

CONTRACT ORDER FORM

This Contract Order Form is issued in accordance with the provisions of the Apprenticeship Training Provider Dynamic Marketplace (DMP) Agreement for the provision of **Level 7 Taxation & Accountancy Apprenticeship Training Services** dated 30th April 2019

The Supplier agrees to supply the Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the Contract Terms. The Parties agree that Contract Schedule 7 (*Processing personal data and data subjects*) and Contract Schedule 8 (*Joint Controller Agreement*) are not applicable as each party acts as an independent data controller.

Order Number	DfT Reference: TRHR3222
From	Department for Transport Great Minster House 33 Horseferry Road London SW1P 4DR
To	First Intuition Limited

1. CONTRACT PERIOD

1.1	Commencement Date	12 th May 2022
1.2	Expiry Date (Apprenticeship programme completion date / End Point Assessment completion date)	For duration of the apprenticeship. Programme is 36-months + EPA The contract will include the irrevocable Authority Option to enrol up to [REDACTED] candidates on an annual basis for 2 years initially (up to 12th May 2024), with the option to extended by a further 1 year and up to an additional [REDACTED] (contract length: 2 + 1 years). This is subject to written notice and the candidate's application being accepted by First Intuition and that eligibility requirements are met.

2. SERVICES REQUIRED

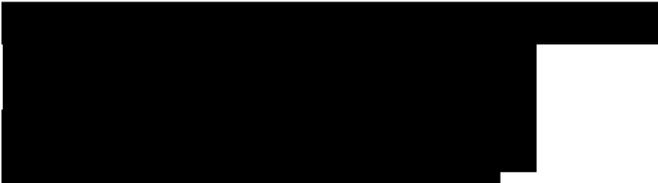
2.1	<p>Services Required.</p> <p>APPRENTICESHIP TRAINING PROVIDER SERVICES / END POINT ASSESSOR SERVICES / BOTH.</p> <p>LOCATION</p>	<p>Both services – programme and end point assessment (EPA)</p> <p>Blended delivery / Flexible Delivery</p>
	<p>APPRENTICESHIP TYPE AND SPECIFIC APPLICABLE INSTITUTE FOR APPRENTICESHIPS STANDARD</p> <p>NUMBER OF STUDENTS</p> <p>CLASS BASED</p> <p>ADDITIONAL SERVICES</p>	<p>L7 Accountancy or Taxation professional apprenticeship: https://www.instituteforapprenticeships.org/apprenticeship-standards/accountancy-or-taxation-professional-v1-0</p> <p>36 months + end point assessment</p> <p>Up to (but no commitment and no more than) ■ learners per year from 12/05/2022 up until 12/05/2024, with the possibility to extend by a further year and an additional ■ learners until 12/05/2025 (this is subject to the individuals application being accepted by the University and that eligibility requirements are met).</p> <p>Blended / Flexible / Virtual Delivery</p> <p>None</p>

3. CONTRACT PERFORMANCE

3.1	<p>Required Apprenticeship Standard [ie the required apprenticeship course]</p>	<p>L7 Accountancy or Taxation professional apprenticeship Ref: ST0001</p>
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3.1	Quality Standards	Continued adherence to the relevant Institute for Apprenticeships industry standard. www.instituteforapprenticeships.org/ Maintained ESFA registration and accreditation. General industry good practice
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4. PAYMENT

4.1	Contract Charges	Apprenticeship levy services funded by ESFA £19,950  Total cost for 2 years of the contract: £399,000   Potential full value of the contract if extension applied; £598,500 Top up for fees in excess of ESFA band: N/A Additional extra services N/A
		Includes the cost of any subcontractors and the cost of an approved end point assessor.
4.2	Payment terms/Profile	Payment to be made in accordance with the current in force ESFA funding rules. Customer to ensure it has set up its ESFA Digital Account correctly. Further additional terms in Annex 2 of Contract Schedule 3
4.3	Customer billing address	Apprenticeship Service account - email Apprenticeships@dft.gov.uk to initiate process Great Minster House, 33 Horseferry Road, London, SW1P 4DR

5. LIABILITY AND INSURANCE

5.1	Suppliers limitation of Liability	In Clause 25 of the Contract Terms
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5.2	Insurance	Professional Indemnity Insurance cover of £1 million any one claim. Public Liability Insurance cover of £1 million any one claim. Employers Liability insurance cover of £5 million any one claim.
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FORMATION OF CONTRACT

By signing and completing this Contract Order Form the Supplier and the Customer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached terms and conditions.

For and on behalf of the Supplier:

Name and Title	[Redacted]
Date	26 April 2022

For and on behalf of the Customer:

Name and Title	[Redacted]
Date	20/04/2022