

Criteria	Weighting	Sub Criteria	Sub Criteria Evaluation / Weighting	Method of Evaluation
Form of Proposal		Criminal Offences	Exclusion (Pass / Fail)	Response to questionnaire
		Terms and Conditions	Exclusion (Assessment)	Response to questionnaire
		Anti-Bribery	Exclusion (Pass / Fail)	Response to questionnaire
		Accuracy of Information	Exclusion (Pass / Fail)	Response to questionnaire
		Bona Fide	Exclusion (Pass / Fail)	Response to questionnaire
Financial Information		Financial Extract of Accounts	Exclusion (Pass / Fail)	Uploading of financial grid
			Exclusion (Assessment)	Response to questionnaire and assessment of financial extract using accountancy ratios
		Financial Governance	Exclusion (Assessment)	Response to questionnaire
Insurance		Limits of Insurance	Exclusion (Pass / Fail)	Response to questionnaire and uploading of evidence
		Policy Wording	Exclusion (Assessment)	Response to questionnaire
Equality and Diversity			Exclusion (Assessment)	Response to questionnaire
Appropriateness of the Solution	80%	Delivery Team	10%	Conformance with specification
		Data Protection and Security	Exclusion (Assessment)	Response to questionnaire, assessment of proposal and clarification interview (if required)
		Lots		
		Methodology	45%	Response to questionnaire
		Experience	25%	Response to questionnaire
Pricing	20%	Pricing Proposal	Exclusion (Pass / Fail)	Uploading of pricing schedule
			20%	Assessment of pricing proposal
		Invoicing Methodology	For info only	Response to questionnaire
Total Weighting	100%			