

NTBS4278
1st November 2024

Tendering Contractors

Dear Sir/Madam,

College of Policing – Enderby Tech Skills – Vetting Information

Due to the location of the work being undertaken as part of this project, all contractors working on site are required to have as a minimum Non-Police Personnel Vetting to NPPV3, plus Security Clearance (SC). Vetting assesses an individuals honesty, integrity and reliability, and their overall suitability in undertaking work on behalf of a police force or authority.

Further information can be found here - <https://www.warwickshire.police.uk/police-forces/warwickshire-police/areas/warwickshire-police/about-us/about-us/police-national-vetting-service/about-the-police-national-vetting-process/>

The application process will be undertaken directly by the College of Policing, and the costs to make typical applications of this nature are in the region of £2,500 + VAT, a cost which is fully borne by the College. As a result, contractors will be required as part of their tender submission to confirm the maximum number of contractors and sub-contractors who will be working on the project to allow the College to evaluate this as part of their overall tender assessment.

The total number of individuals working on the project should be confirmed via a covering letter as part of the tender submission. This also includes site managers, contract managers, quantity surveyors and the like in addition to general contractors and sub-contractors undertaking the works. Delivery drivers are excluded as they will typically not enter the building with deliveries being made outside and brought into the building via vetted contractors.

Please ensure that suitable individuals are identified as part of the submission taking into account the information provided on the Warwickshire Police Vetting Service link. The College of Policing reserves the right to recharge the contractor full or partial vetting application costs for unsuitable individuals put forward as part of the project.

Any queries regarding the process shall be raised during prior to the tender deadline date.