Crown Commercial Service

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traffic management technology framework schedule 4d – template call off agreement (INCORPORATING THE nec3 professional services SHORT contract), contract data and z clauses

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Contract Data - Professional Services Short Contract

|  |  |
| --- | --- |
|  | The *Client* is |
| Name | ……………………………………………………………… |
| Address | ……………………………………………………………… |
| Telephone | ……………………………………………………………… |
| E-mail address | ……………………………………………………………… |
| The *services* are | ………………………………………………………………  ……………………………………………………………… |
| The *starting date* is | ………………………………………….. |
| The *completion date* is | ………………………………………….. |
| The *delay damages* for late Completion are | …………………………………………… per day |
| The *law of the contract* is | English |
| The *period for reply* is | two weeks. *[If periods other than 2 weeks are required for certain communications, identify them here and add “all other communications … 2 weeks”]* |
| The *defects date* is | …………………………………… weeks after Completion |
| The *assessment day* is the | ………………………………………….. of each month. |
|  |  |
| **Delete if work is not to be carried out on a time charge basis.** | |
| If the period for payment is not four weeks |  |
| The period for payment is | …………………………………………… weeks. |
| The interest rate on late payment is | ……………………………………………% per complete week of delay. |
| **Insert a rate only if a rate less than 0.5% per week of delay has been agreed.** | |

The *Consultant* provides the following insurance cover

|  |  |  |
| --- | --- | --- |
| **Insurance against** | **Minimum amount of cover** | **Period following Completion or earlier termination** |
| Failure of the *Consultant* to use the skill and care normally used by professionals providing services similar to the *services* | …………………………… in respect of each claim, without limit to the number of claims | …………………………….. |
| Death of or bodily injury to a person (not an employee of the *Consultant*) or loss of or damage to property resulting from action or failure to take action by the *Consultant* | …………………………..  in respect of each claim, without limit to the number of claims. | …………………………….. |
| Death of or bodily injury to employees of the  *arising out of and in the course of their employment in connection with this contract* | ……………………………  in respect of each claim, without limit to the number of claims | …………………………….. |

The *Client* provides the following insurance cover

|  |
| --- |
| **Only enter details here if *Client* is to provide insurance.** |

…………………………………………………………………………………………………..

…………………………………………………………………………………………………..

…………………………………………………………………………………………………..

|  |  |
| --- | --- |
| The *Consultant*’s total liability to the *Client* for matters for which insurance is provided is limited to | ………………………………………………………………... |
| The *Consultant*’s total liability to the *Client* for other matters is limited to | ………………………………………………………………... |
| The *tribunal* is | ………………………………………………………………... |
| If the *tribunal* is arbitration, the arbitration procedure is | *[Institution of Civil Engineers Arbitration Procedure (April 2012)] [Chartered Institution of Arbitrators’ Arbitration Rules (2000)] [other procedure]* |
| The place where the arbitration is to be held is | ………………………………………………………………... |
| The person who will choose the arbitrator if the Parties cannot agree is | *the* *President or Vice President of the Institution of Civil Engineers] [Chartered Institute of Arbitrators [other nominating body]* |

|  |
| --- |
| **Only include these statements if the *tribunal*****is arbitration.** |

The *conditions of contract* are the NEC3 Professional Services Short Contract (April 2013) and the additional Clauses [Z1 to Z[ ]] set out at Part 1 of Annex 3 of Schedule 4 to the Framework Agreement, save for:

* *[list any Z clauses which do not apply to a particular call off contract]*

The Consultants Offer:

|  |  |
| --- | --- |
|  | Price List |
| Name | ……………………………………………………………… |
| Address | ……………………………………………………………… |
| Telephone | ……………………………………………………………… |
| E-mail address | ……………………………………………………………… |
| The *Consultant* offers to Provide the Services in accordance with the *conditions of contract* for an amount to be determined in accordance with the *conditions of contract* | |
| The name, job qualifications and experience of the *Consultant’s key people* are in   * [ ] | |
| * The *staff rates* are  |  |  |  | | --- | --- | --- | | **person or Job** | **unit of measurement** | **rate** | |  |  |  | |  |  |  | |  |  |  | |  |  |  |   People not stated here are at open market or competitively tendered rates | |
| The offered total of the Prices is   * [ ] | |
| **If Clause Z27 applies**   * the *Consultant* provides *collateral warranty agreements* in favour of [ ]. * the *Consultant* procures *collateral warranty agreements* from the following Subconsultants: * [ ]   in favour of the following parties [ ] | |
| The following persons or organisations may enforce the following terms of this contract  **term person or organisation**  Z15 Named Suppliers  Z17.2 a subcontractor | |
| **If Clause Z33 applies and the final date for payment is not 14 days after the due date:**   * the final date for payment is [ ] days after the due date | |
| The *Client’s* acceptance  The *Client* accepts the *Consultant’s* Offer to Provide the Services by signing *[refer to signing Call off Agreement]* | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Price List | | | | | |
| |  | | --- | | Entries in the first four columns are made either by the *Client* or the tenderer.  For each row:   * If the *Consultant* is to be paid an amount for the item which is not adjusted in the quantity of work in the item changes, the tenderer enters the amount in the Price column only. * If the *Consultant* is to be paid an amount for the item of work and which is the rate for the work multiplied by the quantity completed, the tenderer enters the rate which is then multiplied by the Expected quantity to produce the Price, which is also entered. * If the work is to be paid on a time charge basis, only expenses should be included.   Costs incurred by the *Consultant* other than the listed expenses are included in the Rates and Prices and the *staff* rates. If expenses are paid at cost, the ‘at cost’ should be entered into the Rate column.  Delete or strike through unused rows. | | | | | | |
| **Item number** | **Description** | **Unit** | **Expected quantity** | **Rate** | **Price** |
|  |  |  |  |  |  |
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| **Expenses** |  |  |  |  |  |
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|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  | **The total of the Prices is** | |  | |

