

# **"MEMORANDUM OF UNDERSTANDING"**

BETWEEN

**THE WALES DEANERY**

AND

**HEALTH EDUCATION ENGLAND (HEE) NORTH WEST**

**THIS MEMORANDUM OF UNDERSTANDING IS DATED: 1st April 2017**

AND MADE BETWEEN:

1. THE WALES DEANERY, SCHOOL OF POSTGRADUATE MEDICAL & DENTAL EDUCATION, CARDIFF CF14 4YS ("Wales") and
2. THE NORTH WESTERN DEANERY, THREE PICCADILY PLACE, MANCHESTER, M1 3BN

## **1. Introduction**

1.1 Wales and HEE North West wish to enter into a co-operative relationship for the general purpose of improving Respiratory Medicine training for the benefit of both parties.

1.2 This **memorandum of understanding** ("MoU") sets out below the principles by which Wales and HEE North West can establish a formal arrangement regarding such activity.

1.3 The aim of this arrangement is to provide high quality training for individual trainees and to ensure that all trainees are exposed to appropriate training opportunities which meet GMC curriculum requirements.

## **2 Principles**

As required and subject to the needs of individual trainees, the Wales Deanery proposes to create a North Wales Respiratory Medicine Training Programme where trainees rotate between Betsi Cadwaladr University Health Board (Wrexham Maelor, Glan Clwyd and Ysbyty Gwynedd hospitals ) and University Hospital South Manchester, Wythenshawe.

2.1 Welsh trainees will undertake their District General Hospital respiratory and General Internal Medicine training in North Wales (4 years out of the 5 year programme) and their tertiary respiratory training in University Hospital South Manchester, Wythenshawe (UHSM) (1 year out of a 5 year period). UHSM will ensure the trainee gains competency to meet the respiratory medicine curriculum requirements for training in cystic fibrosis, lung transplantation and Intensive Care Medicine.

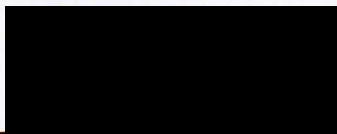
- 2.2 From August 2017, the Wales Deanery intends to place a maximum of 2 trainees in allocated placements in HEE North West (University Hospital South Manchester, Wythenshawe). The Wales Deanery and Betsi Cadwaladr University Health Board (BCUHB) in North Wales have agreed to redistribute 100% of the basic salary funding for these posts to provide these placements. These 2 placements will be funded by the Betsi Cadwaladr University Health Board, with the exception of any banding payment associated with on-call duties
- 2.3 Recruitment into the training programme will be via the existing national recruitment arrangements for Specialist Trainees in Respiratory Medicine.
- 2.4 TPDs will ensure that the experience trainees receive whilst undertaking placements in University Hospital South Manchester, Wythenshawe in HEE North West) is appropriate to their training needs and level.
- 2.5 Trainees will usually rotate in August unless otherwise agreed in advance by the TPDs from both parties.
- 2.6 Representatives from Betsi Cadwaladr UHB and Wythenshawe will attend respective STC meetings either in person or via video/tele-conferencing once per annum.
- 2.7 Trainees will retain the NTN allocated to them by the Wales Deanery whilst in HEE North West.
- 2.8 Trainees will be placed into GMC approved training posts by the HEE North West TPD. In order to maximise training opportunities for the trainees, the placement will be managed by the HEE North West TPD.
- 2.9 Trainees will be subject to the funding, training and assessment arrangements and allocations within the Wales Deanery i.e. study leave allocations and relocation expenses. Access to this funding will be maintained through existing systems within their base Health Board (i.e. BCUHB).
- 2.10 Trainees holding Wales NTNs will have their ARCPs and performance managed by the Wales Deanery.
- 2.11 The TPDs of both parties will inform each other immediately of any concerns relating to training environment issues or a trainees performance that may affect placement allocation or progress.
- 2.12 HEE North West will be responsible for ensuring training within their region meets the requirements set by the GMC in GMC approved locations.
- 2.13 HEE North West will ensure that the Wales trainees receive an appropriate Hospital and Departmental Induction upon or prior to arrival.
- 2.14 HEE North West will ensure that occupational health services will be made available if required through the services provided by the Lead employing organisation.

### **3. Amendment and Termination**

3.1 Either party may amend this MoU at any time, provided it is with prior written consent of both parties and provides at least one months' notice for changes to be implemented.

3.2 Either party may terminate this MoU at any time by giving 12 months' notice to the other party in writing.

#### **Signatures:**



Interim Postgraduate Dean on behalf of  
the Wales Deanery  
Date:

Postgraduate Dean on behalf of  
HEE North West  
Date: