



# Department for Transport

Department for Transport  
33 Horseferry Road  
London  
SW1P 4DR  
Website: [www.dft.gov.uk](http://www.dft.gov.uk)

Monday, 23 October 2023

**KPMG LLP (UK)**  
15 Canada Square  
London  
E14 5GL

FAO: [REDACTED]  
Email: [REDACTED]@kpmg.co.uk

**\*SENT ELECTRONICALLY\***

**Procurement Reference: TANL3017**  
**Procurement Title: TAG Wellbeing Appraisal Review**

Dear [REDACTED]

Further to your submission of a tender for the above procurement, I am writing to advise that the evaluation of tenders is now complete. On behalf of the Secretary of State for Transport, the Department proposes to accept your tender, dated 06/10/2023.

We would like to thank you for your patience during this procurement exercise. Your scores in the commercial and technical evaluation are set out below:

## Summary of scores:

Question	Score
Technical (maximum score: 80)	[REDACTED]
Commercial (maximum score: 20)	
<b>TOTAL Score</b>	

## Technical Score 80% weighting):

Question	Score
Q. 4.1 (30% weighting)	[REDACTED]
Q. 4.2 (35% weighting)	
Q. 4.3 (5% weighting)	
Q. 5.1 (5% weighting)	
Q. 5.2 (5% weighting)	



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<b>Technical Score (maximum score: 80)</b>	
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## Commercial Score (20% weighting):

Question	Score
Commercial Score	
<b>Weighted Score (maximum score: 20)</b>	

Feedback on your technical response accompanies this letter. If you would like further feedback on your tender, please submit a query via the Jaggaer portal under the ITT for this procurement.

The contract for this requirement will commence by **30/10/2023** and shall expire on **30/04/2023**. The maximum value of the contract shall be **£50,000.00** excl. VAT.

This procurement activity was conducted via a further competition by means of CCS marketplace RM6126, Research and Insights. This contract is governed by the terms and conditions of this marketplace. If accepted, this letter and the documents listed below will form a binding contract between you and the Department.

- Your tender submitted on 06/10/2023
- The DfT's Statement of Requirements (Attachment 3)
- The Call-Off Order form issued alongside this letter (when signed by both parties)
- The terms and conditions of RM6126.

Once you have entered into contract with the Department, you will be issued with a Purchase Order number for this contract and will need to quote this number on all invoices, which should be submitted directly to:

Via email: **ssa.invoice@sharedservicesarvato.co.uk**

Or post:

Accounts Payable,  
Shared Services Arvato,  
5 Sandringham Park,  
Swansea Vale,  
Swansea  
SA7 0EA.

Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment. The Department's invoicing instructions are embedded below for your information.



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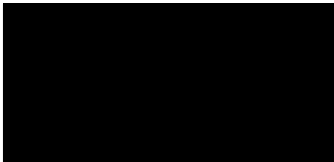


Invoicing  
Instructions.doc

The Contract Manager for this contract is [REDACTED] | [REDACTED]@dft.gov.uk, who will be in touch to discuss go-live arrangements.

If you, the supplier, KPMG (UK) LLP, are content to enter into a binding contract with the Department for Transport (DfT), please sign and return a copy of this letter and the associated order form. This letter (including the documents referred to in it) and the copy you return will form the binding contract.

Yours sincerely,



Commercial Relationship Manager

Signed for and on behalf of the Secretary of State for the Department for Transport

Signed:.....

Name.....

Position



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## ANNEX I

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



Department  
for Transport

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]