

Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)

Call-Off Ref: RM1043.8

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Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)**Order Form**

Call-Off Reference: TTDC3055

Call-Off Title: Electric Vehicle Open Data Track 2 - Alpha and Public Beta

Call-Off Contract Description:

Build a system to process data from public EV chargepoints delivered monthly to DfT. This needs to include data pipelines built using GCP tooling (e.g. BigQuery) and different dashboards, reports and other analytics products to deliver use cases for teams at DfT and OPSS.

The Buyer: Department for Transport

Buyer Address: 33 Horseferry Road, Westminster, London SW1P 4 DR

The Supplier: PA Consulting Services Limited

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Registration Number: 00414220

Framework Ref: RM1043.8 Digital Outcomes 6

Project Version: v2.0

Model Version: v3.8

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Applicable Framework Contract

This Order Form is for the provision of the Call-Off Deliverables and dated 09th May 2025.

It's issued under the Framework Contract with the reference number RM1043.8 for the provision of Digital Outcomes Deliverables.

The Parties intend that this Call-Off Contract will not, except for the first Statement of Work which shall be executed at the same time that the Call-Off Contract is executed, oblige the Buyer to buy or the Supplier to supply Deliverables.

The Parties agree that when a Buyer seeks further Deliverables from the Supplier under the Call-Off Contract, the Buyer and Supplier will agree and execute a further Statement of Work (in the form of the template set out in Annex 1 to this Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)).

Upon the execution of each Statement of Work it shall become incorporated into the Buyer and Supplier's Call-Off Contract.

Call-Off Lot

Lot 1 Digital Outcomes

Call-Off Incorporated Terms

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1 This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2 Joint Schedule 1 (Definitions) RM1043.8
- 3 Framework Special Terms
- 4 The following Schedules in equal order of precedence:
 - Joint Schedules for RM1043.8
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data) RM1043.8

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- Call-Off Schedules for RM1043.8
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 5 (Pricing Details and Expenses Policy)
 - Call-Off Schedule 6 (Intellectual Property Rights and Additional Terms on Digital Deliverables)
 - Call-Off Schedule 9 (Security)
 - Call-Off Schedule 10 (Exit Management)
 - Call-Off Schedule 13 (Implementation Plan and Testing)
 - Call-Off Schedule 14 (Service Levels and Balanced Scorecard)
 - Call-Off Schedule 15 (Call-Off Contract Management)
 - Call-Off Schedule 20 (Call-Off Specification)
 - Call-Off Schedule 26 (Cyber Essentials Scheme)

5 CCS Core Terms (version 3.0.11)

6 Joint Schedule 5 (Corporate Social Responsibility) RM1043.8

7 Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

Call-Off Special Terms

The following Special Terms are incorporated into this Call-Off Contract:

Works shall be commission via Statement of Works (SoW). Please see Annex 1. All SoWs agreed between the Buyer and Supplier will form part of this Call Off.

Call-Off Start Date: 19 May 2025

Call-Off Expiry Date: 18 May 2027

Call-Off Initial Period: 24 Months

Call-Off Optional Extension Period: 6 Months

Minimum Notice Period for Extensions: 30 days

Call-Off Contract Value: Up to £1,000,000 with an initial commitment to spend £89,746 for the Alpha phase of this project and non-committed estimate of £307,607 for Beta phase, subject to successful Alpha.

Call-Off Deliverables

See details in Call-Off Schedule 20 (Call-Off Specification)

Warranty Period

The Supplier shall provide digital and Software Deliverables with a minimum warranty of at least 60 days against all obvious defects, and in relation to the warranties detailed in Paragraphs 4 (licensed Software warranty) and 9.6.2 (Specially Written Software and New

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IPRs) of Call-Off Schedule 6 (IPRs and Additional Terms on Digital Deliverables).

Buyer's Standards

From the Start Date of this Call-Off Contract, the Supplier shall comply with the relevant (and current as of the Call-Off Start Date) Standards referred to in Framework Schedule 1 (Specification). The Buyer requires the Supplier to comply with the following additional Standards for this Call-Off Contract:

- All supplier team members whose roles require them to access DfT's GCP environments must have a valid Security Check (SC) level clearance in place.
- Suppliers must conform with:
 - [Technology Code of Practice](#)
 - [Government Digital Standards](#)
 - [Government Service Manual](#)
 - [National Cyber Security standards](#)
 - [Secure by Design](#)
 - [Cloud Security principles](#)
 - [Open Standards principles](#)
 - [Web Content Accessibility Guidelines](#)
 - DfT Architectural Principles



Architecture
Principles November

Shortlisted suppliers will be requested to complete the DfT's Risk Ledger Assessment.

