COMMERCIAL IN CONFIDENCE



The Press Association Ltd
The Point, 37 North Wharf Road
Paddington, London
W2 1AF

FAO:

SENT ELECTRONICALLY

Commercial Manager Group Commercial Directorate Great Minster House 33 Horseferry Road London SW1P 4DR Direct line:

Tel:

Email: @dft.gov.uk

Web site: www.dft.gov.uk

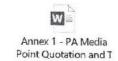
Monday, 30 May 2022

Dear

DfT Reference: TCOM3038

Title: Press Association Mediapoint Service (2022/23)

- On behalf of the Secretary of State for Transport, I accept your quotation (attached below, Annex 1) for the above-mentioned Contract. This letter and the documents listed below form a binding contract between you and this Department.
- 2. The contract is to be let under Mediapoint Service Commercial Terms conditions.



- 3. The maximum firm value of this contract is £20,500.00 excluding VAT and is for 20 licences to access Mediapoint's materials.
- 4. This contract is valid from 01 June 2022 till 31 May 2023, with no provision to extend.
- 5. You will be issued with a Purchase Order number for this contract and will need to quote this number on all invoices, which should be submitted directly to: <u>SSa.invoice@sharedservicesarvato.co.uk</u>

Or by post to:

Accounts Payable, Shared Services Arvato, 5 Sandringham Park, Swansea Vale, Swansea SA7 0EA.

Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

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The Contract Manager for this contract is	– email:
@dft.gov.uk@dft.gov.uk	

This letter (including the documents referred to in it) will form a binding contract between The Press Association Ltd (the supplier) and the Department for Transport (the buyer)

Yours sincerely,



DfT Commercial Manager
By authority of the Secretary of State for Transport

