

**PURCHASE ORDER**

**Contract No: IRM19/7373**

**Contract Name: Repair of a fixed quantity of Lighting and Power Distribution Systems**

**Dated: 06th December, 2019**

Supply the Deliverables described in the Schedule to this Purchase Order, subject to the attached

MOD Terms and Conditions for Less Complex Requirements (up to £118,133).

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| **Contractor** | **Quality Assurance Requirement (Clause 8)** |
| **Name**:  Blakley Electrics Ltd  **Registered Address**:  1 Thomas Road  Optima Park  Crayford  Kent  DA1 4QX | AQAP 2131 Version 1 NATO Quality Assurance Requirements for Final Inspection and Test – CoC Shall be provided in accordance with Condition 26  AQAP 2070 Edition B, Version 3  AQAP 2009 Edition 3  ISO 9001:2015 – Certification is mandatory  Def Stan 00-056 – Safety Management Requirements for Defence Systems  Def Stan 05-057 Configuration Management of Defence Material  Def Stan 05-061 – Quality Assurance Procedural Requirements – Part 1 – Concessions, Part 4 – Contractor Working Parties and Part 9 – Quality Assurance Procedural Requirements – Independent Inspection Requirements for Safety Critical Items  Def Stan 81-041 – Packaging of Defence Material  Part 4 – Service Packaging and Marking Instruction and Part 6 – Package Marking  Def Stan 05-99 – Managing Government Furnished Equipment  Def Stan 05-135 Avoidance of Counterfeit Materiel  Def Stan 05-138 – Cyber Security for Defence Suppliers |

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| **Consignor (if different from Contractor’s registered address)** | **Transport Instructions (Clause 10)** |
| Name:  Address: | Select method of transport of Deliverables  To be Delivered by the Contactor [Special Instructions]  **X**  To be Collected by the Authority [Special Instructions]  Where the Contractor Deliverables are to be Collected by the Authority (or a third party acting on behalf of the Authority), the Contractor shall, unless otherwise stated in writing:  (1) contact the Authority’s Representative (Transport) as detailed in box 10 of DEFFORM 111 at Annex A to Schedule 3 in advance of the Delivery Date in order to agree specific arrangements for Collection and provide any Information pertinent to the Collection requested;  (2) ensure that the Contractor Deliverables are available for Collection by the Authority by the Delivery Date between the hours agreed by the Parties; and  (3) in the case of Overseas consignments, ensure that the Contractor Deliverables are accompanied by the necessary transit documentation. All Customs clearance shall be the responsibility of the Authority’s Representative (Transport).  Each consignment is to be accompanied by a delivery note. |

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| **Progress Meetings (Clause 13)** | **Progress Reports (Clause 13)** |
| The Contractor shall be required to attend the following meetings:  Subject: Update/Progress Meetings  Frequency: As Required  Location: To be agreed | The Contractor is required to submit the following Reports:  Subject: Contract Status Reports  Frequency: Monthly and within 5 working days of receipt.  Method of Delivery: E-mail  Delivery Address: XXXXX |

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| **Payment (Clause 14)** |
| Payment is to be enabled by Commercial Invoice. |

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| **Forms and Documentation** | **Supply of Hazardous Deliverables (Clause 9)** |
| Forms can be obtained from the following websites:  <https://www.aof.mod.uk/aofcontent/tactical/toolkit> (Registration is required).  [https://www.gov.uk/government/organisations/ministr y-of-defence/about/procurement#invoice-processing](https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement%23invoice-processing)  <https://www.dstan.mod.uk/> (Registration is required).  The MOD Forms and Documentation referred to in the Conditions are available free of charge from:  Ministry of Defence, Forms and Pubs Commodity Management  PO Box 2, Building C16, C Site Lower Arncott  Bicester, OX25 1LP  (Tel. 01869 256197 Fax: 01869 256824)  Applications via email:  [Leidos-FormsPublications@teamleidos.mod.uk](mailto:Leidos-FormsPublications@teamleidos.mod.uk)  If you require this document in a different format (i.e. in a larger font) please contact the Authority’s Representative (Commercial Officer), detailed below. | A completed DEFFORM 68 and, if applicable, Safety Data Sheet(s) are to be provided by email with attachment(s) in Adobe PDF or MS WORD format to:   1. The Commercial Officer detailed in the Purchase Order, and 2. [DSA-DLSR-MovTpt-DGHSIS@mod.gov.uk](mailto:DSA-DLSR-MovTpt-DGHSIS@mod.gov.uk) by the following date: to be Delivered no later than one (1) month prior to the Delivery Date for the Contract Deliverable   or if only hardcopy is available to the addresses below:  Hazardous Stores Information System (HSIS) Defence Safety Authority (DSA)  Movement Transport Safety Regulator (MTSR) Hazel Building Level 1, #H019  MOD Abbey Wood (North) Bristol BS34 8QW |