Cyber Essentials Scheme

The Buyer requires the Supplier, in accordance with Call-Off Schedule 26 (Cyber Essentials Scheme) to provide a Cyber Essentials Plus Certificate prior to commencing the provision of any Deliverables under this Call-Off Contract.

Maximum Liability

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms as amended by the Framework Award Form Special Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £89,746 ex VAT.

Call-Off Charges

1 Capped Time and Materials (CTM)

Where non-UK Supplier Staff (including Subcontractors) are used to provide any element of

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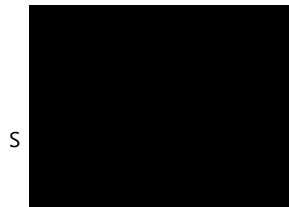
the Deliverables under this Call-Off Contract, the applicable rate card(s) shall be incorporated into Call-Off Schedule 5 (Pricing Details and Expenses Policy) and the Supplier shall, under each SOW, charge the Buyer a rate no greater than those set out in the applicable rate card for the Supplier Staff undertaking that element of work on the Deliverables.

All changes to the Charges must use procedures that are equivalent to those in Paragraph 4 in Framework Schedule 3 (Framework Prices).]

Reimbursable Expenses

See Expenses Policy in Annex 1 to Call-Off Schedule 5 (Pricing Details and Expenses Policy)

Expenses must align with DfT Travel and Subsistence policy, with no expenses incurred within the M25 corridor with all other proposed travel approved by the buyer prior to mobilisation. Policy embedded below.



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Payment Method

BACS

Buyer's Invoice Address

Payment of undisputed invoices will be made within 30 days of receipt of invoice, which must be submitted promptly by the Supplier.

Suppliers must be in possession of a written purchase order (PO), before commencing any work under this contract. The Purchase Order Number for this contract will follow. You must quote the aforementioned PO number on all invoices, and these must be submitted as a PDF by email directly [REDACTED]

To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, PO Number item number (if applicable) and the details (name and telephone number) of your Buyer contact (i.e. Contract Manager). Non-compliant invoices will be sent back to you, which may lead to a delay in payment.

If you have a query regarding an outstanding payment, please contact our Accounts Payable section:

[REDACTED]

Buyer's Authorised Representative

[REDACTED]

[REDACTED] and Data Policy, OZEV

[REDACTED]

[REDACTED]

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Great Minster House, 33 Horseferry Road, London, SW1P 4DR

Buyer's Security Policy

Appended at Call-Off Schedule 9 (Security)

Supplier's Authorised Representative

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Supplier's Contract Manager

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Progress Report Frequency

On the first Working Day of each week.

Progress Meeting Frequency

Weekly, on every Wednesday.

Key Staff

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Key Subcontractor(s)

[REDACTED]

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Balanced Scorecard

As stated in Schedule 14.

Material KPIs

As stated in Schedule 14.

Service Credits

Not applicable.

Additional Insurances

Not applicable.

Guarantee

Not applicable.

Social Value Commitment

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

Statement of Works

During the Call-Off Contract Period, the Buyer and Supplier may agree and execute completed Statement of Works. Upon execution of a Statement of Work the provisions detailed therein shall be incorporated into the Call-Off Contract to which this Order Form relates.

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For and on behalf of the Supplier:

Signature:



Name:

Date: 16th May 2025**For and on behalf of the Buyer:**

Signature:



Name:



Role:

Date: 17th May 2025

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Appendix 1

The first Statement(s) of Works shall be inserted into this Appendix 1 as part of the executed Order Form. Thereafter, the Buyer and Supplier shall complete and execute Statement of Works (in the form of the template Statement of Work in Annex 1 to the template Order Form in Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules)).

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Annex 1 (Template Statement of Work)**1 Statement of Works (SOW) Details**

Upon execution, this SOW forms part of the Call-Off Contract (reference below).

The Parties will execute a SOW for each set of Buyer Deliverables required. Any ad-hoc Deliverables requirements are to be treated as individual requirements in their own right and the Parties should execute a separate SOW in respect of each, or alternatively agree a Variation to an existing SOW.

All SOWs must fall within the Specification and provisions of the Call-Off Contract.

The details set out within this SOW apply only in relation to the Deliverables detailed herein and will not apply to any other SOWs executed or to be executed under this Call-Off Contract, unless otherwise agreed by the Parties in writing.

Date of SOW:**SOW Title:****SOW Reference:****Call-Off Contract Reference:****Buyer:****Supplier:****SOW Start Date:****SOW End Date:****Duration of SOW:****Key Personnel (Buyer):****Key Personnel (Supplier):****Subcontractors:** Not applicable.

