



# Department for Transport

Infinity Works Consulting Limited  
Apsley House,  
78 Wellington Street,  
Leeds,  
LS1 2EQ

Via E-mail to: [Redacted](#)

## Group Commercial Directorate

Department for Transport (DfT)  
33 Horseferry Road  
Westminster  
London  
SW1P 2AA

Phone: Redacted

Mbl: Redacted

Web Site: [www.dft.gov.uk](http://www.dft.gov.uk)

Your ref: N/A

Our ref: TIT0214

Date: 22 March 2021

Dear Supplier,

**Contract Title: Create Fares Data Tool Beta/Live**

**Contract Number: TIT0214**

On behalf of the Secretary of State for Transport, I accept your Proposal dated 10/12/2020 for the above requirement. This letter and your proposal constitutes a binding contract between yourselves and the Department for Transport and will be subject to the Department for Transport Terms and Conditions. The document's listed below form a binding contract between you and the Department for Transport.

1. The Department for Transport terms and conditions



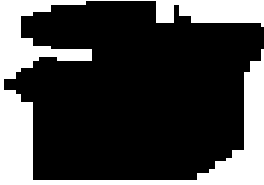
TIT0214%20DfT\_gen eral-conditions-of-con

2. This Award Letter.
3. Your Proposal dated 10/12/2020.

The contract will commence on 14 December 2020 and will be for a period of 12 Months ending on 13 December 2021 with no option for the Department for Transport to extend.

The Contract value will be £658,000 for the lifecycle of the above Dates.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below:



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Please contact [REDACTED] by telephone on [REDACTED] or via email at [REDACTED] to discuss arrangements for commencement of the contract.

Please acknowledge your receipt acceptance of this letter by signing in the allocated space below and returning to me an electronic scanned copy via email, I look forward to hearing from you.

Yours sincerely

*Sent via email unsigned*

**Carwyn Jenkins**  
**Procurement Business Partner Department**  
**for Transport**

carwyn.jenkins@dft.gov.uk

**On behalf of the Secretary of State for**  
**Transport**

Accepted for and on behalf of Infinity  
Works Consulting Ltd by:-

Signature

Name

[REDACTED]

Capacity

Director of Ops.

Date

25 / 03 / 2021

Doc ID: cc1f121fffe3fe63b1e0f8edd1774e30df60fb59

<b>TITLE</b>	IW/ DfT Award Letter
<b>FILE NAME</b>	TIT0214 Award Letter v1.0.doc
<b>DOCUMENT ID</b>	cc1f121fffe3fe63b1e0f8edd1774e30df60fb59
<b>AUDIT TRAIL DATE FORMAT</b>	DD / MM / YYYY
<b>STATUS</b>	● Completed

## Document History



SENT

**25 / 03 / 2021**  
14:54:56 UTC

Sent for signature to James O'Donovan  
(james.odonovan@infinityworks.com) from  
lynsey.kerr@infinityworks.com  
IP: 151.225.112.228



VIEWED

**25 / 03 / 2021**

16:27:46 UTC Viewed by James O'Donovan  
(james.odonovan@infinityworks.com)

**25 / 03 / 2021**  
16:28:30 UTC IP:  
86.129.138.182

Signed by James O'Donovan  
(james.odonovan@infinityworks.com)



SIGNED

**25 / 03 / 2021**  
16:28:30 UTC

IP: 86.129.138.182



COMPLETED

The document has been completed.