



Department
for Transport

ITSO Ltd,
Aurora House,
Deltic Avenue,
Milton Keynes,
MK13 8LW

Group Commercial Directorate

Department for Transport (DfT)
33 Horseferry Road
Westminster
London
SW1P 2AA

Phone:

Web Site: www.dft.gov.uk

Your ref: N/A

Our ref: TIT0145

Date: 14/02/2020.

Dear Supplier,

Contract Title: ITSO Membership 2020-21

Contract Number: TIT0145

On behalf of the Secretary of State for Transport, I accept your Proposal dated 28/01/2020 for £ 85,705. This letter and your proposal constitutes a binding contract between yourselves and the Department for Transport and will be subject to the Terms and Conditions set within your quote. The document's listed below form a binding contract between you and the Department for Transport.

1. This award letter.

2. Your Proposal dated 28/01/2020

The contract will commence on 01/04/2020 and will be for a period of 12 Months ending on 31/03/2021.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods or services, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.

Please contact [redacted] by telephone on [redacted] [redacted] or via email at [redacted]@dft.gov.uk to discuss arrangements for commencement of the contract.



Department
for Transport

Please acknowledge your receipt acceptance of this letter by signing in the allocated space below and returning to me an electronic scanned copy via email, I look forward to hearing from you.

Yours sincerely

Sent via email unsigned

[REDACTED]
Procurement Business Partner
Department for Transport

[REDACTED]@dft.gov.uk
On behalf of the Secretary of State for Transport

Accepted for and on behalf of ITSO
Ltd by: -

Signature [REDACTED]

[REDACTED] [REDACTED]

Capacity FINANCE ASSISTANT

Date 19/2/2020