Scope

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| |  | | --- | | The Scope should be a complete and precise statement of the *Client’s* requirements. If it is incomplete or imprecise, there is a risk that the *Consultant* will interpret it differently from the *Client’s* intention. Information provided by the *Consultant* should be listed in the Scope only if the *Client* is satisfied that it is required, is part of a complete statement of the *Client’s* requirements and is consistent with other parts of the Scope. |   **1 Purpose of the services**   |  | | --- | | Provide a brief summary of why the *services* are being commissioned and what they will be used for. |   …………………………………………………………………………………………….  …………………………………………………………………………………………….  **2 Description of the *services***   |  | | --- | | Give a complete and precise description of what the *Consultant* is required to do.  If items of work have to be provided by a stated date, include a table describing the work and stating the date when it is to be provided. |   …………………………………………………………………………………………….  …………………………………………………………………………………………….  …………………………………………………………………………………………….  …………………………………………………………………………………………….  **3 Existing Information**   |  | | --- | | List existing information which is relevant to the *services*. This can include documents which the *Consultant* is to further develop. |   …………………………………………………………………………………………….  …………………………………………………………………………………………….  …………………………………………………………………………………………….  ……………………………………………………………………………………………. |

**Scope**

|  |  |  |
| --- | --- | --- |
| **4 Specifications and standards**   |  | | --- | | List any specifications and standards that apply to this contract. |   …………………………………………………………………………………………….  …………………………………………………………………………………………….  …………………………………………………………………………………………….  …………………………………………………………………………………………….  …………………………………………………………………………………………….  …………………………………………………………………………………………….  **5 Constraints on how the *Consultant* is to Provide the Services**   |  | | --- | | State any constraints on sequence and timing of work and on method and conduct of work including the requirements for any work by the *Client*. |   …………………………………………………………………………………………….  …………………………………………………………………………………………….  …………………………………………………………………………………………….  …………………………………………………………………………………………….  …………………………………………………………………………………………….  …………………………………………………………………………………………….  …………………………………………………………………………………………….  ……………………………………………………………………………………………. |

**Scope**

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| --- | --- | --- |
| **6 Requirements for the programme**   |  | | --- | | State whether a programme is require and, if it is, state what form it is to be in, what information is to be shown on it, when it is to be submitted and when it is to be updated. |   …………………………………………………………………………………………….  …………………………………………………………………………………………….  …………………………………………………………………………………………….  …………………………………………………………………………………………….  …………………………………………………………………………………………….  …………………………………………………………………………………………….  **7 Information and other things provided by the *Client***   |  | | --- | | Describe what information and other things the *Client* is to provide and by when, information is that which is not currently available, but will become available during the contract. Other things could include access to a person, place (such as office space or a site) or the *Client’s* information technology systems. |   **Item Date by which it**  **will be provided**  …………………………………………………………………….. …………………..  …………………………………………………………………….. …………………..  …………………………………………………………………….. …………………..  …………………………………………………………………….. …………………..  …………………………………………………………………….. …………………..  …………………………………………………………………….. …………………..  …………………………………………………………………….. ………………….. |
|  | |

The Conditions of Contract

**NEC3 PROFESSIONAL ServiceS SHORT Contract (April 2013) Core Clauses**

**[** *The terms and conditions of contract applied at call-off for the Traffic Management Technology 2 Framework Agreement are the core clauses of the NEC Professional Services Short Contract (PSSC).*

*Access to the NEC suite of contracts, including* **guidance** *and membership details can be found via the NEC Website:* [*https://www.neccontract.com/*](https://www.neccontract.com/)

*Additionally, Crown Commercial Service has worked together with NEC to provide discounted* **access to** *the suite of contracts.  Further information can be found on the TMT2 Framework Agreement Webpage:*

[*http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm1089*](http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm1089)

*Customers are able to select the most appropriate optional Z clauses and include additional Z clauses that meet their requirement.***]**

