**Orbis Procurement Data Protection and GDPR Compliance Form**

The contract for **NHS Health Checks Point of Care Testing (POCT) External Quality Assurance (EQA) Service in East Sussex** has been identified as having requirements for processing or providing systems for the processing of personal data by the successful Supplier.

The Council’s requirements for this contract in relation to data protection and the specific General Data Protection Regulations are included in the specification and the relevant terms and conditions of the contract. It is important that you read the specification in full and understand the scope of your data processing obligations prior to completing the data protection compliance self-certification below.

We recommend that you review guidance on the Information Commissioner's website (www.ico.org.uk) in relation to data protection compliance matters to ensure you understand the full scope of data protection requirements.

It is a mandatory requirement for contract award that the winning bidder has all necessary measures in place to enable compliance with the requirements of data protection legislation (including the General Data Protection Regulation). If the winning bidder is not able to demonstrate that it has all necessary measure in place to comply with data protection legislation the Council reserves the right to award the contract to the next placed bidder.

Please confirm that you have all necessary measures in place to ensure compliance with data protection requirements of this contract by ticking the box below. and that you will provide all necessary evidence required by the Council when requested. The evidence is likely to include your Privacy Policy or answers to a number of specific data protection questions (an example of this is included in the Procurement Documents). The Council reserves the right to ask for other or additional evidence or information to support our due diligence process.

The confirmation must be signed by a director of your organisation.

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|  | **Data Protection Compliance** | |
|  | Please certify that you are or if successful will be compliant with the Councils requirements for Data Protection and the General Data Protection Regulation. | Yes ☐  No ☐ |

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| --- | --- |
| I confirm that if we are successful in our application / bid we can give full assurance to the Council that our organisation meets the data protection requirements for data processing detailed in the Procurement Documents and can provide the relevant policies, procedures and other measures in place which enable data protection compliance.) | |
| I confirm that we have all necessary measures in place to enable compliance with the requirements of data protection legislation (including the General Data Protection Regulation). | |
| **Director signature:** |  |
| **Print Name and Position:** |  |
| **Company Name:** |  |

*Note: When additional information is requested the Council's information security and data protection advisers may need to review the documentation provided to verify that it is adequate given the nature of the services being provided and the personal data that will be handled by the supplier. If the measures do not appear to be adequate, further clarifications may be raised with the supplier to explain why the measures provided are not satisfactory and asking for additional information/assurances to be provided prior to contract award.*