

Schedule Two – Schedule of Prices (return)

This response relates to the following Supplier
[Supplier to insert its name here]

Information request	<i>Tenderers are required to complete the schedule of prices below.</i>
Evaluation considerations	<i>The Authority will use these values in the manner described in the ITT documentation</i>

HOSTING ON A WEBSITE VARIOUS PUBLICATIONS THAT WERE COMMISSIONED BY GOVERNMENT – BIDDERS MUST COMPLETE ALL COSTS ASSOCIATED WITH THE TRANSITION & MANAGEMENT OF THE WEBSITE BELOW	
SET-UP CHARGES	
Detail any transition charges [Insert full details here]	
OTHER CHARGES¹	
[Insert full details here]	
(E1) Total Website Charges	

¹ Detail all applicable charges that will be payable by the Authority indicating clearly to what the charges relate

Schedule Two – Schedule of Prices (return)

Description of Service - Hosting the Principal Social Worker Network (Adults)					
(i)	Overhead Costs ² (These MUST be detailed below):		Year One	Year Two	Total Two Year Cost
	a. [Insert full details here]				£
	b. [Insert full details here]				£
	c. [Insert full details here]				£
Total Overhead Cost					£
(ii)	Service Delivery Costs ³	%WTE on this Service	Total Annual Salary (incl. National Insurance, Tax, Pension contributions and other expenses)		Total Two Year Salary
			Year One	Year Two	
	a. Name & position		£	£	£
	b. Name & position		£	£	£
	c. Name & position		£	£	£
	d. Name & position		£	£	£
	e. Name & position		£	£	£
	f. Name & position		£	£	£
	g. Name & position		£	£	£
Total Contract Staffing Cost					£
(iii)	Other costs ⁴ (These MUST be detailed below):		Year One	Year Two	Total Two Year Cost
	a. [Insert full details here]				£
	b. [Insert full details here]				£
	c. [Insert full details here]				£
	d. [Insert full details here]				£
Total Other Costs					£
(E2) Total Hosting the Principal Social Worker Network (Adults) Contract Price (i) + (ii) + (iii)					£

² The cost applied for service management aspects of the service delivery including reporting, employee management, back-office activities etc. Tenders would be expected provide itemised costs for each element.

³ All costs relating to staffing including the percentage time that they will work on this contract. Tenders are asked to add more rows if required

⁴ Any other costs

Schedule Two – Schedule of Prices (return)

Description of Service - Hosting the Principal Social Worker Network (Children and Families)					
(i)	Overhead Costs ³ (These MUST be detailed below):		Year One	Year Two	Total Two Year Cost
	d. [Insert full details here]				£
	e. [Insert full details here]				£
	f. [Insert full details here]				£
Total Overhead Cost					£
(ii)	Service Delivery Costs ³	%WTE on this Service	Total Annual Salary (incl. National Insurance, Tax, Pension contributions and other expenses)		Total Two Year Salary
			Year One	Year Two	
	h. Name & position		£	£	£
	i. Name & position		£	£	£
	j. Name & position		£	£	£
	k. Name & position		£	£	£
	l. Name & position		£	£	£
	m. Name & position		£	£	£
	n. Name & position		£	£	£
Total Contract Staffing Cost					£
(iii)	Other costs ⁴ (These MUST be detailed below):		Year One	Year Two	Total Two Year Cost
	e. [Insert full details here]				£
	f. [Insert full details here]				£
	g. [Insert full details here]				£
	h. [Insert full details here]				£
Total Other Costs					£
(E3) Total Hosting the Principal Social Worker Network (Children and Families) Contract Price (i) + (ii) + (iii)					£

³ The cost applied for service management aspects of the service delivery including reporting, employee management, back-office activities etc. Tenders would be expected provide itemised costs for each element.

³ All costs relating to staffing including the percentage time that they will work on this contract. Tenders are asked to add more rows if required

⁴ Any other costs

Schedule Two – Schedule of Prices (return)

Description of Service - Certification of the Assessed and Supported Year in Employment (ASYE) (adults)					
(i)	Overhead Costs⁴ (These MUST be detailed below):		Year One	Year Two	Total Two Year Cost
	g. [Insert full details here]				£
	h. [Insert full details here]				£
	i. [Insert full details here]				£
Total Overhead Cost					£
(ii)	Service Delivery Costs³	%WTE on this Service	Total Annual Salary (incl. National Insurance, Tax, Pension contributions and other expenses)		Total Two Year Salary
			Year One	Year Two	
	o. Name & position		£	£	£
	p. Name & position		£	£	£
	q. Name & position		£	£	£
	r. Name & position		£	£	£
	s. Name & position		£	£	£
	t. Name & position		£	£	£
	u. Name & position		£	£	£
Total Contract Staffing Cost					£
(iii)	Other costs⁴ (These MUST be detailed below):		Year One	Year Two	Total Two Year Cost
	a. [Insert full details here]				£
	b. [Insert full details here]				£
	c. [Insert full details here]				£
	d. [Insert full details here]				£
Total Other Costs					£
(E4) Total Certification of ASYE (adults) Contract Price (i) + (ii) + (iii)					£

⁴ The cost applied for service management aspects of the service delivery including reporting, employee management, back-office activities etc. Tenders would be expected provide itemised costs for each element.

³ All costs relating to staffing including the percentage time that they will work on this contract. Tenders are asked to add more rows if required

⁴ Any other costs

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No	Service Description	Service Contract Price
(E1)	Total Website Charges	£
(E2)	Total Hosting the Principal Social Worker Network (Adults) Contract Price (i) + (ii) + (iii)	£
(E3)	Total Hosting the Principal Social Worker Network (Children and Families) Contract Price (i) + (ii) + (iii)	£
(E4)	Total Certification of ASYE (adults) Contract Price (i) + (ii) + (iii)	£
Total Contract Price		£