

CONTRACT NOTICE

SERVICES

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

Official Name: Procurement

Address: Abercrombie House, Eaglesham Road,

Town: East Kilbride

Country: UK

Internet address(es):

Further information can be obtained at:

Specifications and additional documents (including documents for competitive dialogue and a dynamic and a dynamic purchasing system) can be obtained at:

Tenders or requests to participate must be sent to:

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

REGIONAL AUTHORITY

GENERAL PUBLIC SERVICES

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

Subsidised Temporary Employment Programme (STEP)

II.1.2) Type of contract and location of works, place of delivery or of performance:

SERVICES

Main site or location of works: South Lanarkshire

NUTS code: UKM38

II.1.3) This notice involves

II.1.4) Information on framework agreement:

Duration of the framework agreement: Duration in year(s):

Justification for a framework agreement, the duration of which exceeds four years:

Estimated total value of purchases for the entire duration of the framework agreement:

II.1.5) Short description of the contract or purchases(s):

DFID would like to contract a service provider for the STEP programme. The programme aims to incentivise small and medium-sized enterprises (SMEs) to expand production and create new permanent jobs for predominantly low-skilled Lebanese workers as well as – in accordance with Lebanese legislation – temporary jobs for Syrian refugees. STEP is expected to achieve this through the provision of finance and employment incentives, as well as a flexible package of technical assistance to facilitate access to Business Development Services. STEP will be delivered through three programme components. Component 1 will provide matching grants that firms can use to invest in eligible activities which enable them to expand output e.g. new equipment and business advisory services and/or eligible working capital and operating costs. The latter might also include training for new employees targeted at particular business needs. Component 2 will provide short/medium term wage subsidies to eligible SMEs and Component 3 relates to savings accounts for Syrian workers. During the pilot phase, combinations of different services (i.e. matching grants and/or wage subsidies) will be provided to individual SMEs in order to test the effectiveness of different packages of support. The approach will be agreed in advance in consultation with the independent evaluation contractor. Whilst this may provide opportunities to overcome multiple constraints that an enterprise might face, it may also present risks including that support from more than one component could provide a level of subsidies that will excessively distort the market. The SP will need to outline in their proposal, how they intend to maximise the benefits of multiple components whilst at the same time, minimising the costs and risks. Further information found at DFID Supplier Portal

II.1.6) Common procurement vocabulary:

75211200

II.1.7) Contract covered by the Government Procurement Agreement (GPA):

YES

II.1.8) Division into lots:

NO

II.1.9) Variants will be accepted:

NO

II.2) QUANTITY OR SCOPE OF THE CONTRACT

II.2.1) Total quantity or scope:

Scope as defined in the Terms of Reference which can be found on the DFID Supplier Portal
<https://supplierportal.dfid.gov.uk/selfservice/>

Range between (lower bound): 14500000

and (upper bound): 50000000

Currency: GBP

II.2.2) Options:

If necessary, there is an option of up to a 15 month extension to the Contract, dependant on approval from DFID.

II.3) DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:

Duration in months: 36 (From the award of contract).

SECTION III: LEGAL, ECONOMIC, FINANTIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Deposits and guarantees required:

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:

The contract will be governed by English Law. All prices must be quoted in GBP and all payments under the contract will be made in GBP. DFID reserves the right to annul the process and not award the contract. DFID does not provide advance funding therefore suppliers will be required to pre-finance all programme activities before claiming reimbursement in arrears.

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

Joint and Several Liability

III.1.4) Other particular conditions to which the performance of the contract is subject:

No

III.2) CONDITIONS FOR PARTICIPATION

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:

Information and formalities necessary for evaluating if requirements are met:

III.2.2) Economic and financial capacity:

Information and formalities necessary for evaluating if requirements are met:

Minimum level(s) of standards possibly required:

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if requirements are met:

Minimum level(s) of standards possibly required:

III.2.4) Reserved contracts:

III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

III.3.1) Execution of the service is reserved to a particular profession:

No

III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:

NO

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of procedure:

Restricted

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate:

Envisaged number of operators:

Minimum: 5

Maximum: 8

Objective criteria for choosing the limited number of candidates: Criteria defined within the Supplier Instructions found on DIFD Supplier Portal

IV.1.3) Reduction of the number of operators during the negotiation or dialogue:

NO

IV.2) AWARD CRITERIA

IV.2.1) Award criteria:

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) An electronic auction will be used:

No

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) File reference number attributed by the contracting authority:

7890

IV.3.2) Previous publication(s) concerning the same contract:

No

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents:

Payable documents: No

IV.3.4) Time-limit for receipt of tenders or requests to participate:

1. 3. 2017 - 14:00

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates:

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up:

EN

IV.3.7) Minimum time frame during which the tenderer must maintain the tender:

Period in months (from date stated for receipt of tenders):

6

IV.3.8) Conditions for opening tenders:

1. 3. 2017 - 14:00

Persons authorised to be present at the opening of tenders: No

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) THIS IS A RECURRENT PROCUREMENT:

No

VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:

No

VI.3) ADDITIONAL INFORMATION:

Additional Information: Additional Information: Additional Information: Expressions of interest should be submitted via the DFID portal <https://supplierportal.gov.uk/selfservice/>. Draft Terms of reference and background documents can also be found at this website address. Prices quoted must be in Sterling and all payments under the contract will be made in sterling. The contract will be governed by English law. DFID reserves the right to annul the tendering process and not award the contract. From 1/4/2001 all UK development assistance has been fully untied which allows suppliers from anywhere in the world to bid for DFID contracts. Where circumstances require further extensions beyond the original contract duration/agreed extensions DFID will consider doing so by means of the negotiated procedure where necessary conditions are met.

VI.4) PROCEDURES FOR APPEAL

VI.4.1) Body responsible for appeal procedures:

Official Name: Gerry O'Connor

Address: Abercrombie House, Eaglehsam Road, East Kilbride

Town: East Kilbride

Country: UK

Postal Code: G75 8EA

Body responsible for mediation procedures:

Official Name: Gerry O'Connor

Address: Abercrombie House, Eaglehsam Road, East Kilbride

Town: East Kilbride

Country: UK

Postal Code: G75 8EA

VI.4.2) Lodging of appeals:

Precise information on deadline(s) for lodging appeals:

VI.4.3) Service from which information about the lodging of appeals may be obtained:

VI.5) DATE OF DISPATCH OF THIS NOTICE:

31. 1. 2017