Professional Services Short Contract Optional Z Clauses

|  |  |
| --- | --- |
| **Identified and defined terms** | A Subconsultant is a person or organisation who has a contract with the *Consultant* to provide part of the *services*.  The Time Charge is the sum of the products of each of the *staff rates* multiplied by the total staff time appropriate to that rate properly spent on work in this contract. |
| **Clause Z1** | **Corrupt practices**  Z1.1 The *Consultant* does not   * offer or give to any person in the service of the *Client* any gift or consideration of any kind as an inducement or reward in relation to the obtaining or execution of this contract or any other contract with the *Client* or for showing favour or disfavour to any person in relation to this contract or any other contract with the *Client*, or * enter into this contract or any other contract with the *Client* if, in connection with this contract or any such other contract, commission has been paid or an agreement for the payment of commission has been made by him or on his behalf or to his knowledge.   Z1.2 A failure to comply with this condition is treated as a substantial failure by the *Consultant* to comply with his obligations*.* |
| **Clause Z2** | **Euro functionality**  Z2.1 The *Consultant* Provides the Services in such a way that the *services*   * would not be prejudiced by the implementation of the Euro, * comply with all legal requirements applicable to the Euro in the United Kingdom, including, but without limitation, the rules on conversion and rounding set out in the EC Regulation 1103/97, * are capable of utilising all symbols and codes adopted by the EU Commission in relation to the Euro and * are in accordance with the *Client’s* requirements both for Sterling and for the Euro. |
| **Clause Z3** | **Recovery of sums due from *Consultant***  [Option for Crown Bodies]  Z3.1 Where under this contract any sum of money is recoverable from or payable by the *Consultant*, such sum may be deducted from or reduced by the amount of any sum or sums then due or which at any time after may become due to the *Consultant* under this contract or any other contract with any Department or Office of Her Majesty's Government*.*  [Alternative option for non Crown Bodies]  Z3.2 Where under this contract or any other contract between the *Consultant* and the *Client* any sum of money is recoverable from or payable by the *Consultant*, such sum may be deducted from or reduced by the amount of any sum or sums then due or which at any time after may become due to the *Consultant* under this contract or any other contract with the *Client*.  *[delete one of above options]* |
| **Clause Z4**    *[Include Z4.3 if required. Use the first bullet only where the contract is for design services and is to be novated to a design/build contractor]* | **Assignment**  Z4.1 The *Consultant* does not assign, transfer or charge the benefit of this contract or any part of it or any benefit or interest under it without the prior agreement of the *Client*.  Z4.2 The *Client*’s ability to assign this contract or any part of it or any benefit or interest under it is unrestricted.  Z4.3 If requested by the *Client*, the *Consultant* executes a novation agreement transferring the benefit and burden of this contract to   * a contractor engaged by the *Client* for the design and construction of works to which the *services* relate, * another Department or Office of Her Majesty's Government, * a local authority * an organisation established to take over the *Client*’s functions or part of them or * any other body (including private sector body) exercising similar functionsThe novation agreement is in the form set out in the Scope or such other form as the *Client* may reasonably require. |
| **Clause Z5** | **Discrimination**  Z5.1 The *Consultant* does not discriminate directly or indirectly or by way of victimisation or harassment against any person contrary to the Equality Act 2010, any predecessor statute of it or any amendment or re-enactment of it from time to time (the “Discrimination Acts””).  Z5.2 In Providing the Services, the *Consultant* co-operates with and assists the *Client* to satisfy its duty under the Discrimination Acts to eliminate unlawful discrimination and to promote equality of opportunity between persons of different racial groups and between disabled people and other people.  Z5.3 Where any employee or Subconsultant employed by the *Consultant* is required to carry out any activity alongside the *Client’s* employees in any premises, the *Consultant* ensures that each such employee or Subconsultant complies with the *Client’s* employment policies and codes of practice relating to discrimination and equal opportunities.  Z5.4 The *Consultant* notifies the *Client* in writing as soon as he becomes aware of any investigation or proceedings brought against the *Consultant* under the Discrimination Acts in connection with this contract and   * provides any information requested by the investigating body, court or tribunal in the timescale allotted, * attends (and permits a representative from the *Client* to attend) any associated meetings, * promptly allows access to any relevant documents and information and * cooperates fully and promptly with the investigatory body, court or tribunal.   Z5.5 The *Consultant* indemnifies the *Client* against all costs, charges, expenses (including legal and administrative expenses) and payments made by the *Client* arising out of or in connection with any investigation or proceedings under the Discrimination Acts resulting from any act or omission of the *Consultant*.  Z5.6 The *Consultant* includes in the conditions of contractfor each Subconsultant obligations substantially similar to those set out above. |
| **Clause Z6** | **Disclosure of information**  Z6.1 A Disclosure Request is a request for information relating to this contract received by the *Client* pursuant to the Freedom of Information Act 2000, the Environmental Information Regulations 2004 or otherwise.  Z6.2 The *Consultant* acknowledges that the *Client* may receive Disclosure Requests and that the *Client* may be obliged (subject to the application of any relevant exemption and, where applicable, the public interest test) to disclose information (including commercially sensitive information) pursuant to a Disclosure Request. Where practicable, the *Client* consults with the *Consultant* before doing so in accordance with the relevant [Code of Practice]. The *Consultant* uses his best endeavours to respond to any such consultation promptly and within any deadline set by the *Client* and acknowledges that it is for the *Client* to determine whether or not such information should be disclosed.  Z6.3 When requested to do so by the *Client*, the *Consultant* promptly provides information in his possession relating to this contract and assists and co-operates with the *Client* to enable the *Client* to respond to a Disclosure Request within the time limit set out in the relevant legislation.  Z6.4 The *Consultant* promptly passes any Disclosure Request which it receives to the *Client*. The *Consultant* does not respond directly to a Disclosure Request unless instructed to do so by the *Client*.  Z6.5 The *Consultant* acknowledges that the *Client* is obliged to publish the provisions of this contract in accordance with the Cabinet Office Efficiency Reform Group Guidance Note entitled “Transparency – Publication of New Central Government Contracts” dated December 2010 (or any later revision) except to the extent that any information in it is exempt from disclosure pursuant to the Freedom of Information Act 2000. The *Client* consults with the *Consultant* before deciding whether information is exempt, but the *Consultant* acknowledges that the *Client* has the final decision. The *Consultant* co-operates with and assists the *Client* to publish this contract in accordance with the *Client*’s obligation. |
| **Clause Z7** | **Conflict of interest**  Z7.1 The *Consultant* does not take an action which would cause a conflict of interest to arise in connection with this contract. The *Consultant* notifies the *Client* if there is any uncertainty about whether a conflict of interest may exist or arise.  Z7.2 The *Consultant* immediately notifies the *Client* of any circumstances giving rise to or potentially giving rise to conflicts of interest relating to the *Consultant* and/or the *Client* (including without limitation its reputation and standing), of which it is aware or anticipates may justify the *Client* taking action to protect its interests. |
| **Clause Z8** | **Official Secrets Act**  Z8.1 The Official Secrets Act 1989 applies to this contract from the *starting date* until the *defects date* or earlier termination.  Z8.2 The *Consultant* notifies his employees and Subconsultants of their duties under the Official Secrets Act 1989.  Z8.3 A failure to comply with this clause is treated as a substantial failure by the *Consultant* to comply with his obligations.  Z8.4 The *Consultant* complies with the staff vetting and training requirements stated in the Scope. *[delete Z8.4 if not required]* |
| **Clause Z9** | **Not used** |
| **Clause Z10** | **Records and Audit Access**  Z10.1 The *Consultant* keeps documents and information obtained or prepared by the *Consultant* or any Subconsultant in connection with the contract for a period of *[6/12]* years after the end date. *[select 6 or 12 years as appropriate – 6 years for simple contracts, 12 years for deeds]*  Z10.2 The *Consultant* permits the *Client*, Comptroller, Auditor General and any other auditor appointed by the *Client* to examine documents held or controlled by the *Consultant* or any Subconsultant.  Z10.3 The *Consultant* provides such oral or written explanations as the *Client* or Comptroller and Auditor General considers necessary.  Z10.4 The *Consultant* acknowledges that, for the purpose of examining and certifying the *Client’*s accounts or any examination pursuant to Section 6(1) of the National Audit Act 1983, the Comptroller and Auditor General or any other auditor appointed by the *Client* may examine documents held or controlled by the *Consultant* or any Subconsultant and may require the *Consultant* to provide such oral or written explanations as he considers necessary. The *Consultant* promptly complies with any such requirements at his own cost. This clause does not constitute a requirement or agreement for the purposes of section 6(3)(d) of the National Audit Act 1983 for the examination, certification or inspection of the accounts of the *Consultant* and the carrying out of an examination under Section 6(3)(d) of the National Audit Act 1983 in relation to the *Consultant* is not a function exercisable under this contract. The *Consultant* permits the Comptroller and Auditor General to examine documents held or controlled by the *Consultant* or any Subconsultant. The *Consultant* provides such oral or written explanations as the Comptroller and Auditor General considers necessary. |
| **Clause Z11** | **Appointment of *Adjudicator***  Z11.1 The *Adjudicator*’s appointment under the NEC3 *Adjudicator*’s Contract (April 2013) includes the following additional condition of contract  “The *Adjudicator* complies, and takes all reasonable steps to ensure that any persons advising or aiding him comply, with the Official Secrets Act 1989. Any information concerning the Contract obtained either by the *Adjudicator* or any person advising or aiding him is confidential, and may not be used or disclosed by the *Adjudicator* or any such person except for the purposes of this Agreement.” |
| **Clause Z12** | **Confidentiality**  Z12.1 Clause 70.3 is deleted and replaced by the following:  “The *Consultant* keeps (and ensures that his employees and Subconsultants keep) confidential and does not:   * disclose to any person the terms of this contract nor * use (except for the purposes of this contract) or disclose to any person any confidential or proprietary information (including Personal Data) provided to or acquired by the *Consultant* in the course of Providing the Services   except that the *Consultant* may disclose information   * to his legal or other professional advisers, * to his employees and Subconsultants as needed to enable the *Consultant* to Provide the Services, * where required to do so by law or by any professional or regulatory obligation or by order of any court or governmental agency, provided that prior to disclosure the *Consultant* consults the *Client* and takes full account of the *Client*’s views about whether (and if so to what extent) the information should be disclosed, * which it receives from a third party who lawfully acquired it and who is under no obligation restricting its disclosure, * which is in the public domain at the time of disclosure other than due to the fault of the *Consultant* or * with the consent of the *Client*.”   Z12.2 The *Consultant* may only disclose the *Client*’s confidential information to its personnel who are directly involved in Providing the Services and who need to know the information, and shall ensure that such personnel are aware of and shall comply with these obligations as to confidentiality.  Z12.3 The *Consultant* may only disclose the *Client*’s confidential information to its personnel who need to know the information, and shall ensure that its personnel are aware of, acknowledge the importance of, and comply with these obligations as to confidentiality. In the event that any default, act or omission of any of the *Consultant*’spersonnel causes or contributes (or could cause or contribute) to the *Consultant* breaching its obligations as to confidentiality under or in connection with this contract, the *Consultant* shall take such action as may be appropriate in the circumstances, including the use of disciplinary procedures in serious cases. To the fullest extent permitted by its own obligations of confidentiality to any of the *Consultant’s* personnel, the *Consultant* shall provide such evidence to the *Client* as the *Client* may reasonably require (though not so as to risk compromising or prejudicing the case) to demonstrate that the *Consultant* is taking appropriate steps to comply with this clause, including copies of any written communications to and/or from the *Consultant’*s personnel, and any minutes of meetings and any other records which provide an audit trail of any discussions or exchanges with the *Consultant*’s personnel in connection with obligations as to confidentiality.  Z12.4 At the written request of the *Client,* the *Consultant* shall procure that those members of the *Consultant*’s personnel identified in the *Client*’s notice signs a confidentiality undertaking prior to commencing any work in accordance with this contract.  Z12.5 Where the *Client* supplies the *Consultant* with press cuttings provided to the *Client* under the terms of the *Client*’s licence with the Newspaper Licensing Agency (“NLA”), the *Consultant* does not reproduce the cuttings or forward them to any third party unless the *Consultant* has first entered into an agreement with NLA authorising it to do so. |
| **Clause Z13** | **Data protection**  Z13.1  (1) The Data Protection Acts are the Data Protection Act 1998 (as amended) and any other laws or regulations relating to privacy or personal data.  (2) Personal Data is information collected by the *Consultant* on behalf of the *Client* in relation to this contract, which relates to living individuals who can be identified   * from that information or * from that information combined with other details in (or likely to come into) the possession of the *Client*.   Z13.2 For the purposes of this contract and the Data Protection Acts   * the *Client* is the Data Controller and * the *Consultant* is the Data Processor.   Z13.3 The *Consultant* processes the Personal Data in accordance with (and so as not to put the *Client* in breach of) the Data Protection Acts and only to the extent necessary for the purpose of performing his obligations under this contract.  Z13.4 The *Consultant* has in place for as long as it holds the Personal Data   * appropriate technical and organisational measures (having regard to the nature of the Personal Data) to protect the Personal Data against accidental, unauthorised or unlawful processing, destruction, loss, damage, alteration or disclosure and * adequate security programmes and procedures to ensure that unauthorised persons do not have access to the Personal Data or to any equipment used to process the Personal Data.   