



Department
for Environment
Food & Rural Affairs



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RSK ADAS Limited
Spring Lodge
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WA6 0AR

8th December 2021

COMMERCIAL IN CONFIDENCE

Farm and Land Management Advice Framework (contract ECM_63216)

| | |
|---|--|
| Farm and Land Management Advice Framework Theme: | Biodiversity Net Gain |
| Mini-Contract Title: | Nature Recovery Potential and Biodiversity Net Gain Calculations 2021 |
| Mini-Contract Reference: | FaLMANREN001 |

IT IS AGREED as follows:

As per the mini-tender Request for Quotation, the delivery of Biodiversity Net Gain in the All of England Lot will commence on 14th Dec 2021. Activities and payment details are summarised below.

Table 1

| Activity Type | Delivery Deadline | Funding Source (RDPE or GiA) | No. of Units | Unit Cost (£s exc VAT) | Total Cost (£s exc VAT) |
|--|--------------------------|-------------------------------------|---------------------|-------------------------------|--------------------------------|
| Element A: Non-Standard Activity – Desk survey preparation, mapping and dataset production. | 25/03/2022 | GiA | [REDACTED] | [REDACTED] | [REDACTED] |
| Element B: Non-Standard Activity – On-Farm Survey. | 25/03/2022 | GiA | [REDACTED] | [REDACTED] | [REDACTED] |
| Element C: Non-Standard Activity – 1:1 Advice – On farm exploration of habitat creation/re-creation opportunities. | 25/03/2022 | GiA | [REDACTED] | [REDACTED] | [REDACTED] |
| Grand Total | | | | | £102,371.00 |

The Service Provider shall deliver the Services in accordance with the details specified in the following documents:

1. the mini-tender Request for Quotation dated 16th Nov 2021
2. the mini-tender specification issued in support of the Request for Quotation
3. the mini-tender submission of the Service Provider submitted to Bravo on 29th November 2021
4. the delivery milestones as set out in Annex A to this Work Order.

If there is any conflict between the documents referred to above or the terms of the Framework Agreement, the conflict shall be resolved in accordance with the following order of precedence:

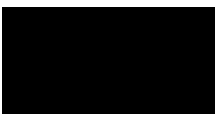
1. this Work Order (including Annex A).
2. the mini-tender specification issued by Natural England as referred to above.
3. the Framework Agreement.
4. the mini-tender submission of the Service Provider as referred to above.

All other terms and conditions are as per the main framework contract. The final claim should be submitted by 06/05/2022 (within 6 weeks of the mini-contract delivery end date).

The offer comprised in the Award Letter shall be deemed to be accepted by the Contractor on receipt by the Customer of the Contractor's notification of acceptance via Bravo within 7 days of the date of the Award Letter.

Yours sincerely

Yours sincerely



Category Officer
Defra group Commercial

Annex A: Delivery Milestones

| Deadline | Activity |
|------------|---|
| 14/12/2021 | Contract start date – commencement of all 1 – 1 activities. |
| 31/01/2022 | All initial mapping completed. |
| 11/03/2022 | All visits completed. |
| 25/03/2022 | All reports delivered. |
| 06/05/2022 | Final claim submitted to NE including the evaluation of the feedback forms. |

Schedule 1: PROCESSING, PERSONAL DATA AND DATA SUBJECTS

1. This Schedule shall be completed by the Authority, who may take account of the view of the Contractor, however the final decision as to the content of this Schedule shall be with the Authority at its absolute discretion.
2. The contact details of the Authority Data Protection Officer are:
[REDACTED]@defra.gsi.gov.uk
3. The contact details of the Contractor Data Protection Officer are:
[REDACTED]@adas.co.uk
4. The Contractor shall comply with any further written instructions with respect to processing by the Authority.
5. Any such further instructions shall be incorporated into this Schedule.

| Data Processing descriptor | Narrative |
|--|---|
| Identity of the Controller and Processor | The Parties acknowledge that for the purposes of the Data Protection Legislation, the Authority is the Controller and the Contractor is the Processor in accordance with Clause E2.1. |
| Subject matter of the processing | The processing is needed in order to ensure that the Processor can effectively deliver the services required by the contract to provide. |
| Duration of the processing | Duration of the contract |
| Nature and purposes of the processing | The collection, recording, organisation and storage of information for the purpose of providing advice to named individuals. |
| Type of Personal Data | Name, address, date of birth, NI number, telephone number, email address. |
| Categories of Data Subject | Members of the public in the person of farmers who will be the recipients of advice. |
| Data Processing descriptor | Narrative |