Supplier Quotation Form

Direct Rail Services hereby requests a quotation from your organisation to supply the following services.

Please note this will be a competitive process and your response will be evaluated using the criteria below.

Please note any arising order will be subject to Direct Rail Services Terms and Conditions], which are available on our website.

Your Quotation must be valid for 60 days.

No other terms and conditions will apply unless agreed in writing by DRS and identified in your response to this request.

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| **NTS Demander**  **Response Required By:**  **Return address** | Tom Crowe  16th April 2023  [Tom.crowe@ntsglobal.uk](mailto:Tom.crowe@ntsglobal.uk) |
| **Security classification of the work:** OFFICIAL  **Scope of Work**  Please refer to separate attachment detailing the trauma counselling services required. The requirement is needed by the business for a contracted period of 24 months.  **Pricing requirement**  We require a breakdown of your costs on an annual basis and therefore for the full two years also.  Please provide costs per case and any required retainer. The expectation is that these costs will be fixed in any awarded contract. | |

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| Evaluation Criteria and Process | | |
| Commercial | All prices must be submitted in Pounds Sterling (GBP£) exclusive of VAT. |  |
| Technical | Understanding of the Requirement | Pass/Fail |
| Confirmation of your ability to deliver the service | Pass/Fail |
| Clear and Realistic Delivery Plan |  |
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