Z13.5 The *Consultant* immediately notifies the *Client* if it receives   * a request from any person whose Personal Data it holds to access his Personal Data or * a complaint or request relating to the *Client*’s obligations under the Data Protection Acts.   Z13.6 The *Consultant* assists and co-operates with the *Client* in relation to any complaint or request received, including   * providing full details of the complaint or request, * complying with the request within the time limits set out in the Data Protection Acts and in accordance with the instructions of the *Client* and * promptly providing the *Client* with any Personal Data and other information requested by him.   Z13.7 The *Consultant* complies with the requirements of the *Client* in relation to the storage, dispatch and disposal of Personal Data in any form or medium.  Z13.8 The *Consultant* immediately notifies the *Client* on becoming aware of any breach of this clause or of the Data Protection Acts.  Z13**.**9 The *Consultant* does not process Personal Data outside the European Economic Area (the “EEA”) without the prior written agreement of the *Client*.  Z13.10 If the *Consultant* becomes aware that Personal Data will be transferred or processed outside the EEA, the *Consultant* sends the *Client* details of:  Z13.10.1 the Personal Data which will be processed outside the EEA;  Z13.10.2 the countries where the Personal Data will be processed;  Z13.10.3 any Subconsultants or other third parties who will be processing and/or receiving Personal Data outside the EEA; and  Z13.10.4 proposals to ensure the *Consultant* will provide adequate levels of protection and safeguards of the Personal Data that will be processed outside the EEA to ensure compliance with the Data Protection Acts.  Z13.11 Where the *Client* agrees to the *Consultant* processing or transferring Personal Data outside the EEA the *Consultant* complies with the instructions of the *Client* and provides an adequate level of protection to any Personal Data in accordance with the Data Protection Acts. |
| **Clause Z14**  *[Include if Client’s liability is limited]* | **The *Client*’s liability**  Z14.1 The *Client*’s total liability to the *Consultant* for all matters arising under or in connection with this contract, other than the excluded matters, is limited to £[ ], and applies in contract, tort or delict or otherwise to the extent allowed under the *law of the contract*.  Z14.2 The excluded matters are the amounts payable to the *Consultant* as stated in this contract for   * the total of the Prices.   Z14.3 The *Client*’s liability to the *Consultant* is limited to that proportion of the *Consultant*’s losses for which the *Client* is responsible under this contract. |
| **Clause Z15**  *[Include Z15 if a Project Bank Account is used* | **Project Bank Account**  Z15.1 Option Y(UK)1 from the NEC3 Professional Services Contract (April 2013) applies to this contract save that references to the *Employer* in Option Y(UK)1 are treated as references to the *Client*.  Z15.2 Clause Y1.6 is amended by inserting the following after the second sentence:   * “The *Client* may propose that a Supplier is added to the Named Suppliers. The *Consultant* accepts the proposal if the addition of the Supplier to the Named Suppliers is practicable”.   Z15.3 The *Client* may notify the *Consultant* that payments under this contract will no longer be made using the Project Bank Account. This notice is a compensation event. Within one week of the *Client’s* notice, the *Consultant* notifies the Named Suppliers that the Project Bank Account is no longer to be used and proposes an alternative method to ensure that the Named Suppliers receive payments in accordance with their contracts. |
| **Clause Z16** | **Payment for subcontracted services**  Z16.1 In assessing the amount due at an assessment date, the Time Charge for *services* provided by a Subconsultant (other than a Named Supplier) is retained from the *Consultant* unless, at the assessment date, the *Consultant* has paid the Subconsultant for the *services*.  Z16.2 An amount retained is included in the amount due at the assessment date after the *Consultant* has paid the Subconsultant for the *services*.  Z16.3 When submitting an invoice, the *Consultant* demonstrates that payment has been made for the Time Charge included in the invoice in respect of services provided by a Subconsultant. |
| **Clause Z17** | **Fair payment**  Z17.1 The *Consultant* assesses the amount due to a Subconsultant without taking into account the amount assessed under this contract.  Z17.2 The *Consultant* includes in the contract with each Subconsultant   1. a period for payment of the amount due to the Subconsultant not greater than 19 days after the date on which payment becomes due under this contract. The amount due includes, but is not limited to, payment for work which the Subconsultant has completed from the previous assessment date up to the current assessment date in this contract, 2. a provision requiring the Subconsultant to include in each subsubcontract the same requirement, except that the period for payment is to be not greater than 23 days after the date on which payment becomes due under this contract and 3. a provision requiring the Subconsultant to assess the amount due to a subsubconsultant without taking into account the amount paid by the *Consultant*.   Z17.3 The *Consultant* notifies non-compliance with the timescales for payment through the Efficiency and Reform Group Supplier Feedback Service. The *Consultant* includes this provision in each subcontract, and requires Subconsultants to include the same provision in each subsubcontract. |
| **Clause Z18** | **Reporting: Small and Medium Enterprises**  Z18.1 In this clause Z18 SME is   * a Subconsultant or * a subconsultant to a Subconsultant * and * is autonomous, * is a European Union enterprise not owned or controlled by a non-European Union parent company, * for a medium sized enterprise (medium class) employs fewer than 250 staff, has turnover no greater than 50 million Euros and does not have a balance sheet greater than 43 million Euros, * for a small sized enterprise (small class) employs fewer than 50 staff, has turnover no greater than 10 million Euros and does not have a balance sheet greater than 10 million Euros and * for a micro sized enterprise (micro class) employs fewer than 10 staff, has turnover no greater than 2 million Euros and does not have a balance sheet greater than 2 million Euros.   Z18.2 For each SME employed on the *services*, the *Consultant* reports to the *Client* each quarter from the *starting date* until Completion and at the *defects date*   * the name of the SME, * the class of SME (medium, small or micro)**,** * the value of the contract undertaken by the SME, * the monthly amounts paid to the SME in the quarter and * the aggregated value paid to the SME since the *starting date*.   Z18.3 The *Consultant* acknowledges that the *Client* may   * publish the information supplied under clause Z18.2, along with the *Consultant'*s name and this contract name and * pass the information supplied under this clause Z18 to any Government Department who may then publish it along with the names of the SMEs, the *Consultant’*s name and this contract name.   Z18.4 The *Consultant* ensures that the conditions of contract for each Subconsultant who is an SME include   * a term allowing the *Client* to publish the information supplied under Z18.2 and * obligations substantially similar to those set out in this clause Z18.   Z18.5 The *Consultant* further ensures that the conditions of contract for each Subconsultant include a requirement that the conditions of contract for any subconsultant engaged by the Subconsultant who is an SME include obligations substantially similar to those set out in Z18.4.  Z18.6 The *Consultant* keeps accounts and records of his charges and expenses and allows the *Client* to inspect them at any time within working hours. |
| **Clause Z19** | ***Client*’s Codes of Conduct** |
| *[The period should be 12 years if the contract is executed as a deed and 6 years in other cases]* | Z19.1 The *Consultant* complies (and ensures that any person employed by him or acting on his behalf complies) with the *Client*’s Anti Bribery Code of Conduct and Anti-Fraud Code of Conduct, collectively ‘the Codes’. The *Consultant* complies with the Codes until Completion and with   * paragraph 4 of the *Client*’s Anti Bribery Code of Conduct and * paragraph 3 of the *Client*’s Anti-Fraud Code of Conduct   for a period of [6/12] years after Completion.  Z19.2 A failure to comply with this clause is treated as a substantial failure by the *Consultant* to comply with his obligations. |
