

Aspire Development (UK) Ltd
[REDACTED]

NHS Leadership Academy
No. 3 The Embankment,
Sovereign Street,
Leeds, LS1 4BJ

30 August 2022

FAO: [REDACTED]

Contract Award Notice – Specification Reference NHSLA.REG.371

Thank you for your application, received 2 August 2022, for the provision of *Working at Scale: A Practical Skills Programme for Practice, Business and PCN Managers 2022/23*.

1. We are pleased to confirm that your application has been successful, and you have been awarded a contract for: Working at Scale 2022/23.
2. The award criteria for this contract were detailed in the Specification document originally shared via email on 11 July 2022, with further clarification shared on 21 July 2022.
3. For your application, the qualitative element was scored at [REDACTED] and the pricing scored at [REDACTED]. The overall score you obtained against the award criteria for your bid was 84 out of 100.
4. The contract is awarded at costings submitted in your bid, up to a total maximum contract price of £97,800.00 (excluding VAT), covering all programme design and delivery elements. Please see *Appendix A Contract Detail* for a full breakdown of contract deliverables. Travel and accommodation expenses are not payable under this specification, due to the requirement for virtual delivery only.
5. The contract period for this specification is 1 September 2022 to 31 March 2023.
6. The contract will come into existence once the Academy receives your signed agreement, through the digital signature portal, confirming acceptance and availability to proceed with the work detailed within specification NHSLA.REG.371 and your associated bid response.
7. Once in receipt of your confirmed acceptance, the Academy will allocate this work to your Faculty Framework Contract and associated terms (NHS/SoEPS/18.412) and connect you with the commissioning team to enable the work to progress.

A purchase order, to inform your usual invoicing process, will be requested by the commissioning team and notified to you. Once in place, the PO confirms the conclusion of the contractual process.

Thank you for your interest in the Academy and we look forward to working with you on this contract.

Yours sincerely,

Faculty Resource Team, NHS Leadership Academy
Leadership and Lifelong Learning



AGREEMENT

Signed for and on behalf of **NHS England**:

Signed for and on behalf of **Aspire Development (UK) Ltd**:

By signing, you are indicating your agreement of the detail laid out within the Contract Award Notice and Appendix A (Contract Detail); and confirming your availability to proceed with the work awarded under specification NHSLA.REG.371 Working at Scale: A Practical Skills Programme for Practice, Business and PCN Managers 2022/23.

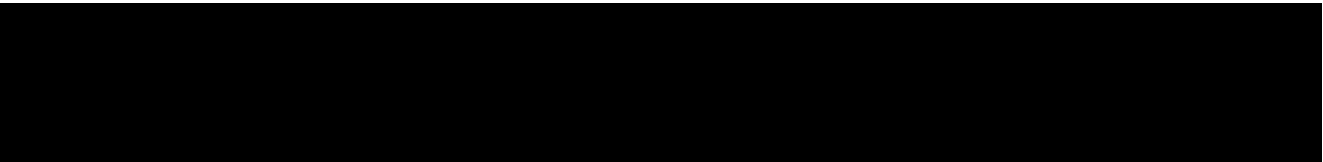
APPENDIX A: CONTRACT DETAIL

Aspire Development (UK) Ltd
NHSLA.REG.371
Contract Terms: Faculty Framework NHS/SoEPS/18.412
Contract Date: 1 September 2022 to 31 March 2023

1. Contract Summary Information

Provision of the design and delivery of the *Working at Scale Programme*, over 2022/23, to be delivered across 6 regional Leadership and Lifelong Learning (NHS Leadership Academy) hubs.

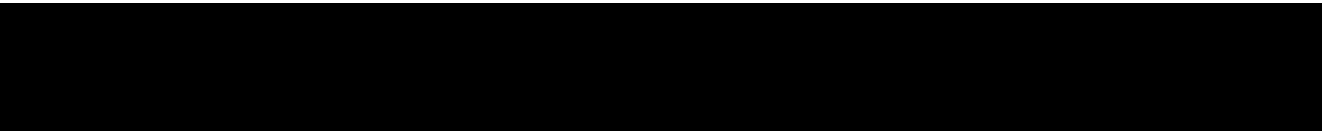
The programme will support existing, experienced Practice / Business / Primary Care Network (PCN) Managers who are “working at scale” across their Primary Care Network (PCN), to increase their awareness and understanding of the changes that are happening in healthcare and explore further what it means to support the changes needed to work at scale, and who collectively can influence and drive change in their Primary Care Networks. The programme focusses on five key areas:



Specific contract deliverables include:

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Design, development, and delivery will take place within the following key principles:



2. Contract Pricing Detail

The work will take place within the total contract price and activities outlined below.

SECTION 1: DESIGN, DEVELOPMENT, PROJECT COSTS	DAYS / UNIT	RATE	TOTAL
SECTION 1 SUB-TOTAL			
SECTION 2: COHORT DELIVERY COSTS	DAYS / UNIT	RATE	TOTAL
PER COHORT COST (1 x COHORT)			
SECTION 2 SUB-TOTAL (12 x COHORTS)			
CONTRACT TOTAL			£97,800.00

Additional Notes on Contract Price:

- 1. All costings exclude VAT at the prevailing rate, where applicable.*
- 2. Expenses are not payable under this specification.*
- 3. Where recalibration of the planned elements is required, this should be completed within the set parameters of the Total Contract Price of £97,800.00 (excluding VAT), as part of planning and design, working in close collaboration with the Project Lead and Primary Care Senior Managers to approve the final design, structure, and content.*
- 4. It should be noted that delivery of cohorts is dependent on demand. In the event that overall delivery volumes under this contract reduce as a result of a lack of participant numbers, or changes to business planning processes, invoicing can take place for actual cohorts delivered, at the per cohort cost of [REDACTED] (excluding VAT), detailed in Section 2 above.*
- 5. A 'Call-Off' Purchase Order will be created, which will enable a 'draw down' of cohort costs as the project progresses, against actual volumes delivered. The delivery plan will be agreed with the Project Lead at initiation, though it should be noted that a degree of flexibility is required. Where overall delivery volumes reduce, there is a possibility that this contract may be extended beyond 31 March 2023 – this will be reviewed and confirmed in February 2023 as required.*