

## TASK ORDER



<b>CLIENT OR CONTRACTING AUTHORITY (CA):</b>	Defra
<b>CONSULTANT:</b>	WSP
<b>TASK ORDER TITLE:</b>	Multi-Disciplinary Design, Project Management and Cost Consultancy Services for DEFRA, Dragonfly House, Norwich RIBA stages 2-4
<b>DATE:</b>	26/01/24


Unless otherwise stated, capitalised terms used in this Task Order shall have the meaning given to such terms in the contract as identified above (the "**Contract**"). Any attachments referenced in this Task Order form part of the Task Order. The Parties acknowledge and agree that this Task Order is issued pursuant to, forms part of and shall be subject to the terms and conditions of the Contract.

### SECTION 1 – KEY INFORMATION

<b>Task Order number (ATAMIS PROJECT NUMBER):</b>	C23427
<b>Form of Contract – e.g. NEC4 PSC / PSSC</b>	NEC4
<b>Consultant's representative:</b>	
<b>Client or CA's representative:</b>	
<b>BIM Coordinator:</b>	NA
<b>NEC Supervisor</b>	N/A
<b>The Consultant [is] OR [is not] the 'principal designer' under the CDM regulations.</b>	The consultant is not the 'Principal Designer' under the CDM regulations

### SECTION 2 – SCOPE

<b>Task-specific Scope:</b>	<p>Summary of the outcome and the high-level specification agreed for this requirement is set out in the attached:</p> <ul style="list-style-type: none"><li>Final Proposal Activity Schedule</li><li>Scoping document</li></ul> <div> 2024-02-13%20CRP 7011332 DEFRA S%20DEFRA%20Norw NORWICH SCOPING</div>
<b>Project Site(s):</b>	Dragonfly House, Norwich
<b>Expected Project Outputs –</b>	Standard

'Standard' or 'Light'	
<b>Project Status</b> - e.g. 'New', 'Novated', RIBA stages complete to date – <i>i.e. does the project require a handover / validation period</i>	New – RIBA stages 2-4
<b>Security requirements:</b>	Standard
<b>Task Activity Schedule (Ref: .....)</b> attached:	 7011332 DEFRA Attached - NORWICH ACTIVITY 5

### SECTION 3 – START DATE, COMPLETION DATE & MILESTONES

<b>Task Start Date:</b>	26/01/2024
<b>Task Completion Date:</b>	01/08/2024
<b>Key dates</b> – N/A, or 'As set out in the Task Schedule'	As set out in Task Schedule

### SECTION 4 – PAYMENT

<b>Basis of payment:</b>	Fixed price in accordance with Task Activity Schedule
<b>Total of the Prices for the Task:</b> £[●] (excluding VAT)	£275,116
<b>Agreed Time Charge rates:</b>	As set out in the Task Schedule

### SECTION 5 – OTHER

<b>Key Persons:</b>	████████████████████
<b>KPIs</b> – N/A, or 'As set out in the Task Schedule'	Forecasted monthly costs have been added to the activity schedule. Monthly calls with Pearl Ume and Defra client to make sure the work has been completed and what what is being invoiced for.
<b>Additional information:</b>	

### SECTION 6 – TASK ORDER ACCEPTANCE

This Task Order is accepted by the *Client* acting by its authorised representative and the *Consultant* acting by its authorised representative by means of electronic signature on the Authority eTendering system

[Redacted]

[Redacted]