| **Clause Z20** | **Prevention of fraud and bribery**  **[Guidance note: The first option for this Clause Z10 is only for use by Highways England. All other Customers must use the second option. Delete as applicable]**  [Z10.1 The *Consultant* represents and warrants that neither it, nor to the best of its knowledge any of its employees, have at any time prior to the Contract Date:   * committed a Prohibited Act or been formally notified that it is subject to an investigation or prosecution which relates to an alleged Prohibited Act; and/or * been listed by any government department or agency as being debarred, suspended, proposed for suspension or debarment, or otherwise ineligible for participation in government procurement programmes or contracts on the grounds of a Prohibited Act.   Z10.2 In this clause Z10, Prohibited Act meansany of the following:   * 1. to directly or indirectly offer, promise or give any person working for or engaged by the *Client* a financial or other advantage to:      + 1. induce that person to perform improperly a relevant function or activity; or        2. reward that person for improper performance of a relevant function or activity;   2. to directly or indirectly request, agree to receive or accept any financial or other advantage as an inducement or a reward for improper performance of a relevant function or activity in connection with this contract;   3. committing any offence:      + 1. under the Bribery Act 2010 (or any legislation repealed or revoked by such Act); or        2. under legislation creating offences concerning fraud; or        3. at common law concerning fraud; or   committing (or attempting or conspiring to commit) fraud.]  **OR**  [Z10.1 The *Consultant* represents and warrants that neither it, nor to the best of its knowledge any of its employees, have at any time prior to the Contract Date:   * committed a Prohibited Act or been formally notified that it is subject to an investigation or prosecution which relates to an alleged Prohibited Act; and/or * been listed by any government department or agency as being debarred, suspended, proposed for suspension or debarment, or otherwise ineligible for participation in government procurement programmes or contracts on the grounds of a Prohibited Act.   Z10.2 During the *services period* the *Consultant* does not:   * commit a Prohibited Act; and/or * do or suffer anything to be done which would cause the *Client* or any of the *Client’s* employees, consultants, Consultants, sub-Consultants or agents to contravene any of the Relevant Requirements or otherwise incur any liability in relation to the Relevant Requirements   Z10.3 During the *services period* the *Consultant*:   * establishes, maintains and enforces, and requires that its SubConsultants establish, maintain and enforce, policies and procedures which are adequate to ensure compliance with the Relevant Requirements and prevent the occurrence of a Prohibited Act; * keeps appropriate records of its compliance with this contract  and make such records available to the *Client* on request; * provides and maintains and where appropriate enforces an anti-bribery policy (which shall be disclosed to the *Client* on request) to prevent it and any *Consultant’s* employees or any person acting on the *Consultant's* behalf from committing a Prohibited Act.   Z10.4 The *Consultant* immediately notifies the *Client* in writing if it becomes aware of any breach of clause Z10.1, or has reason to believe that it has or any of the its employees or SubConsultants have:   * been subject to an investigation or prosecution which relates to an alleged Prohibited Act; * been listed by any government department or agency as being debarred, suspended, proposed for suspension or debarment, or otherwise ineligible for participation in government procurement programmes or contracts on the grounds of a Prohibited Act; and/or * received a request or demand for any undue financial or other advantage of any kind in connection with the performance of this contract or otherwise suspects that any person or Party directly or indirectly connected with this contract has committed or attempted to commit a Prohibited Act.   Z10.5 If the *Consultant* makes a notification to the *Client* pursuant to clause Z10.4, the *Consultant* responds promptly to the *Client's* enquiries, co-operates with any investigation, and allows the *Client* to audit any books, records and/or any other relevant documentation in accordance with this contract.  Z10.6 If the *Consultant* breaches Clause Z10.3, the *Client* may by notice require the *Consultant* to remove from Providing the Service any *Consultant* employee whose acts or omissions have caused the *Consultant*’s breach.  Z10.7 In this Clause Z10, Prohibited Act meansany of the following:   * 1. to directly or indirectly offer, promise or give any person working for or engaged by the *Client* a financial or other advantage to:      + 1. induce that person to perform improperly a relevant function or activity; or        2. reward that person for improper performance of a relevant function or activity;   2. to directly or indirectly request, agree to receive or accept any financial or other advantage as an inducement or a reward for improper performance of a relevant function or activity in connection with this contract;   3. committing any offence:      + 1. under the Bribery Act 2010 (or any legislation repealed or revoked by such Act); or        2. under legislation creating offences concerning fraud; or        3. at common law concerning fraud; or   committing (or attempting or conspiring to commit) fraud.]  . |
| **Clause Z21**  *Applicable to Highways England only* | **Termination and omission of work**  Z21.1 If the *Client* instructs a change to the Scope which involves the omission of part of the *services*, the *Client* may engage other people to carry out the part omitted. The instruction is assessed as a compensation event, except that if the instruction is given for insolvency or a default by the *Consultant*, the assessment includes a deduction of the forecast additional cost to the *Client* of completing the services.  Z21.2 The following is added at the end of the second sentence in clause 91.1 of the *conditions of contract*:  “unless instructed otherwise by the *Client*”.  Z21.3 The following are treated as a substantial failure by the *Consultant* to comply with his obligations  • a key resource needed by the *Consultan*t to Provide the Services is no longer available and the *Consultant* does not propose an alternative resource acceptable to the *Client*, or  • the *Consultant*‘s performance as measured in accordance with the current edition of the [Highways England’s Collaborative Performance Framework] (or any replacement for it) is below the *failure level*. |
| **Clause Z22** | **Not Used** |
| **Clause Z23** | **Termination - PCRs, Regulation 73**  Z23.1 The *Client* may terminate the *Consultant*‘s obligation to Provide the Services if one of the mandatory or discretionary grounds for exclusion referred to in regulation 57 of the Public Contracts Regulations 2015 applied to the *Consultant* at the Contract Date. This is treated as a termination because of a substantial failure of the *Consultant* to comply with his obligations.  Z23.2 The *Client* may terminate the *Consultant*‘s obligation to Provide the Services if   * this contract has been subject to substantial modification which would have required a new procurement procedure pursuant to regulation 72 of the Public Contracts Regulations 2015 or * the Court of Justice of the European Union declares, in a procedure under Article 258 of the Treaty on the Functioning of the European Union, that a serious infringement of the obligations under the European Union Treaties and the Public Contracts Directive has occurred.   If the modification or infringement was due to a default by the *Consultant*, this is treated as a termination because of a substantial failure of the *Consultant* to comply with his obligations. |