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| **DEFFORM 111 (Edn 12/17)**  **Appendix - Addresses and Other Information** | | | | |
|  | **1. Commercial Officer**  Name  Address: Babcock DSG Ltd, I&RM, Building B15, MoD Donnington, Telford, TF2 8JT  Email: |  | **8. Public Accounting Authority**   1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD   44 (0) 161 233 5397   1. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD   44 (0) 161 233 5394 |  |
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|  | **2. Project Manager, Equipment Support Manager or PT Leader** (from whom technical information is available)  Name:  Address: Babcock DSG Ltd, I&RM, Building B15, MoD Donnington, Telford, TF2 8JT  Email: |  | **9. Consignment Instructions**  The items are to be consigned as follows: |  |
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|  | **3. Packaging Design Authority**  Organisation & point of contact:  (Where no address is shown please contact the Project Team in Box 2)   |  | **10. Transport.** The appropriate Ministry of Defence Transport Offices are:  **A. DSCOM**, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH  Air Freight Centre  IMPORTS 030 679 81113 / 81114 Fax 0117 913 8943  EXPORTS 030 679 81113 / 81114 Fax 0117 913 8943  Surface Freight Centre  IMPORTS 030 679 81129 / 81133 / 81138 Fax 0117 913 8946  EXPORTS 030 679 81129 / 81133 / 81138 Fax 0117 913 8946 |  |
|  | | | **B. JSCS**  JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)  JSCS Fax No. 01869 256837  [www.freightcollection.com](http://www.freightcollection.com/) |  |
|  | **4. (a) Supply / Support Management Branch or Order Manager: Branch/Name:**    **(b) U.I.N.** |  |  |
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|  | **5. Drawings/Specifications are available from** |  | **11. The Invoice Paying Authority**  I&RM Accounts Payable Manager  Babcock DSG Limited, Building B15, MoD Donnington, Telford  TF2 8JT  Email: [I&RM-accountspayable@babcockinternational.com](mailto:I&RM-accountspayable@babcockinternational.com) |  |
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|  | **6. Intentionally Blank** |  | **12. Forms and Documentation are available through \*:**  Ministry of Defence, Forms and Pubs Commodity Management PO Box 2, Building C16, C Site  Lower Arncott  Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)  **Applications via fax or email:** [**Leidos-FormsPublications@teamleidos.mod.uk**](mailto:Leidos-FormsPublications@teamleidos.mod.uk) |  |
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|  | **7. Quality Assurance Representative:**  Name:  Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.  **AQAPS** and **DEF STANs** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.diif.r.mil.uk/>[intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed]. |  | **\* NOTE**   1. **Many DEFCONs and DEFFORMs can be obtained from the MOD Internet Site:** <https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm> 2. **If the required forms or documentation are not available on the MOD Internet site requests should be submitted through the Commercial Officer named in Section 1.** |  |
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| **Contractor Commercially Sensitive Information (Clause 5). Not to be published.** |
| Description of Contractor’s Commercially Sensitive Information: |
| Cross reference to location of sensitive information: |
| Explanation of Sensitivity: |
| Details of potential harm resulting from disclosure: |
| Period of Confidence (if Applicable): |
| Contact Details for Transparency / Freedom of Information matters: Name:  Position:  Address: Telephone Number: E-mail Address: |
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| **Offer and Acceptance** | |
| A) The Purchase Order constitutes an offer by the Contractor to supply the Deliverables. This is open for acceptance by the Authority for 60 days from the date of signature. By signing the Purchase Order the Contractor agrees to be bound by the attached Terms and Conditions for Less Complex Requirements (Up to £118,133). | B) Acceptance |
| Name (Block Capitals):  Position:  For and on behalf of the Contractor  Authorised Signatory …………………………….. Date: | Name (Block Capitals): Position:  For and on behalf of the Authority  Authorised Signatory ……………………………. Date: |
| C) **Effective Date of Contract: 09/12/2019** | |

**SCHEDULE OF REQUIREMENTS FOR THE REPAIR OF LIGHTING AND POWER DISTRIBUTION SYSTEMS (LAPDS)**

**SC1A PO (Edn 10/18)**

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| **Deliverables** | | | | | | | | | |
| **Item Number** | **MOD Stock Reference No.** | **Part No. (where applicable)** | **Specification** | **Consignee Address Code** (full address is detailed in DEFFORM 96) | **Packaging Requirements inc. PPQ and DofQ** (as detailed in DEFFORM 96) | **Delivery Date** | **Total Qty** | **Firm Price (£) Ex VAT** | |
| **Per Item** | **Total inc. packaging (and delivery if specified in the**  **Purchase Order)** |
| 1 | 6110-996-798-458 | SK1394 | The Survey and Repair as necessary of LAPDS / SDU to Latest Agreed Equipment Build Standard | As detailed in the individual Strip Survey Report | DOQ – Box PPQ – 1  Pack Code - N | As Agreed with Repair Manager | 4 |  |  |
| 2 | 6115-998-740-134 | LAPDS-GIU-1 | The Survey and Repair as necessary of LAPDS / GIU to Latest Agreed Equipment Build Standard | DOQ – Ea PPQ – 1  Pack Code - A | 6 |  |  |
| Commercial Packaging and Labelling in accordance with Condition 23 of any resultant Contract. Where applicable Articles requiring Military Level Packaging are to be packaged by a Contractor approved under the Military Packager Accreditation Scheme (MPAS) to the appropriate Packaging Levels (where required).  Full repair price to be agreed by Repair Manager following submission of a strip survey report. Authorisation for the work shall be granted by issue of a formal amendment to contract. | | | | | | | | | |
|  | | | | | | | | **Total Firm Price** |  |

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| **Item Number** | **Consignee Address (XY code only)** |
|  | As detailed in the individual Strip Survey Report |

**Annex A to Schedule of Requirements – Statement of Work for LAPDS**

See Attached Document