

# Framework Schedule 6

## (Order Form and Call-Off Schedules)

### Order Form

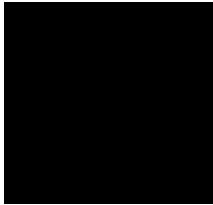
CALL-OFF REFERENCE: **TRGC3048**

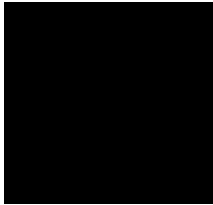
THE BUYER: **Department for Transport (DfT)**

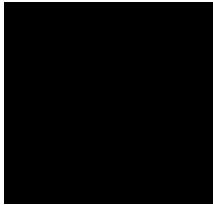
BUYER ADDRESS **Great Minster House, 33 Horseferry Road,  
London, SW19 4DR**

THE SUPPLIER: **PA Consulting Services Limited (T/A PA  
Consulting Group)**

SUPPLIER ADDRESS: **10 Bressenden Place, London, SW1E 5DN**

REGISTRATION NUMBER: 

DUNS NUMBER: 

SID4GOV ID: 

This Order Form, when completed and executed by both Parties, forms a Call-Off Contract. A Call-Off Contract can be completed and executed using an equivalent document or electronic purchase order system.

It is essential that if you, as the Buyer, add to or amend any aspect of any Call-Off Schedule, then **you must send the updated Schedule** with the Order Form to the Supplier].

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 31/01/2022.

It's issued under the Framework Contract with the reference number RM6187 for the provision of **Consultancy Services for DFT CRM Systems and Process Review**.

**CALL-OFF LOT(S): Lot 4 - Finance**

### Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187
3. The following Schedules in equal order of precedence:

#### **Joint Schedules for RM6187 Management Consultancy Framework Three**

- Joint Schedule 1 (Definitions) - Mandatory
  - Joint Schedule 2 (Variation Form) - Mandatory
  - Joint Schedule 3 (Insurance Requirements) - Mandatory
  - Joint Schedule 4 (Commercially Sensitive Information) - Mandatory
  - Joint Schedule 10 (Rectification Plan) - Mandatory
  - Joint Schedule 11 (Processing Data) - Mandatory
4. CCS Core Terms (version 3.0.10)
  5. Joint Schedule 5 (Corporate Social Responsibility) - Mandatory
  6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

#### **Call-off special terms**

NA

**Call-off start date:** 01/02/2022

**Call-off expiry date:** 30/04/2022

**Call-off initial period:** 3 (three) months

**Call-off deliverables:**

See details in Attachment 2, Statement of Requirements (attached below)



Attachment 2 -  
SPECIFICATION FOR B

#### **Maximum liability**

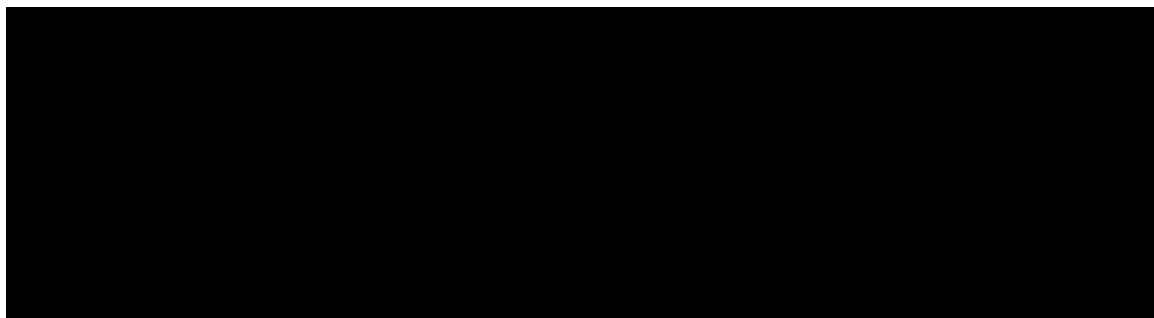
The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first contract year are:

Estimated Year 1 Charges of the Contract. **£95,000.00** excluding VAT

The charges will be based on the hours worked (based on an 8 hour day), the grade of the

PA individual and the agreed rates (as below). To clarify Matthew Kidd is a Consultant grade until 1<sup>st</sup> April 2022, when he is promoted to Principal Consultant.



### **Call-off charges**

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Specific Change in Law
- Benchmarking using Call-Off Schedule 16 (Benchmarking)

### **Reimbursable expenses**

Recoverable as stated in Framework Schedule 3 (Framework Prices) paragraph 4.

### **Payment method**

#### **Buyer's invoice address**

Accounts Payable,  
Shared Services Arvato,  
5 Sandringham Park,  
Swansea Vale,  
Swansea  
SA7 0EA.

email: [SSa.invoice@dftssc.gsi.gov.uk](mailto:SSa.invoice@dftssc.gsi.gov.uk)



### **Buyer's authorised representative**

[Redacted]  
[Redacted], Group Commercial Directorate  
[Redacted] [@dft.gov.uk](mailto:[Redacted]@dft.gov.uk)  
Great Minster House, 33 Horseferry Road, London, SW1P 4DR

**Buyer's security policy**

<https://www.gov.uk/government/collections/government-security>

**Supplier's authorised representative**

[REDACTED]

Senior Consultant

[REDACTED] [@paconsulting.com](mailto:[REDACTED]@paconsulting.com)

PA Consulting Group, 10 Bressenden Place, London SW1E 5DN, United Kingdom

**Supplier's contract manager**

[REDACTED]

Senior Consultant

[REDACTED] [@paconsulting.com](mailto:[REDACTED]@paconsulting.com)

PA Consulting Group, 10 Bressenden Place, London SW1E 5DN, United Kingdom

**Progress report frequency**

Weekly or fortnightly. To be agreed with the DfT Contract Lead

**Progress meeting frequency**

Weekly

**Key staff**

[REDACTED]

Consultant

[REDACTED] [@paconsulting.com](mailto:[REDACTED]@paconsulting.com)

PA Consulting Group, 10 Bressenden Place, London SW1E 5DN, United Kingdom

**Key subcontractor(s)**

NA

**Commercially sensitive information**

Potential exposure to details pertaining to upcoming, ongoing, and completed procurements and associated data. Possible access to DfT's \*live e-sourcing system and \*associated systems (\*subject to confirmation of baseline security clearance).

**Service credits**

Not applicable

**Additional insurances**

NA

**Guarantee**

NA

## Buyer's environmental and social value policy



DfT Corporate  
Environmental Policy.c

### Social value commitment

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)]

### Formation of call off contract

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

#### For and on behalf of the Supplier:

Signature:

A large black rectangular box redacting the signature of the Supplier.

Name:

A black rectangular box redacting the name of the Supplier.

Role: Member of PA's Management Group

Date: 09/02/2022

#### For and on behalf of the Buyer:

Signature:

A black rectangular box redacting the signature of the Buyer.

Name:  MCIPS

Role: DfT Commercial Manager

Date: 08/02/2022