## STONE PARISH COUNCIL

### Stone Parish Council

**Supply and Delivery of new Tractor: Tender Instructions** 

#### **TENDER TIMETABLE**

ACTION	TIMETABLE
Tender publication	11/02/21
Closing date for submission of tenders	5PM 12/03/21
Shortlisting of tenders	w/c 15/03/21
Contract award	w/c 15/03/21

#### **QUESTIONS ABOUT THE PROJECT**

Potential bidders may submit questions to the Parish Clerk by email at clerk@stoneparishcouncil.com

#### **EVALUATION**

A shortlist of tenders will be reviewed during the week commencing 15 March 2021. The successful bid will be selected and notified thereafter.

#### **PROCUREMENT PROCESS**

All procurement must comply with Stone Parish Council's Standing Orders and Financial Regulations which are available in the council's website Policies and Procedures – Stone Parish Council.

Please note that tenderers are prohibited from contacting Councillors or Staff to encourage or support their tender outside of the prescribed process and should be aware that the Bribery Act 2010 applies to this tender.

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#### **FEEDBACK**

Unsuccessful bidders will be provided with feedback on their submission on request after the contract has been awarded.

Details of the successful bid, including the contact value, will be shared on Contracts Finder once the contract has been awarded.