



Department for Transport

BP Pulse Ltd
Breckland
Linford Wood
Milton Keynes
Buckinghamshire
MK14 6GY

[REDACTED]
Commercial Relationship Manager
Department for Transport
Group Commercial Directorate
Great Minster House
33 Horseferry Road
London
SW1P 2AA
[REDACTED]

07 May 2021

Dear [REDACTED]

Contract Award TRSS10133: Installation of Rapid Electric Vehicle Charge Points at the GCS Bermondsey Site

I refer to DfT's recent request for proposal dated 16 April 2021 and your response dated 16 April 2021.

1. On behalf of the Secretary of State for Transport, the documents listed below form a binding contract between you and this Department.
 - (i) Our email forming the request for proposal dated 16 April 2021.
 - (ii) Department for Transport standard Terms and Conditions at Annex A.
 - (iii) Your email quotation dated 16 April 2021.
2. The contract is for the installation of two rapid electric vehicle charge points at the GCS Bermondsey site, and the contract will expire following completion of the installation.
3. The firm contract price will be £15,946.78ex VAT. This amount is not to be exceeded without the Department's prior permission in writing.
4. You will be issued with an official Purchase Order Number. This replaces any existing payment arrangements you may have made. Invoices must quote the correct Purchase Order Number and should be submitted as directed **in the Purchase Order to:**

***Accounts Payable,
DfT Shared Service Centre,
5 Sandringham Park,
Swansea Vale,
Swansea
SA7 0EA.***

Or via email to SSa.invoice@sharedservicesarvato.co.uk

Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

5. Please sign a copy of this letter to confirm your acceptance of the contents and return to [REDACTED]
6. You may contact the Contract Manager, [REDACTED] to discuss any matters relating to the commencement of the Contract.

Yours sincerely

[REDACTED]
[REDACTED]
DfT Commercial Relationship Manager
By authority of the Secretary of State for Transport

Signed:.....

Name:.....

Date:.....

Annex A



General-conditions
-of-contract-for-serv
