue
- Meetings will be required as work progresses to provide feedback in the drafts as work develops
- Two meetings will be required with BRAC.

The drawings will be delivered in a 2D (non-editable) format to be incorporated into a published document and also in native file format as an editable version.

Making amendments to the diagrams

Draft copies of the drawings will be delivered to the Supplier in batches for checking/approval. The Supplier will ensure that all corrections are clearly marked on each drawing and returned to the Supplier who will arrange for the changes to be made. This proposal allows for one set/round of changes per drawing to be made. Any further changes required to be made to the diagrams may affect the Programme of Works, delay delivery of the final drawings and incur additional costs.

Programme of Works

The programme of works shall be approximately 10 weeks from instruction to proceed:

Example diagrams to be prepared and issued	2 weeks
Drafts issued	Rolling programme in batches
Final date for delivery of re-drawn and new diagrams	8 weeks after issue of examples

The Programme of Works is subject to change depending on level of changes and/or alterations required to be made to the drawings.

Fee

REDACTED

Copyright

The Supplier will provide the Customer with drawings in a 2D (non-editable) format, so that they can be included into a published document, and also in native file format software so that the Customer can amend or update, as they require, at a later date. Intellectual property rights including copyright in the original work produced in the performance of this Supplementary Agreement shall pass to the Customer, subject to payment of the fee having been received by the Supplier.

Liability

The Supplier shall not be liable for the consequences of any use of information or designs prepared by them, except for the purposes for which they were provided. The Supplier shall be responsible for the content and accuracy of the final drawings. The Customer shall instruct the Supplier to make any changes appropriate to the drawings to ensure that they are accurate and shall be responsible for approving the final drawings.

For and on behalf of the Customer

Name

Signature

Date

For and on behalf of the Supplier

Name

Signature

Date