| **Clause Z24** | **Value Added Tax (VAT) Recovery**  Z24.1 Where under this contract any amount is calculated by reference to any sum which has been or may be incurred by any person, the amount shall include any VAT in respect of that amount only to the extent that such VAT is not recoverable as input tax by that person (or a member of the same VAT group) whether by set off or repayment. |
| **Clause Z25** | **Subconsulting**  Z25.1 Before   * appointing a proposed Subconsultant or * allowing a Subconsultant to appoint a proposed subsubconsultant   the *Consultant* submits to the *Client* for acceptance   * a European Single Procurement Document (as described in regulation 59 of the Public Contracts Regulations 2015) in respect of the proposed Subconsultant or subsubconsultant or * other means of proof that none of the mandatory or discretionary grounds for exclusion referred to in regulation 57 of the Public Contracts Regulations 2015 applies to the proposed Subconsultant or subsubconsultant.   Z25.2 The *Consultant* does not appoint the proposed Subconsultant (or allow the Subconsultant to appoint the proposed subsubconsultant) until the *Client* has accepted the submission. A reason for not accepting the submission is that it shows that there are grounds for excluding the proposed Subconsultant or subsubconsultant under regulation 57 of the Public Contracts Regulations 2015.  Z25.3 If requested by the *Client*, the *Consultant* provides further information to support, update or clarify a submission under clause Z25.1.  Z25.4 If, following the acceptance of a submission under clause Z25.2, it is found that one of the grounds for excluding the Subconsultant or subsubconsultant under regulation 57 of the Public Contracts Regulations 2015 applies, the *Client* may instruct the *Consultant* to   * replace the Subconsultant or * require the Subconsultant to replace the subsubconsultant. |
| **Clause Z26**  *[Delete if not relevant]* | **Energy Efficiency Directive**  Z26.1 The *Consultant* includes in the conditions of contract for each Subconsultant and subsubconsultant obligations substantially similar to those set out in the Scope for   * compliance with the Procurement Policy Note 7/14 entitled “Implementing Article 6 of the Energy Efficiency Directive” and * demonstrating to the *Client* how in Providing the Services how the Subconsultant and subsubconsultant complies with the requirements of Procurement Policy Note 7/14 entitled “Implementing Article 6 of the Energy Efficiency Directive”. |
| **Clause Z27** | **Collateral Warranty Agreements**  Z27.1 The *Consultant* enters into the *collateral warranty agreements* in the formats appended in [ ] in favour of the parties identified in the Contract Data and delivers executed copies in duplicate to the *Client* no later than ten Working Days after the *Client* has provided the *Consultant* with appropriate *collateral warranty agreements* suitable for execution.  Z27.2 The *Consultant* procures from the Subconsulants identified in the Contract Data *collateral warranty agreements* in the formats appended in [ ] in favour of the parties identified in the Contract Data and delivers executed copies in duplicate to the *Client* no later than fifteen Working Days after the *Client* has provided the *Consultant* with appropriate *collateral warranty agreements* suitable for execution.  Z27.3 If the *Consultant* fails to deliver the required *collateral warranty agreements* in the manner and within the time stipulated by this contract, one quarter (1/4) of the Price for Services Provided to Date is retained in assessments of the amount due until the *Consultant* has remedied the failure. |
| **Clause Z28**  *[MOD contracts only]* | **Access to MOD sites**  Z28.1 In this clause only:   * “Site” includes any of Her Majesty’s Ships or Vessels and Service Stations; and * “Officer in charge” includes Officers Commanding Service Stations, Ships’ Masters or Senior Officers, and Officers superintending Government Establishments.   Z28.2 The *Client* issues passes for those representatives of the *Consultant* who are approved for admission to the Site and a representative is not admitted unless in possession of such a pass. Passes remain the property of the *Client* and are surrendered on demand or on completion of the *service*.  Z28.3 The *Consultant’*s representatives when employed within the boundaries of a Site comply with such rules, regulations and requirements (including those relating to security arrangements) as may be in force for the time being for the conduct of personnel at that Site. When on board ship, compliance is with the Ship’s Regulations as interpreted by the Officer in charge. Details of such rules, regulations and requirements are provided on request to the Officer in charge.  Z28.4 The *Consultant* is responsible for the living accommodation and maintenance of its representatives while they are employed at a Site. Sleeping accommodation and messing facilities, if required, may be provided by the *Client* wherever possible, at the discretion of the Officer in charge, at a cost fixed in accordance with current Ministry of Defence regulations. At Sites overseas, accommodation and messing facilities, if required, are provided wherever possible. The status accorded to the *Consultant*‘s personnel for messing purposes is at the discretion of the Officer in charge who, wherever possible, gives his decision before the commencement of this contract where so asked by the *Consultant*. When sleeping accommodation and messing facilities are not available, a certificate to this effect may be required by the *Client* and is obtained by the *Consultant* from the Officer in charge. Such certificate is presented to the *Client* with other evidence relating to the costs of this contract.  Z28.5 Where the *Consultant*’s representatives are required by this contract to join or visit a Site overseas, transport between the United Kingdom and the place of duty (but excluding transport within the United Kingdom) is provided for them free of charge by the Ministry of Defence whenever possible, normally by Royal Air Force or by MOD chartered aircraft. The *Consultant* makes such arrangements through the Technical Branch named for this purpose in this contract. When such transport is not available within a reasonable time or in circumstances where the *Consultant* wishes its representatives to accompany material for installation which it is to arrange to be delivered, the *Consultant* makes its own transport arrangements. The *Client* reimburses the *Consultant*’s reasonable costs for such transport of its representatives on presentation of evidence supporting the use of alternative transport and of the costs involved. Transport of the *Consultant*’s representatives locally overseas which is necessary for the purpose of this contract is provided wherever possible by the Ministry of Defence or by the Officer in charge and, where so provided, is free of charge.  Z28.6 Out-patient medical treatment given to the *Consultant*’s representatives by a Service Medical Officer or other Government Medical Officer at a Site overseas is free of charge. Treatment in a Service hospital or medical centre, dental treatment, the provision of dentures or spectacles, conveyance to and from a hospital, medical centre or surgery not within the Site and transportation of the *Consultant*’s representatives back to the United Kingdom, or elsewhere, for medical reasons, is charged to the *Consultant* at rates fixed in accordance with current Ministry of Defence regulations.  Z28.7 Accidents to the *Consultant*’s representatives which ordinarily require to be reported in accordance with Health and Safety at Work Act 1974 are reported to the Officer in charge so that the Inspector of Factories may be informed.  Z28.8 No assistance from public funds, and no messing facilities, accommodation or transport overseas is provided for dependants or members of the families of the *Consultant’*s representatives. Medical or necessary dental treatment may, however, be provided for dependants or members of families on repayment at current Ministry of Defence rates.  Z28.9 The *Consultant*, wherever possible, arranges for funds to be provided to its representatives overseas through normal banking channels (e.g. by travellers’ cheques). If banking or other suitable facilities are not available, the *Client*, upon request by the *Consultant* and subject to any limitation required by the *Consultant*, makes arrangements for payments, converted at the prevailing rate of exchange (where applicable), to be made at the Site to which the *Consultant*’s representatives are attached. All such advances made by the *Client* are recovered from the *Consultant.* |
