

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Home Office Mural User Licence

Order Form

CALL-OFF REFERENCE: **C26003**

THE BUYER: **The Secretary of State for the Home Department**

BUYER ADDRESS: 2 Marsham Street, London, SW1 4DF.

THE SUPPLIER: **Boxxe Limited**

SUPPLIER ADDRESS: Artemis House,
Eboracum Way,
York, YO31 7RE.

REGISTRATION NUMBER: 2109168

DUNS NUMBER: 390294056

SID4GOV ID: NA

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 23rd of February 2024.

It's issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Service 2.

CALL-OFF LOT(S):

✓ **Lot 3 Software**

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6068
3. The following Schedules in equal order of precedence:

- **Joint Schedules for RM6068**

- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)
- Joint Schedule 12 Supply Chain Visibility

- **Call-Off Schedules for C26003**

- Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 9 (Security) Part B
4. CCS Core Terms (version 3.0.6)
 5. Joint Schedule 5 (Corporate Social Responsibility) RM6068
 6. Call-Off Schedule 4 (Call-Off Tender)
 7. Annexes A to E Call-Off Schedule 6 (ICT Services)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

- ✓ Special Term 1 Special Terms_v0.1
- ✓ Special Term 2. Terms of Participation

CALL-OFF START DATE: 23rd February 2024

CALL-OFF EXPIRY DATE: 22nd February 2025

CALL-OFF INITIAL PERIOD: 12 Months

CALL-OFF OPTIONAL EXTENSION PERIOD **12 Months**

CALL-OFF DELIVERABLES

Main ITT document:

The Home Office requires a Mural Enterprise Plan for 1,000 as outlined in the Further Competition for Mural License 2024.

- ✓ Appendix A: Supplier company details
- ✓ Appendix B: Social Value questions and responses



Boxxe_C26003_Mural
2024 ITT_Final.docx

- ✓ Appendix C: Suppliers pricing schedule



BOXXE_Appendix
C-Mural Pricing Scher

LOCATION FOR DELIVERY

Home Office Enterprise Services, DDaT email to HOITLicensing@homeoffice.gov.uk

DATES FOR DELIVERY

Delivery date details: ASAP

TESTING OF DELIVERABLES

Not used.

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be Minimum is 90 days.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is Estimated Charges in the first 12 months of the Contract **£240,000 Excludes Vat**

CALL-OFF CHARGES

As per the quoted prices – unit price per call-off volumes.
See details in Call-Off Schedule 5 (Pricing Details)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the

Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

BACS payment method on presentation of valid invoices with Authorities Purchase Order number and Contract Reference **C26003**

BUYER'S INVOICE ADDRESS:

Home Office Shared Services Centre, Celtic Springs Business Park, HO Box 5015, Newport, Gwent, NP20 9BB

BUYER'S AUTHORISED REPRESENTATIVE

Victoria Taylor

Chief Technology Office (CTO) – Head of Delivery

Home Office Digital, Data and Technology (DDaT)

Victoria.Taylor@homeoffice.gov.uk

BUYER'S ENVIRONMENTAL POLICY

<https://www.gov.uk/government/publications/greeninggovernment-commitments-2016-to-2020/greening-government-commitments-2016-to-2020>

<https://www.gov.uk/government/collections/sustainable-procurement-thegovernment-buying-standards-gbs>

BUYER'S SECURITY POLICY



<https://www.gov.uk/government/publications/security-policy-framework>

<https://www.gov.uk/government/publications/cyber-essentials-scheme-overview>

SUPPLIER'S AUTHORISED REPRESENTATIVE

Lewis Worrow

Business Development Manager

lewis.worrow@boxxe.com

SUPPLIER'S CONTRACT MANAGER

Lewis Worrow

Business Development Manager

lewis.worrow@boxxe.com

Artemis House Eboracum Way, Heworth Green, York, England, YO31 7RE

PROGRESS REPORT FREQUENCY

✓ On the first Working Day of each calendar month

PROGRESS MEETING FREQUENCY

- ✓ Quarterly on the first Working Day of each quarter

KEY STAFF

Lewis Worrow

Business Development Manager

lewis.worrow@boxxe.com

Artemis House Eboracum Way, Heworth Green, York, England, YO31 7RE

KEY SUBCONTRACTOR(S)

- Not applicable

COMMERCIALLY SENSITIVE INFORMATION

- Not applicable

SERVICE CREDITS

- Not applicable

ADDITIONAL INSURANCES

- Not applicable

GUARANTEE

- Not applicable

SOCIAL VALUE COMMITMENT

- Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:	Ruth Gomez Balaguer	Name:	Mike Shovelton
Role:	Company Secretary	Role:	Commercial Lead
Date:	16/1/2024	Date:	16/01/2024