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Call-Off Contract Specification – Deliverables Context

SOW Deliverables Background:

Delivery phase(s)

Alpha and Public Beta

Overview of Requirement: [Insert details including Release Type(s), for example Ad hoc, Inception, Calibration or Delivery]

2 Buyer Requirements – SOW Deliverables

Outcome Description:

Milestone Ref	Milestone Description	Acceptance Criteria	Due Date
MS01			
MS02			

Delivery Plan:

Dependencies:

Supplier Resource Plan:

Security Applicable to SOW:

The Supplier confirms that all Supplier Staff working on Buyer Sites and on Buyer Systems and Deliverables, have completed Supplier Staff Vetting in accordance with Paragraph 6 (Security of Supplier Staff) of Part B – Annex 1 (Baseline Security Requirements) of Call-Off Schedule 9 (Security).

The Supplier confirms that all Supplier Staff whose roles require them to access DfT's GCP environments have a valid Security Check (SC) level clearance in place.

Cyber Essentials Scheme:

The Buyer requires the Supplier to have and maintain a Cyber Essentials Plus Certificate for the work undertaken under this SOW, in accordance with Call-Off Schedule 26 (Cyber Essentials Scheme).

SOW Standards:

[Insert any specific Standards applicable to this SOW]

Performance Management:

[Insert details of Material KPIs that have a material impact on Contract performance]

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Material KPIs	Target	Measured by

[Insert Service Levels and/or KPIs – See Call-Off Schedule 14 (Service Levels and Balanced Scorecard)]

Additional Requirements:

Annex 1 – Where Annex 1 of Joint Schedule 11 (Processing Data) in the Call-Off Contract does not accurately reflect the data Processor / Controller arrangements applicable to this Statement of Work, the Parties shall comply with the revised Annex 1 attached to this Statement of Work.

Key Supplier Staff:

Key Role	Key Staff	Contract Details	Worker Engagement Route (incl. inside/outside IR35)

[Indicate: whether there is any requirement to issue a Status Determination Statement]

SOW Reporting Requirements:

[Further to the Supplier providing the management information detailed in Call-Off Schedule 15 (Call Off Contract Management), the Supplier shall also provide the following additional management information under and applicable to this SOW only:

Ref.	Type of Information	Which Services does this requirement apply to?	Required regularity of Submission
1.	[insert]		
1.1	[insert]	[insert]	[insert]

3 Charges

Call Off Contract Charges:

The applicable charging method(s) for this SOW is:

- Capped Time and Materials

The estimated maximum value of this SOW (irrespective of the selected charging method) is £[Insert detail].

Rate Cards Applicable:

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[Insert SOW applicable Supplier and Subcontractor rate cards from Call-Off Schedule 5 (Pricing Details and Expenses Policy), including details of any discounts that will be applied to the work undertaken under this SOW.]

Reimbursable Expenses:

[See Expenses Policy in Annex 1 to Call-Off Schedule 5 (Pricing Details and Expenses Policy)]

4 Signatures and Approvals**Agreement of this SOW**

BY SIGNING this Statement of Work, the Parties agree that it shall be incorporated into Appendix 1 of the Order Form and incorporated into the Call-Off Contract and be legally binding on the Parties:

For and on behalf of the Supplier

Name:

Title:

Date:

Signature:

For and on behalf of the Buyer

Name:

Title:

Date:

Signature:

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Annex 1

Data Processing

Prior to the execution of this Statement of Work, the Parties shall review Annex 1 of Joint Schedule 11 (Processing Data) and if the contents of Annex 1 does not adequately cover the Processor / Controller arrangements covered by this Statement of Work, Annex 1 shall be amended as set out below and the following table shall apply to the Processing activities undertaken under this Statement of Work only:

[Template Annex 1 of Joint Schedule 11 (Processing Data) Below]

[REDACTED]	[REDACTED]
<div data-bbox="201 678 512 775">[REDACTED] [REDACTED] [REDACTED]</div>	<div data-bbox="616 678 1453 891">[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</div> <div data-bbox="568 913 1430 1010">■ [REDACTED] [REDACTED] [REDACTED]</div> <div data-bbox="616 1032 1390 1093">[REDACTED] [REDACTED]</div> <div data-bbox="616 1115 1469 1245">[REDACTED] [REDACTED] [REDACTED] [REDACTED]</div> <div data-bbox="568 1267 1461 1364">■ [REDACTED] [REDACTED] [REDACTED]</div> <div data-bbox="616 1386 1062 1413">[REDACTED]</div> <div data-bbox="616 1435 1430 1496">[REDACTED] [REDACTED]</div> <div data-bbox="568 1518 1382 1615">■ [REDACTED] [REDACTED] [REDACTED]</div> <div data-bbox="616 1637 1445 1742">[REDACTED] [REDACTED] [REDACTED]</div> <div data-bbox="568 1765 1398 1825">■ [REDACTED] [REDACTED]</div> <div data-bbox="568 1848 1437 2011">■ [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</div>

