Annex G to Contract 700008576

Personal Data Particulars

DEFFORM 532
Edn 05/18

This Form forms part of the Contract and must be completed and attached to each Contract containing DEFCON 532B.

Data Controller	The Data Controller is the Secretary of State for Defence (the Authority). The Personal Data will be provided by: ██████████████████████████ ████████████
Data Processor	The Data Processor is the Contractor. The Personal Data will be processed at: ██████████████ ██████████████ ██████████ ████████████████████ ████████████████
Data Subjects	The Personal Data to be processed under the Contract concern the following Data Subjects or categories of Data Subjects: ████████████████████████████████ ████████████████████
Categories of Data	The Personal Data to be processed under the Contract concern the following categories of data: ██████████████████████████████████
Special Categories of data (if appropriate)	The Personal Data to be processed under the Contract concern the following Special Categories of data: ██████████
Subject matter of the processing	The processing activities to be performed under the Contract are as follows: Execution of the Contract.
Nature and the purposes of the Processing	The Personal Data to be processed under the Contract will be processed as follows: The Contractor may use Personal Data to enable stakeholder management, including co-ordination of meetings and day-to-day correspondence related to execution of the Contract. This is expected to consist of collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available of data, required for execution of the Contract.
Technical and organisational measures	The following technical and organisational measures to safeguard the Personal Data are required for the performance of this Contract: (1) pseudonymising and encrypting Personal Data; ensuring

	confidentiality, integrity, availability and resilience of systems and services;
	(2) ensuring that availability of and access to Personal Data can be restored in a timely manner after an incident; and
	(3) regularly assessing and evaluating the effectiveness of the such measures adopted by it.
Instructions for disposal of Personal Data	The disposal instructions for the Personal Data to be processed under the Contract are as follows (where Disposal Instructions are available at the commencement of Contract):
	The Personal Data shall be retained until the Contract is closed or terminated, or until the time at which the individual is no longer involved in the Contract. All Personal Data will be destroyed following closure or termination of the Contract.
Date from which Personal Data is to be processed	Where the date from which the Personal Data will be processed is different from the Contract commencement date this should be specified here:
	Contract commencement.

The capitalised terms used in this form shall have the same meanings as in the General Data Protection Regulations.