| **Clause Z29**  *[MOD contracts only]* | **MoD DEFCON Requirements**  Z29.1 This clause is to incorporate MoD special terms and conditions in the form of DEFCONs and DEFORMs as detailed in [ ] |
| **Clause Z30** | **Contracts (Rights of Third Parties) Act 1999**  Z30.1 A person or organisation who is not a party to this contract may enforce a term of this contract under the Contracts (Rights of Third Parties) Act 1999 only if the term and the person or organisation are stated in the Contract Data. |
| **Clause Z31** | **Intellectual Property Rights**  Z31.1    Intellectual Property Rights are any current and future legal and equitable interests in patents, trademarks, design rights, copyright, know-how and other similar rights, whether or not registered or capable of registration.  Z31.2     All Intellectual Property Rights in documents and other materials created by or on behalf of the *Client* in connection with the contract are the property of the *Client* or the Crown.  Z31.3   The *Consultant* hereby assigns to the *Client* all present and future Intellectual Property Rights in all documents and other materials created by or on behalf of the *Consultant* or any Subconsultantin performing its obligations under, or otherwise in connection with, the contract.  The *Consultant* obtains from Subconsultants equivalent rights over the documents and other materials prepared by the Subconsultants.  This assignment takes effect either on the Contract Date or as a present assignment of future rights that will take effect immediately on the coming into existence of the relevant Intellectual Property Rights, as appropriate.  Z31.4     Background IPR means Intellectual Property Rights owned by the *Consultant*, a Subconsultant or a third party and which are not assigned to the *Client* pursuant to clause Z31.3.  In respect of Background IPR, the *Consultant* grants a non-exclusive, world-wide, perpetual, irrevocable, royalty free licence (including the right to sub-licence) to the *Client* to use the Background IPR for all purposes of the *Client*.  Each licence granted under this clause Z31.4 by the *Consultant* survives the termination or expiry of this contract and cannot be terminated by the *Consultant* or its assignees.  The *Consultant* obtains from the Subconsultants or third parties equivalent rights over Background IPR owned by the Subconsultants or third parties.  Z31.5   The *Client* grants to the *Consultant,* or procures the direct grant to the *Consultant* of, a non-exclusive, non-transferable, revocable licence to use all Intellectual Property Rights and Background IPR owned (or capable of being so licensed or procured without cost) by the *Client* and reasonably required by the *Consultant* in order to Provide the Service.  Any such licence is granted for the duration of this contract solely to enable the *Consultant* to comply with its obligations under this contract. |
| **Clause Z32** | **Parent Company Guarantee**  Z32.1 In this contract   * **Change of Control** is an event where a single person (or group of persons acting in concert) * acquires Control of the *Consultant* or * acquires a direct or indirect interest in the relevant share capital of the *Consultant* and as a result holds or controls the largest direct or indirect interest in (and in any event more than 25% of) the relevant share capital of the *Consultant.* * **Control** has the meaning set out in section 1124 of the Corporation Tax Act 2010. * **Controller** is the single person (or group of persons acting in concert) that * has Control of the *Consultant* or * holds or controls the largest direct or indirect interest in the relevant share capital of the *Consultant.* * **Parent Company Guarantee** is a guarantee of the *Consultant’s* performance in the form set out in the Scope.   Z32.2 If required by the *Client* at any time, the *Consultant*  within four weeks gives to the *Client* a Parent Company Guarantee from   * the Controller or * if the *Client* (in its discretion) agrees, a company other than the Controller.   Z32.3 The *Consultant* notifies the *Client* immediately if a Change of Control has occurred or is expected to occur.  Z32.4 The *Consultant* notifies the *Client* immediately of   * any material change to the direct or indirect legal or beneficial ownership of any shareholding in the *Consultant*. A change is material if it relates directly or indirectly to a change of 3% or more of the issued share capital of the *Consultant* or * any material change in the composition of the *Consultant*’s partnership. A change in the composition of the partnership is material if it directly or indirectly affects the performance of this contract by the *Consultant*. * any change, or proposed change in the name of or status of the *Consultant*.   Z32.5 The *Client* may treat any of the following as a substantial failure by the *Consultant* to comply with this contract   * the *Consultant* does not give to the *Client* a Parent Company Guarantee within four weeks of the *Client’*s request, * the *Consultant* fails to notify the *Client* of a Change of Control or a Change of Control will not allow the *Consultant*  to Provide the Services. * the *Consultant* does not provide the Client with the information described at clause Z32.4. |
| **Clause Z33**  *[If Option Y(UK)2 is not used, delete Z33 and insert “not applicable”]* | **The Housing Grants, Construction and Regeneration Act 1996**  Z33.1 Option Y(UK)2 from the NEC3 Professional Services Contract (April 2013) applies to this contract save that references to the *Employer* in Option Y(UK)2 are treated as references to the *Client*.  Z33.2 Clause 51.1 is deleted |
| **Clause Z34**  *[Only use Z34 if Y(UK)2 is not used. If Y(UK)2 is used, delete Z34 and insert “not applicable”]* | **Payment**  Z34.1 Clause 51.1 is deleted and redrafted as follows:   * “Unless a different period is stated in the Contract Data, each payment is due 7 days after receipt of the *Consultant’s* invoice and must be paid by the final date for payment. The final date for payment is 14 days after the due date.” |
| **Clause Z650** | **Offshoring of data** |
|  | Z650.1 In this clause  **Risk Assessment** is a full risk assessment and security review carried out by the *Client* in accordance with [HMG Security Policy Framework (SPF) including HMG IA Standard No. 1 - Technical Risk Assessment, October 2009, Issue No: 3.51 and ICT Offshoring (International Sourcing) Guidance dated July 2011] or any later revision or replacement. |
|  | Z650.2The Consultant does not store any of the *Client*‘s data that is classified as Official or higher in accordance with “Government Security Classifications” dated April 2014 (or any later revision or replacement)   * offshore or * in any way that it could be accessed from an offshore location   until *the Project Manager has confirmed to the Consultant that* either   * the *Client* has gained approval for such storage in accordance with “*Offshoring information assets classified at OFFICIAL” dated November 2015* (or any later revision or replacement) *or* * such approval is not required. |
|  | Z650.3 The Consultant ensures that no premises are used in Providing the Works until   * such premises have passed a Risk Assessment or * the Project Manager confirms to the Consultant that no Risk Assessment is required. |
|  | Z650.4 The Consultant complies with a request from the Project Manager to provide any information required to allow the Client to   * gain approval for storing data or allowing access to data from an offshore location in accordance with Z650.2 or * conduct a Risk Assessment for any premises in accordance with Z650.3. |
|  | Z650.5 The Consultant ensures that any subcontract (at any stage of remoteness from the Client) contains provisions to the same effect as this clause. |
|  | Z650.6 A failure to comply with this condition is treated as a substantial failure by the Consultant to comply with his obligations. |