



Department for Transport

Osprey Flight Solutions
FAO: [REDACTED]

[REDACTED]
Department for Transport
Group Commercial Directorate
Great Minster House
Horseferry Road
London
SW1P 4DR

18 February 2020

Dear Sirs,

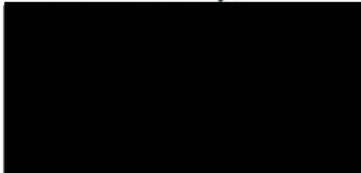
Open Source Data Capability, TISEA0017: CONTRACT AWARD

1. On behalf of the Secretary of State for Transport, I accept your tender you submitted for the above-mentioned Contract. This letter and the documents listed below form a binding contract between you and this Department;
 - I. Form of Tender – Open Source Reporting
 - II. Appendix A DfT Specification – Open Source Reporting Capability
 - III. Appendix B Response Guidance – Open Source Reporting Capability
 - IV. Your tender submission dated 16/01/2020:
 - Osprey Flight Solutions – Open Source Reporting – Appendix B
 - Osprey Flight Solutions – Open Source Reporting – Appendix B
 - DfT – Osprey Pricing v3
 - V. Purchase order conditions of Contract, **25th May 2018 as found on:** <https://www.gov.uk/government/publications/purchase-order-conditions-of-contract>
- And for avoidance of doubt;
 - Invitation to tender Letter
 - Instructions for Tenderers by electronic means
2. The operative period of the Contract will commence on the 21st February 2020 until 24th Feb 2021.
3. There will be a final progress meeting within two months of the contract ending. As well as an announcement on whether the contract will be renewed or not, at least one month before the contract ends.
4. The **fixed price** for the Contract is **£18,000**, exclusive of Value Added Tax.
5. Suppliers must be in possession of a written purchase order (PO), before commencing any work under this contract. You must quote the aforementioned PO number on all invoices, and these must be submitted directly to:

**Accounts Payable,
Shared Services arvato,
5 Sandringham Park,
Swansea Vale,
Swansea
SA7 0EA**

6. Invoices received without the correct PO number will be returned to you and will delay receipt of payment.
7. Please acknowledge receipt of this letter. The business area within the Department for Transport will contact you shortly to arrange commencement of the work.

Yours sincerely,



by authority of the Secretary of State for Transport

I hereby confirm receipt of the above letter for: Open Source Data Capability – TISEA0017

Signed: 

Date: 20 FEBRUARY 2020

Name: ANDREW NICHOLSON

Status: CEO

Please also confirm the following details on company headed paper:

1. Full Legal Title of firm and any trading as style names if applicable
2. Full address company is registered at
3. Companies House registration number if applicable

4. Telephone and fax numbers
5. Generic email address e.g. info@, finance@ or sales@
6. Contact name
7. VAT number – if applicable
8. Banking details – sort and account numbers and the name the payments need to be made payable to
9. IBAN and Swift banking details if known
10. Full name and address of bank where the account is held
11. Address of for remittances – if different from registered address