



**Soft Market Assessment
Neighbourhood Plan
Scoping approach**

January 2022

Soft Market Assessment – Neighbourhood Plan

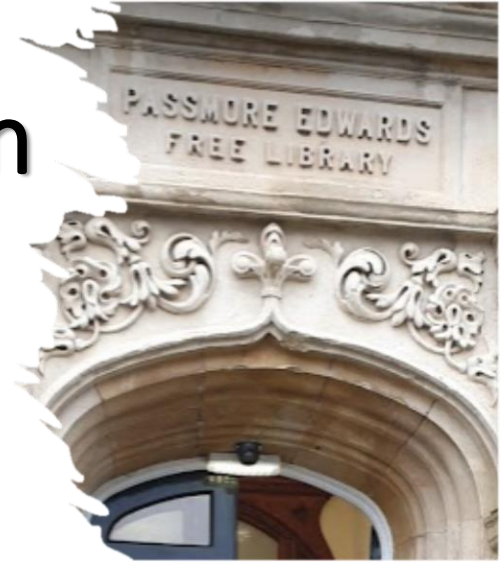
Background:

Camborne Town Council is looking to engage with a suitable supplier who can support the Council in the development of a Neighbourhood plan. It is exploring scoping options around levels of interest of suppliers to engage in such a project plus some key questions around the Council's thoughts on how to approach this. The main outcomes which we are proposing achieve are:

- Production of a Neighbourhood Plan to guide future structural change in Camborne and surrounding areas
- Development of vision and strategy for change, agreed by key partners
- A strategy for improving the inclusivity and engagement

The sum of money allocated to this is £40,000.

It is proposed that the timeline to complete the Neighbourhood Plan would be to secure a partner supplier in Spring 2022 and complete the formal plan by March 2023



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Important note:

- *This is a soft market assessment and is not part of any procurement process. It is purely investigatory in nature, although it may be used to assist the Town Council in defining both how viable it is as a proposition and a potential preferred procurement route to advance this programme. Providing a response will not preclude your participation in any future procurement exercise.*
- *We are not looking for the following:*
 - *Solutions to any requirements;*
 - *Formal presented proposals which could be constituted as an offer;*
 - *Suppliers releasing or offering IPR related information or documents;*
 - *Evaluation of supplier competencies or capabilities;*
 - *Short listing, selecting proposals or contracting on the back of this process.*



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Please tell us a little about you...

- As part of our engagement with potential interested parties we are keen to learn more about you.
- We would like to hear more about you as part of your initial written response and any follow up discussions.
- Tell us about you as a business, your history and experience within the industry to date, your plans and what you consider your strengths are and what your values and ambitions are going forward – and what would excite you in bidding for this opportunity.
- Tell us about any community or environmental initiatives you may have been involved in.



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QUESTIONS 1:

To help advance the project we would feel a supplier would have the following skills / experience:

- Community and stakeholder engagement
- Town Planning and policy knowledge, including urban / spatial design
- Project management acumen
- Excellent communication
- Strategy and visionary knowledge and skills to translate this into effective policy / plans
- Commercial property experience
- A strong network to draw upon any necessary complimentary skills, e.g. heritage / historic knowledge

Do you agree with the above? Do you feel there are additional skills and experiences required over and above the ones we have listed?



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QUESTION 2:

To help potential bidders for any resulting tender we feel the following documents and information would be important:

- List of key stakeholders
- Details of any relevant community / stakeholder engagement
- Links to relevant planning / regulatory policy
- Identifying current known key issues
- Links to any other relevant related strategies, e.g. BID / Town Deal document / Local Plan.

Do you agree with the above? Do you feel there are documents or information which would be required over and above what we have listed?



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QUESTION 3:

- a) Do you consider the sum allocated for this piece of work (£40k) is suitable?
- b) Do you consider the timescales for this project is suitable?

QUESTION 4:

Please let us know of any other issues you think may be of interest or value in us exploring further as part of our Soft Market Assessment?



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- We would welcome your thoughts and your response to the Town Council by email to:

Samantha Hughes shughes@camborne-tc.gov.uk by **Friday 25 February 2022**

- Depending on levels of interest the Council proposes to publish any formal tender arrangement via Contracts Finder – if not already registered please look to do so (see here for more info <https://www.gov.uk/contracts-finder>)

THANK YOU FOR YOUR TIME AND INTEREST

